

LINWOOD BOARD OF EDUCATION
Schiavo Auditorium, Belhaven Middle School
January 23, 2019
7:00 p.m.
BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this meeting has been provided. On January 7, 2019, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE the Minutes of the Regular Meeting held December 19, 2018.
6. MOTION TO APPROVE the Minutes of the Executive Session held December 19, 2018.
7. MOTION to approve the Minutes of the Organization Meeting, held January 3, 2019.
8. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of December 2018, which are in agreement.
9. Committee Reports
 - Personnel 1.15.2019
 - Curriculum 1.15.2019
 - Policy 1.15.2019
 - Operations 1.16.2019
 - Negotiations 1.16.2019
 - Strategic Plan 1.23.2019
10. Comments from the Public
11. Superintendent's Report

*(FOR YOUR INFORMATION - Items #12 through #20)*12. ENROLLMENT INFORMATION:

	9/04/18	12/31/18
Seaview Elementary School	424	429
Belhaven Middle School	382	379
Total Enrollment	806	808

13. USE OF SCHOOL FACILITIES – 7/01/18-1/23/19

Organization	Fee	Seaview	Belhaven
Atlantic Coast Basketball Camp	Yes		4
City of Linwood Board of Recreation	No		1
LASAR Basketball	No		*
Linwood Education Foundation	No		2
Linwood Men's Basketball (Tuesday p.m.)	Yes		15
Linwood Men's Basketball (Saturday a.m.)	Yes		17
Linwood Panther's	No		2
Linwood PTO	No	13	9
MRHS Soccer (Meade)	No		7
MUSA (Watts)	No	5	1
PLSea PD Conference (Pileiro)	No		1
Student Support Parent Advisory Council (SSPAC)	No		2
TOTALS		18	61+
Notes:* LASAR approved for 9/11/18-11/15/18 (Mon/Tues); 11/12/18-3/30/19 (Weekdays and Saturday)			

14. SUSPENSIONS

Two out-of-school suspensions – 4th Grade
 One out-of-school suspension – 7th Grade

15. FIRE & SECURITY DRILLS

- Seaview: Fire: December 3, 2018 Security: December 12, 2018
- Belhaven: Fire: December 13, 2018 Security: December 18, 2018

16. NEW JERSEY SCHOOL BOARD RECOGNITION MONTH RESOLUTION17. SPELL JIF SAFETY INCENTIVE AWARD

18. RECOGNITION

2018-2019 Governor's Teacher and Educational Services Professional

Teacher	Educational Services Professional
David Wade – Grade 4 Seaview	Barbara Fortunato – PT Paraprofessional Seaview
David Lamkin – Music Belhaven	Mary Beth Atwood – School Psychologist Belhaven

19. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council (SSPAC)

- Seaview Principal – Dr. Georgette Meister
- Belhaven Principal – Mrs. Susan Speirs

20. DATES TO REMEMBER

JANUARY			
24	6:30 p.m.	Belhaven – Auditorium	Parent Drama Meeting
28	7:00 p.m.	Belhaven – Library	Board of Education Retreat
30		Seaview/Belhaven	End of 2 nd Marking Period
FEBRUARY			
5		Seaview/Belhaven	Report Cards Issued
14		Seaview/Belhaven	Early Dismissal – Staff In-Service
15-18		Seaview/Belhaven	Schools Closed – President's Weekend
21	7:00 p.m.	Belhaven – Library	PTO Meeting
27	7:00 p.m.	Belhaven – Auditorium	Board of Education Meeting
28	5:30 -7:30 p.m.	Belhaven – Cafeteria, Library, Main Hallway	PTO Wellness Multicultural Fair

MOTIONS REQUIRING ACTION*(PERSONNEL: Items #21 through #28)*21. RETIREMENT

Motion to approve, upon the recommendation of the superintendent, the retirement of the staff as listed below.

Staff Name	Position/School	Effective
Sue Amey	School Secretary Belhaven	7/01/19

*Motion Required –Personnel*22. RESIGNATIONS

Motion to approve the staff resignations, upon the recommendation of the superintendent, as listed below.

Staff Name	Position	Effective
Ginnine Vietro	PT K-Expanded Day Spec Ed Teacher Seaview	1/02/19
Sandra Marple	PT Paraprofessional Seaview	Anticipated last day in district will be 2/14/19; will release earlier if possible.

*Motion Required –Personnel*23. LEAVES OF ABSENCE

Motion to approve the leave of absence requests, upon the recommendation of the superintendent, for the staff listed below pending receipt of the required certifications.

Name	Position	Term
Robin Moore	Art Teacher Belhaven	FMLA (up to 12 weeks) Beginning 1/08/19 to on or about 3/05/19; requesting to use available sick days.

*Motion Required – Personnel*24. RECOMMENDED FOR EMPLOYMENT FOR THE 2018-2019 SCHOOL YEAR

Code – (R) Replacement (TR) Temporary Replacement (N) New Position

Motion to approve the following new hires, upon the recommendation of the superintendent, and pending criminal history clearance and pre-employment verifications (S414), for the 2018-2019 school year (through 6/30/19); to be paid in accordance with the LEA Agreement.

Name	Position/Assignment	Salary
Barry Pisetzner	(TR) LT Substitute Art Teacher Belhaven	\$110.00 per day Retroactive to 1/08/19 to on or about 3/05/19.
Joanna Teague	(TR) LT Substitute PT Grade 6 Math Belhaven	\$110.00 per day Retroactive to 12/10/19 to 1/08/19.
Jaime Vecere-Collins	(R) PT Special Ed Teacher Expanded Day K and Grade 1 Seaview	B.A. +15, Step 1, pro-rated based on part-time status and official start date. Start: On or about 1/28/19
Eileen Duffy	(R) PT Paraprofessional +60 Seaview	\$14/hour 25 hours/week Start: On or about 1/30/19
Keerstin O'Donnell	(R) PT Paraprofessional +60 Seaview	\$14/hour 25 hours/week Start: On or about 1/30/19

Motion Required – Personnel

25. BEFORE AND AFTER SCHOOL PROGRAM SUBSTITUTE AIDES 2018-2019

Motion to approve the following individuals as substitute aides for the morning and afternoon Before and After School Program for the 2018-2019 school year; pending criminal history clearance and pre-employment verifications (S414).

Year 1 Aide: AM @ \$14 per hour starting rate; PM @ \$13.00 per hour starting rate	
Kimberly A. Romberger	Andrea F. Reynolds

Motion Required – Personnel

26. VOLUNTEERS – 2018-2019 DRAMA PRODUCTION

Motion to approve the following volunteers, upon the recommendation of the superintendent, for the 2018-2019 Belhaven spring drama production, as listed below.

Parent Name	Mainland Student Names
Christine D'Alessandro	Kendall DeMorat
Tara Santoro	Tati Waxman
Stephanie Timbrook	Mia Gagliardi
Jennifer Reese	Sarah Thomas
Pam Guarini	Ella Osbeck

Motion Required – Personnel

27. HOME INSTRUCTION

Motion to approve the following certificated staff, upon the recommendation of the superintendent, to provide home instruction services for the 2018-2019 school year. They will be paid at the rate of \$40 per hour.

Siobhan Grossman	Sofia Iaconelli	Julia Lockhart
Christina Riley	Elise Scherbin	

Motion Required – Personnel

28. MENTOR – PROVISIONAL TEACHER PROGRAM 2018-2019

Mentee	Mentor	Amount
Zachary West	Brian Coyle	\$550 fee to be pro-rated from the start of the program (November); mentor fee to be paid by the mentee.

Motion Required – Personnel

(CURRICULUM: Items #29 through #30)

29. FIELD TRIP

Motion to approve the 2018-2019 school year field trip request as listed below.

Destination	Grade	Person in Charge
Morey's Pier Educational Extravaganza Wildwood, NJ	Belhaven 6 th Grade	Amy Winterbottom Jill Cunniff

Motion Required – Curriculum

30. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

1/23/19

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Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Brian Pruitt Susann Tahsin	2/8/19	Moorestown, NJ	Addressing Staff Mental Health Issues	*\$150 each	N/A
Brian Pruitt Lori Care	2/12/19	Stockton SRI/ETTC Galloway, NJ	Employee Relations- An Interactive Seminar	2 ETTC credits each	N/A
Cindy O'Kane Jen Bernardini	1/10/19 1/11/19	Stockton SRI/ETTC Galloway, NJ	Google Accelerated Test Prep	10 ETTC credits each	N/A
Cindy O'Kane	3/15/19	Stockton SRI/ETTC Galloway, NJ	Raspberry Pi Coding	7 ETTC credits	N/A
Cindy O'Kane	3/28/19	Stockton SRI/ETTC Galloway, NJ	Coding with Python	7 ETTC credits	N/A
Georgette Meister Jackie Baltozer Shari Frolove	1/17/19	Stockton SRI/ETTC Galloway, NJ	Building Resiliency in Our Students	Free	N/A
Frank Pileiro Lori Care	2/28/19	Sheraton Atlantic City, NJ	NJSLA Testing Training	N/A	NTE \$25
Frank Pileiro	3/7/19 3/8/19	Marina Del Ray, CA	Tech Learning Leadership Summit	N/A	N/A
Erica Coombs	2/27/19	Long Branch, NJ	World Language Classroom: Making Use of Google Tools	*\$269	N/A
Pat Childs	3/11/19 3/12/19 3/13/19	Atlantic City, NJ	NJSBGA Expo	Free	NTE \$10
Georgette Meister	2/25/19	Atlantic City, NJ	NJ Conference for Kindergarten Teachers	*\$244 each	N/A
Tara Lhulier Brooke Szeker	2/26/19	Atlantic City, NJ	NJ Conference for Kindergarten Teachers	*\$244 each	N/A
Elizabeth Provenzano	4/29/19 4/30/19	Atlantic City, NJ	NASW- NJ Conference	*\$400	N/A
Elise Scherbin Beth Bagocious	2/25/19 2/25/19	Atlantic City, NJ	NJ Conference for PreKindergarten Teachers	*\$244 Each	N/A
Susan Speirs	1/30/19	Pitman, NJ	Schools to Watch Site Visit	N/A	NTE \$35
Elizabeth Provenzano Patricia Levinson	2/22/19	YALE School Northfield, NJ	Mindfulness and Resilience: Strength-Based Practices for At-Risk Students	N/A	N/A

Motion Required – Curriculum

(OPERATIONS: Items #31 through #35)

31. TRANSPORTATION CONTRACT

Motion to approve a transportation contract with Mainland Regional High School for STJHSCTL route providing non-public and special education transportation in the amount of \$42,447.

Motion Required – Operations

32. TRANSPORTATION CONTRACT ADMINISTRATIVE FEE

Motion to approve the Atlantic County Special Services route ML8 administrative fee of 3% for a total of \$397.26, new for this year.

Motion Required – Operations

33. TUITION AGREEMENT

Motion to approve a tuition agreement with Buena Regional School District for one student eligible pursuant to McKinney Vento at a rate of \$72.22 per diem.

Motion Required – Operations

34. LOCAL GRANTS

Motion to accept the following local grants:

AtlantiCare	Defibulator	\$700
AtlantiCare	Seaview – Healthy School and Healthy Garden	\$800
PTO	Belhaven Agendas	\$2,403
PTO	Water Bottle Filling Station	\$5,747
LEF	Water Bottle Filling Station	\$5,757

Motion Required – Operations

35. USE OF SCHOOL FACILITIES

Motion to approve the following requests for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Mainland United Soccer (MUSA) Soccer Practice Person in charge: Phyllis Watt	Belhaven Gym	1/08/19 to 5/02/19 (Tuesday & Thursday) 5:00-8:45 p.m.	No
Real Soccer/Futsal Clinic Futsal clinic for community youth Person in charge: John Napoli	Seaview Gym	1/14/19 to 3/18/19 (Monday & Wednesday) 7:15-9:00 p.m.	No

Motion Required – Operations

(POLICY: Items #36 through #37)

36. H.I.B. CASES

Motion to affirm the recommendation of the superintendent on the reported HIB case as listed below.

Belhaven Middle School	H.I.B. Case #06-18-19 (BH)	Affirmed HIB
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Motion Required – Policy

37. BOARD POLICY

Motion to revise, adopt and/or abolish the following policies.

SECOND READING	
Policy #	Title
Policy 3432	Sick Leave
Policy 4432	Sick Leave
Policy 9700	Special Interest Groups

FIRST READING	
Policy #	Title
Policy 2415.04	Title I - District-wide Parental Involvement (M)
Policy 2468	Independent Educational Evaluations

Motion Required – Policy

38. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$ 453,326.52
Batch 51	General Fund	\$ 1,904.67
Batch 55	General Fund	\$ 6,173.32
Batch 59	Before and After School	\$ 8,010.11

PAYROLLS:

Batch 71	December 31, 2018	\$ 429,383.40
Batch 70	January 04, 2019	\$ 422,132.41
Batch 71	January 18, 2019	\$ 419,760.46

TRANSFERS:

11-000-213-600	School Health Supplies	\$		\$	1,400
11-000-100-561	Tuition - In State Regular				9,100
11-000-216-100	Salary - Related Services		30,000		
11-000-217-100	Salary Extraordinary				6,100
11-000-218-104	Salary Guidance				500
11-000-219-104	Salary - CST				5,000
11-000-219-110	Salary - CST - Other				2,000
11-000-222-100	Salary - Library Media		50,000		
11-000-222-177	Salary - Technology				500
11-000-230-339	Other Professional Services - Gen Admin				3,000
11-000-240-105	Salary - School Admin Sec				200
11-000-240-500	Other Professional Services - School Admin				5,000
11-000-251-330	Other Professional Services - Central Admin				5,000
11-000-252-500	Other Misc Services - Technology				5,000
11-000-266-100	Salary - Security				4,200
11-130-100-101	Salary - Grades 6-8				19,000
11-190-100-610	Supplies		1,000		
11-212-100-101	Salary - Self Contained		15,000		
11-213-100-101	Salary - LRC		10,000		
11-215-100-106	Salary Preschool PT Aides				12,000
11-230-100-101	Salary - Basic Skills Teachers				25,000
11-230-100-106	Salary - Basic Skills Aides		17,000		
11-422-100-101	Salary - Other Supplemental				20,000
Total General Fund		\$	123,000	\$	123,000

39. Old Business
40. New Business
41. Comments from the Public
42. Comments from the Board

43. EXECUTIVE SESSION

Motion to enter into Executive Session,

RESOLVED: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- *Attorney Client Privilege*
- *Student Confidentiality Matters- HIB*

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action will be taken.

44. REGULAR SESSION

Motion to return to regular session.

45. Adjournment