

LINWOOD BOARD OF EDUCATION
Schiavo Auditorium, Belhaven Middle School
February 27, 2019
7:00 p.m.
BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this meeting has been provided. On January 7, 2019, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE the Minutes of the Regular Meeting held January 23, 2019.
6. MOTION TO APPROVE the Minutes of the Executive Session held January 23, 2019.
7. MOTION TO APPROVE the Minutes of the Special Meeting held January 28, 2019.
8. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of January 2019, which are in agreement.
9. Committee Reports
 - Negotiations 1.30.2019
 - Personnel 2.19.2019
 - Policy 2.19.2019
 - Curriculum 2.20.2019
 - Finance 2.20.2019
 - Strategic Plan 2.27.2019
10. Comments from the Public
11. Superintendent's Report

*(FOR YOUR INFORMATION - Items #12 through #18)*12. ENROLLMENT INFORMATION:

	9/04/18	1/31/19
Seaview Elementary School	424	434
Belhaven Middle School	382	379
Total Enrollment	806	813

13. USE OF SCHOOL FACILITIES – 7/01/18-2/27/19

Organization	Fee	Seaview	Belhaven
Atlantic Coast Basketball Camp	Yes		4
City of Linwood Board of Recreation	No		1
LASAR Basketball	No		*
Linwood Education Foundation	No		2
Linwood Men's Basketball (Tuesday p.m.)	Yes		20
Linwood Men's Basketball (Saturday a.m.)	Yes		22
Linwood Panther's	No		2
Linwood PTO	No	13	11
MRHS Soccer (Meade)	No		7
MUSA (Watts) (<i>corrected</i>)	No	1	8
PLSea PD Conference (Pileiro)	No		1
Real Soccer/Futsal Clinic (Napoli)	No	10	
Student Support Parent Advisory Council (SSPAC)	No		2
TOTALS		24	80+
Notes:* LASAR approved for 9/11/18-11/15/18 (Mon/Tues); 11/12/18-3/30/19 (Weekdays and Saturday)			

14. SUSPENSIONS

- None

15. FIRE & SECURITY DRILLS

- Seaview: Fire: January 4, 2019 Security: January 10, 2019
- Belhaven: Fire: January 23, 2019 Security: January 29, 2019

16. 2017-2018 AUDIT PRESENTATION – Ford-Scott & Associates, LLC17. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council (SSPAC)
- Seaview Principal – Dr. Georgette Meister
- Belhaven Principal – Mrs. Susan Speirs

18. DATES TO REMEMBER

FEBRUARY			
28	5:30 -7:30 p.m.	Belhaven – Cafeteria, Library, Main Hallway	PTO Wellness Multicultural Fair
MARCH			
5		Belhaven	3 rd Marking Period Interims Issued
10			Daylight Saving Time Ends Spring Forward
13	6:00-7:30 p.m.	Seaview - Cafeteria	Linwood Family Game Night
14		Seaview/Belhaven	EARLY DISMISSAL Staff In-Service
15	8:45 a.m.	Seaview - Cafeteria	PTO Meeting
20	7:00 p.m.	Belhaven Auditorium	Linwood Board Meeting to adopt tentative 2019-2020 Budget
23	6:30 p.m. to Midnight	Linwood Country Club	LEF Gala for Education
27	7:00 p.m.	Belhaven – Auditorium	Board of Education Meeting

MOTIONS REQUIRING ACTION*(PERSONNEL: Items #19 through #26)*19. LEAVES OF ABSENCE

Motion to approve the leave of absence requests, upon the recommendation of the superintendent, for the staff listed below pending receipt of the required certifications.

Staff Member	Assignment	Term
Kim Cellini	PT Paraprofessional Seaview	LOA from 2/28/19 for approximately two to four weeks; using available sick/personal days, then unpaid.
Shirlie Calabrese	School Secretary Seaview	Intermittent FMLA effective 3/01/19 to 6/30/19; if needed.

*Motion Required – Personnel*20. RECOMMENDED SUBSTITUTES - 2018-2019 SCHOOL YEAR

Motion to approve the following substitutes, upon the recommendation of the superintendent, to the 2018-2019 school year Substitute List; pending criminal history clearance and pre-employment verifications (S414) and *pending issuance of substitute teacher credential. Substitute teachers are paid in accordance with the Substitute and Other Pay Policy.

Constantinos Arhontoulis	Austin T. Dean	Margaret Fulton
Julie M. George	Noemi R. Quinto	Dipali Thakkar
	Eileen Duffey (renewal)	

*Motion Required – Personnel*21. AFTER SCHOOL SUPPORT

Motion to approve the following staff, upon the recommendation of the superintendent, to provide after school support in after school clubs for the 2018-2019 school year, as needed. They will be paid at their hourly rate of pay.

Marie Cottrill	Christine Hickey	Heather Moran	Brenda Mucciarone
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*Motion Required – Personnel*22. MENTOR – PROVISIONAL TEACHER PROGRAM 2018-2019

Motion to approve the following mentor, upon the recommendation of the superintendent, as listed below.

Mentor	Mentee	Amount
Tamara Pizagno	Jaimie Vecere-Collins	\$550 (Pro-rated paid by mentor)

Motion Required – Personnel

23. WELLNESS, NJSLA PREP AND/ OR REACH TUTORING

Motion to approve the following certificated staff, upon the recommendation of the superintendent, to provide support as either a wellness instructor, NJSLA Prep and/or REACH tutor for the 2018-2019 school year. They will be paid \$40 per hour per the LEA Agreement through funding from the ESSA Grant.

REACH/NJSLA Prep			
Jessica Byrnes	Tina Gatta	Christina Riley	Kaitlin Kirkpatrick
Heidi Derbyshire	Chris Meade	Christina Lonergan	Lori Dooner
Marilee Sobrinski	Christine Johnston	Jennifer Parmelee	Karen Zaleskiewicz
Wellness			
Jackie Baltozer		Shari Frolove	

Motion Required – Personnel

24. VOLUNTEERS – 2018-2019 SCHOOL YEAR

Motion to approve, upon the recommendation of the superintendent, the following volunteers for the 2018-2019 school year, as listed below.

SEAVIEW PLAYGROUND		
Jill Levine-Moore	Briceida Lauriano	Barbara Farrell

BEFORE AND AFTER SCHOOL PROGRAM
Savrina Salartash

BELHAVEN DRAMA PRODUCTION PARENT VOLUNTEERS			
Priya Wagle	Theresa Bean	Susan Lockhart	Marylou Corson
Margo Ferrin	Melanie Lorenz	Richard Lorenz	Kim Ryon
Catherine Wilson	Jill Hemphill	Joe Hamphill	William Berger
Monica Acosta	Steve Sylvester	Heather Hieb	Davie Hieb
Chris Padula	Michelle DeMorat	Tammy Welsey	Maria Clauhs
Karen Miller	Michele Richards	Toni Luneck	Mandanna Salartash
Rachael Meserole	Mary Surkin	Jill Tiemann	Michele Bodkin
Monica Batohie	Chris Meade	Chrissy Meade	Casey Lowry
Lisa Gebhard	Sharon Streno	Kim Kernan	Jamie McGowan
Vickie Levy	Seth Levy	Catherine Evinski	Steven Evinski
Meng Guo	Aixell Mercedes	Monique Korte	Julie Yeager
Leo Yeager	Lori Datti	Jessica Goldstein	Jason Goldstein
Lori Childs	Ezinne Nwotite		

Motion Required – Personnel

25. BEFORE AND AFTER SCHOOL POSITION

Motion to approve a new position, Student Safety Coordinator, in the Before and After School program with a starting rate of \$14.00 per hour effective March 1, 2019.

Motion Required – Personnel

26. BEFORE AND AFTER SCHOOL PROGRAM STAFF APPROVALS 2018-2019

Motion to approve the following individuals, upon the recommendation of the superintendent, for the Before and After School Program for the 2018-2019 school year as listed below; pending criminal history clearance and pre-employment verifications (S414).

Name	Position
Kathleen Canesi	Substitute Aide – AM/PM Year 1 Aide: AM @ \$14/hour starting rate; PM @ \$13/hour starting rate
Brenda Mucciarone	Student Safety Coordinator Starting rate: \$14/hour, effective 3/01/19

Motion Required – Personnel

*(CURRICULUM: Items #27 through #28)*27. FIELD TRIP

Motion to approve the 2018-2019 school year field trip request as listed below.

Destination	Grade	Person in Charge
Bright Stars, Northfield La Pizzatega, Linwood	Belhaven Special Ed Students and Mentors	Angela Buckberg Marilee Sobrinski
Mainland Regional High School Linwood	Belhaven Think Team	Keith Grimley

Motion Required – Curriculum

28. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Susann Tahsin Jackie Baltozer Trish Levinson	3/1/19	Blue Heron Pines Egg Harbor Township, NJ	Identifying and Managing Anxiety in Schools and the Link to School Refusal	Free	N/A
Bonnie Marino	4/12/19	St. Louis, MO	National Science Teachers Association Convention	N/A	N/A
Raquel Law	2/18/19	Stockton Galloway, NJ	The Human Body by the Franklin Institute	Free	N/A
David Lamkin	2/11/19	Messiah College	Music Education visit and recording session	N/A	N/A
Lori Care Susann Tahsin	3/15/19	Cherry Hill, NJ	Booksource: Literacy Workshop	Free	NTE \$30
Jackie Baltozer Kristy McLaughlin	2/27/19	AtlantiCare Life Center Egg Harbor Township	Healthy Schools Steering Committee: Preventative Resources: Vaping	Free	N/A
Elizabeth Provenzano	2/25/19	Camden County College - Blackwood, NJ	NJDOE McKinney-Vento Roundtable	Free	N/A
Susann Tahsin	3/4/19	FEA Monroe, NJ	CAR Model Curriculum Update through NJDOE	Free	NTE
Susan Speirs	3/8/19	Brick, NJ	Cyberbullying	Waived	NTE \$40
Jill Cunniff Mark Haviland Jamie Hiltwine	3/14/19	Stockton SRI/ETTC Galloway, NJ	Middle/High School Social Studies Conference	7 ETTC credits each	N/A
Jen Bernardini	4/16/19	Stockton SRI/ETTC Galloway, NJ	Using Memes to Connect Curriculum	7 ETTC credits each	N/A
Cindy O'Kane	5/6/19	Stockton SRI/ETTC Galloway, NJ	Programmable Robots	4 ETTC Credits	N/A
Frank Pileiro Ron Lyons	2/26/19	Delsea Regional High School	OnCourse NJ User Group Meeting	Free	NTE \$30
Susann Tahsin	4/5/19	Somerset, NJ	NJABA Conference	\$250	NTE \$70
Brian Pruitt Frank Pileiro	4/5/19	Cherry Hill, NJ	Social Media, Schools, & the Law	\$75 each	NTE \$30

Motion Required – Curriculum

(FINANCE: Items #29 through #38)

29. 2017-2018 AUDIT ACCEPTANCE

Motion to accept the 2017-2018 Comprehensive Annual Financial Report and Auditor's Management Report. There were no comments or recommendations.

Motion Required – Finance

30. STUDENT INFORMATION SYSTEM PURCHASE

Motion to approve the purchase of OnCourse Student Information System for an annual cost of \$10,000.

Motion Required - Finance

31. COPIER LEASE

Motion to approve a copier lease with Copiers Plus for one 40 copy per minute machine, replacing an expiring contract, for \$141 per month and \$.0039 overage charges.

Motion Required - Finance

32. NON-PUBLIC SECURITY AID

Motion to approve the revised Non-Public Security Aid for Creative Learning Preschool. The new total allotment is \$2,850.

Motion Required - Finance

33. REVISED JOINT TRANSPORTATION CONTRACTS

Motion to approve the revised transportation contracts with Mainland Regional High School for the routes as listed below; routes were combined to reduce the shared cost.

SJHS	Non-Public	\$2,652
CSTL	Private Schools	\$8,100

Motion Required - Finance

34. 2019-2020 RESIDENT PROGRAM TUITION RATES

Motion to approve the recommended tuition rates for resident parent paid programs. These programs are offered only to residents and are free to families who qualify for free or reduced meals. A \$250 discount is offered if paid in full by September 1.

Expanded Day Kindergarten	\$3,750
Preschool Inclusion	\$2,750

Motion Required - Finance

35. 2019-2020 NON-RESIDENT PARENT PAID PROGRAM TUITION RATES

Motion to approve the recommended tuition rates for non-resident parent paid programs to be 50% of the 2017-2018 certified cost per pupil for the various programs. Kindergarten and Preschool programs are not available for non-resident students.

Motion Required - Finance

36. SEMI PROGRAM WAIVER

Motion to approve a resolution authorizing the district to waive participation in the SEMI program for the 2019-2020 fiscal year budget.

RESOLUTION

Waiver of Requirements

Special Education Medicaid Initiative (SEMI) Program

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020; and

WHEREAS, the Linwood Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, the Linwood Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Atlantic an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2019-2020 school year.

Motion Required – Finance

37. CASH MANAGEMENT PLAN

Motion to approve the amended cash management plan to include Republic Bank and Fulton Bank.

Motion Required – Finance

38. USE OF SCHOOL FACILITIES

Motion to approve the following requests for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Linwood Baseball Association Pre-season drills Person in charge: Anthony Caucci	Belhaven Both gyms	3/09/19 9:00 a.m.-2:00 p.m.	No
Linwood PTO Scholastic Book Fair Person in charge: Mariealena D’Agostino	Seaview Gym	3/14/19 to 3/22/19 8:30 a.m.-3:00 p.m. 6:00-8:00 p.m. on 3/20/19	No
Linwood Public Schools/ Troxell Communications STEM – educational resources Person in charge: Frank Pileiro	Belhaven Blue gym, some classrooms, cafeteria, if needed	3/27/19 7:00 a.m.-6:30 p.m.	No

Motion Required – Finance

*(POLICY: Items #39 through #40)*39. H.I.B. CASES

Motion to affirm the recommendation of the superintendent on the reported HIB case as listed below.

Belhaven Middle School	H.I.B. Case #07-18-19 (BH)	Affirmed HIB
Belhaven Middle School	H.I.B. Case #08-18-19 (BH)	Affirmed Non-HIB

Motion Required – Policy

40. BOARD POLICY

Motion to revise or adopt the following policies and regulations.

SECOND READING	
Policy #	Title
Policy 2415.04	Title I - District-wide Parental Involvement (M)
Policy 2468	Independent Educational Evaluations

FIRST READING	
Policy # Regulation#	Title
Policy 2422	Health and Physical Education (M) (Revised)
Policy 2610	Educational Program Evaluation (M) (Revised)
Policy 5337	Service Animals
Policy 7440 Regulation 7440	School District Security (M) Revised
Policy 8860	Memorials (Revised)

Motion Required – Policy

41. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$ 612,345.16
Batch 55	General Fund	\$ 6,173.32
Batch 59	Before and After School	\$ 943.16

PAYROLLS:

Batch 70	February 1, 2019	\$431,637.38
Batch 71	February 15, 2019	\$424,840.50

TRANSFERS:

	February		From		To
		\$		\$	
11-000-217-100	Extraordinary Salary				39,000
11-000-219-104	Child Study Team Salary				5,000
11-000-240-105	School Admin Salary				500
11-000-240-500	School Admin Services		500		
11-212-100-101	Special Education Salary		5,000		
11-212-100-106	Special Education Salary		7,500		
11-213-100-106	Learning Resource Salary		18,000		
11-215-100-106	Preschool Handicapped Salary PT				6,000
11-216-100-106	Preschool Handicapped Salary FT		6,000		
11-230-100-101	Basic Skills Salary		17,078		
12-000-230-730					3,578
Total General Fund		\$	54,078	\$	54,078
60-900-300-320	Educational Services	\$	1,000	\$	
60-900-300-100	Salaries		2,000		
60-900-300-500	Purchased Services				8,000
60-900-300-600	Supplies		5,000		
Total Before and After School Program		\$	8,000	\$	8,000

- 42. Old Business
- 43. New Business
- 44. Comments from the Public
- 45. Comments from the Board

46. EXECUTIVE SESSION

Motion to enter into Executive Session,

RESOLVED: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- *Attorney Client Privilege*
- *Personnel Matters*

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action will be taken.

47. REGULAR SESSION

Motion to return to regular session.

48. Adjournment