

LINWOOD BOARD OF EDUCATION
Schiavo Auditorium, Belhaven Middle School
December 19, 2018
7:00 p.m.
BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this meeting has been provided. On January 19, 2018, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE the Minutes of the Regular Meeting held November 28, 2018.
6. MOTION TO APPROVE the Minutes of the Executive Committee Session held November 28, 2018.
7. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of November 2018, which are in agreement.
8. Committee Reports
 - Personnel 12.12.2018
 - Curriculum 12.12.2018
 - Policy 12.12.2018
 - Negotiations 12.17.2018
 - Operations
9. Comments from the Public
10. Superintendent's Report

*(FOR YOUR INFORMATION - Items #11 through #17)*11. ENROLLMENT INFORMATION:

	9/04/18	11/30/18
Seaview Elementary School	424	425
Belhaven Middle School	382	379
Total Enrollment	806	804

12. USE OF SCHOOL FACILITIES – 7/01/18-12/19/18

Organization	Fee	Seaview	Belhaven
Atlantic Coast Basketball Camp	Yes		4
LASAR Basketball	No		*
Linwood Education Foundation	No		2
Linwood Men's Basketball (Tuesday p.m.)	Yes		12
Linwood Men's Basketball (Saturday a.m.)	Yes		12
Linwood Panther's	No		2
Linwood PTO	No	11	9
MRHS Soccer (Meade)	No		7
MUSA (Watts)	No		1
PLSea PD Conference (Pileiro)	No		1
Student Support Parent Advisory Council (SSPAC)	No		2
TOTALS		11	52+
Notes: * LASAR approved for 9/11/18-11/15/18 (Mon/Tues); 11/12/18-3/30/19 (Weekdays and Saturday)			

13. SUSPENSIONS

One 3-day suspension – 7th grade

14. FIRE & SECURITY DRILLS

- Seaview: Fire: November 1, 2018 Security: November 14, 2018
- Belhaven: Fire: November 1, 2018 Security: November 28, 2018

15. BOARD MEMBER RECOGNITION

Board Member – The Honorable Daryl Todd

16. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council (SSPAC)

- Seaview Principal – Dr. Georgette Meister
- Belhaven Principal – Mrs. Susan Speirs

17. DATES TO REMEMBER

DECEMBER			
21		Seaview/Belhaven	Early Dismissal
24-31		Seaview/Belhaven	Schools Closed – Winter Break
JANUARY			
1		Seaview/Belhaven	Schools Closed - New Year's Day
2		Seaview/Belhaven	Schools Open
3	7:00 p.m.	Belhaven/Auditorium	Board of Education Organization Meeting
18		Seaview/Belhaven	No School for Students Full-Day Staff In-Service
21		Seaview/Belhaven	Schools Closed – Martin Luther King Day

MOTIONS REQUIRING ACTION*(PERSONNEL: Items #18 through #23)*

18. RECOMMENDED FOR EMPLOYMENT FOR THE 2018-2019 SCHOOL YEAR
 Code – (R) Replacement (TR) Temporary Replacement (N) New Position

Motion to approve the following new hires, upon the recommendation of the superintendent, and pending criminal history clearance and pre-employment verifications (S414), for the 2018-2019 school year; to be paid in accordance with the LEA Agreement.

Name	Position/Assignment	Salary
Carrie Dolan	(R) PT Grade 6 Math Belhaven	B.A., Step 5 Pro-rated based on official start date and part-time status. Anticipated Start: TBD
Zachary West	(TR) LT Substitute Health and Physical Education Belhaven	B.A. Step 1 For a leave of absence until on or about 2/28/19; extending employment. Retroactive to 11/02/18.
Thelma Trego	(TR) LDTC/Case Management District	\$50 per hour; up to four days per week Anticipated Start: On or about 1/02/19 to mid-May, 2019 for a leave of absence.

Motion Required – Personnel

19. LEAVES OF ABSENCE

Motion to approve the leaves of absence requests, upon the recommendation of the superintendent, for the staff listed below pending receipt of the required certifications.

Name	Position	Term
Larry Doyle	PT Custodian Seaview	Leave Extension from 1/09/19 to 1/18/19; requesting to use available sick days. Anticipated return date is 1/22/19.
Shirlie Calabrese	School Secretary Seaview	FMLA (up to 12 weeks) beginning 11/15/18 to on or about 1/10/19; requesting to use available sick, personal and vacation days. Anticipated return date is 1/11/19.

Motion Required – Personnel

20. RECOMMENDED SUBSTITUTES- 2018-2019

Motion to approve the following substitutes, upon the recommendation of the superintendent, to the 2018-2019 school year Substitute List; pending criminal history clearance and pre-employment verifications (S414). They will be paid in accordance with the Substitute and Other Pay Policy.

Substitute Teachers	
William Berger	Jenna Hill
Hanna Newcomer	Jodi Rauch

Motion Required – Personnel

21. BEFORE AND AFTER SCHOOL PROGRAM SUBSTITUTE AIDES 2018-2019

Motion to approve the following individual as a Substitute Aide for the morning and afternoon Before and After School Program for the 2018-2019 school year; pending criminal history clearance and pre-employment verifications (S414).

Year 1 Aide: AM @ \$14 per hour starting rate; PM @ \$13.00 per hour starting rate
Patricia Fedullo

Motion Required – Personnel

22. VOLUNTEERS – 2018-2019

Motion to approve, upon the recommendation of the superintendent, the following volunteers for the 2018-2019 school year, as listed below.

Karen Schwab	Classroom	Seaview
Paige Vaccaro	Playground	Seaview

Motion Required – Personnel

23. 2018-2019 EXTRACURRICULAR ACTIVITIES

Motion to approve the Extra-curricular positions, upon the recommendation of the superintendent, for the 2018-2019 school year, as listed below and per the LEA Agreement; pending criminal history clearance and pre-employment verifications (S414). They will be paid from budgeted stipend funds.

EXTRA-CURRICULAR POSITIONS	NAME	AMOUNT
Assistant Drama Director	Pete Davis	\$1,454
Drama Sound Technician	Dennis Hanson	\$799 (Year 2)
Drama Dance Choreographer/ Back Stage	Melanie Brough	\$727 (Year 1)

Motion Required – Personnel

24. STOCKTON UNIVERSITY PRACTICUM PLACEMENT REQUEST FOR SPRING 2019 SEMESTER

Motion to approve a request from Stockton University for a CPI/Introductory Fieldwork (80 hours) for the spring 2019 semester from January 23, 2019 to April 26, 2019 for the following students, as noted below.

Student	School	Cooperating Teacher
Jordan Spadola	Seaview – Grade 1	Tamara Pizgno
Rachel Cohen	Seaview – Grade 3	Nina Lare
Sara Kern	Belhaven- Grades 6-8 Spanish	Erica Coombs
Erin Magee	Belhaven – Grade 7 Math	Chris Meade
Lindsay Wilson	Belhaven – Grade 7 Social Studies	Mark Haviland

Motion Required – Personnel

(CURRICULUM: Items #25 through #26)

25. FIELD TRIPS

Motion to approve the 2018-2019 school year field trip requests as listed below.

Destination	Grade	Person in Charge
Wetlands Institute Stone Harbor, NJ	Belhaven 5 th Grade	Bonnie Marino Jen Bernardini
Ocean Life Center and Absecon Lighthouse Atlantic City, NJ	Seaview 3 rd Grade	Christine Silverberg
Castaway Cove & Boardwalk Ocean City, NJ	Belhaven Students of the Month	Robin Moore Pete Davis
Cold Spring Village Cape May, NJ	Seaview 4 th Grade	Kristi Grimley Chrissy Riley
Cape May Zoo Cape May Court House, NJ	Seaview 2 nd Grade	Jen Candeloro
Adventure Aquarium Camden, NJ	Seaview Grade 1	Heidi Derbyshire
Tween Tech Stockton University Galloway, NJ	STEM/STEAM Grades 6-8	Raquel Law
Philadelphia Art Museum Philadelphia, PA	Art Club	Robin Moore
Broadway Performance Wilmington, DE	Drama & Choir Clubs	David Lamkin

Motion Required – Curriculum

26. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Jacqueline Baltozer	1/28/19	Margate	Nurtured Heart Approach Workshop	Free	N/A
Jean Matro Frank Pileiro Brian Pruitt	2/1/19	Harrah's Resort Atlantic City, NJ	Techspo	\$299 each	N/A
Kristy McLaughlin	1/9/19	Stockton University Galloway, NJ	AtlantiCare Garden Grant Luncheon	Free	N/A
Bonnie Marino	4/08/19 to 4/11/19	Colorado Springs, CO	35 th Space Symposium Teacher Liaison Program	Waived	*Airfare NTE \$440 *Hotel NTE \$600
Brian Coyle	12/11/18	Mays Landing Country Club Mays Landing, NJ	Tackling Opiods Through Prevention for Athletes	Free	N/A
Erica Coombs	1/14/19	Voorhees, NJ	Strategies! Increase and Support Your ELL Student Learning & Success in School	\$260	N/A

Motion Required – Curriculum

*(OPERATIONS: Items #27 through #29)*27. TUITION CONTRACT – MCKINNEY VENTO ELIGIBLE STUDENTS

Motion to approve a tuition contract with Little Egg Harbor Schools for two students eligible under McKinney Vento, Grade 5 is \$13,834 and PreK Disabled Part Time is \$ 13,693, prorated for start date.

Motion Required - Operations

28. BANK REQUEST FOR PROPOSAL

Motion to accept the banking proposal from Oceanfirst Bank for banking services. The proposal for one year is guaranteed at 1.35%, no fees, and includes the cost of check and deposit slip printing. Proposals were received from TD Bank with a floor rate of 1.25% with a minimal deposit requirement, if not met fees would apply and Republic Bank with a guaranteed rate of 1.25% floor, based on the lesser of the fed funds target rate or the ten year treasury note, less 100 basis points. No minimum balance requirements. Includes a credit of \$3,000 toward check printing.

Motion Required - Operations

29. USE OF SCHOOL FACILITIES

Motion to approve the following requests for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Linwood Board of Recreation Arboretum Tree Lighting Person in charge: Laurie Montgomery	Belhaven Main Entrance and Bathrooms	December 4, 2018 Raindate: December 6, 2018 6:00-8:30 p.m.	No

Motion Required – Operations

(POLICY: Items #30 through #31)

30. H.I.B. CASES

Motion to affirm the recommendation of the superintendent on the reported HIB cases as listed below.

Belhaven Middle School	H.I.B. Case #03-18-19 (BH)	Affirmed Non-HIB
Belhaven Middle School	H.I.B. Case #05-18-19 IBH)	Affirmed Non-HIB

Motion Required – Policy

31. BOARD POLICY - First Reading

Motion to revise, adopt and/or abolish the following policies.

Policy #	Title
Policy 3432	Sick Leave
Policy 4432	Sick Leave
Policy 9700	Special Interest Groups

Motion Required – Policy

32. **BOARD SECRETARY MONTHLY CERTIFICATION** - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$ 362,639.10
Batch 55	General Fund	\$ 7,090.32
Batch 59	Before and After School	\$ 1,017.83

PAYROLLS:

Batch 71	November 23, 2018	\$ 427,219.93
Batch 70	December 7, 2018	\$ 428,556.91

TRANSFERS	<u>December</u>		<u>From</u>		<u>To</u>
		\$		\$	
11-000-213-600	Nursing Supplies				50
11-000-213-642	Nursing Services		50		
11-000-219-104	Child Study Team Salaries				4,000
11-190-100-640	Textbooks		14,500		
11-000-240-500	Purchased Services		4,000		
11-000-230-590	Purchased Services		5,000		
11-000-230-339	Other Prof Services				4,500
11-000-230-331	Legal				15,000
Total General Fund		\$	23,550	\$	23,550

33. Old Business

34. New Business

35. Comments from the Public

36. Comments from the Board

37. EXECUTIVE SESSION

Motion to enter into Executive Session,

RESOLVED: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- *Student Confidentiality Matters- HIB*

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action will be taken.

38. REGULAR SESSION

Motion to return to regular session.

39. Adjournment