

LINWOOD BOARD OF EDUCATION
Schiavo Auditorium, Belhaven Middle School
August 29, 2018
7:00 p.m.
BOARD AGENDA

1. Call to Order
 2. Salute to the Flag
 3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this meeting has been provided. On January 19, 2018, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
 4. Roll Call
 5. MOTION TO APPROVE the Minutes of the Special Meeting held July 23, 2018.
 6. MOTION TO APPROVE the Minutes of the Regular Meeting held July 25, 2018.
 7. MOTION TO APPROVE the Minutes of the Special Meeting held August 20, 2018.
 8. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of July 2018, which are in agreement.
 9. Committee Reports
 - Personnel 8-14.2018 Reported on 8/20/18 agenda
 - Curriculum 8-14.2018 Reported on 8/20/18 agenda
 - Policy 8-14.2018 Reported on 8/20/18 agenda
 - Operations 8.22.2018
 10. District Goals Review
 11. Comments from the Public
 12. Superintendent's Report
- (FOR YOUR INFORMATION - Items #13 through #14)*
13. REPORTS
 - Linwood Education Foundation
 - Linwood Parent/Teacher Organization
 - Linwood Educational Affairs Committee
 - Student Support Parent Advisory Council (SSPAC)

14. DATES TO REMEMBER

AUGUST			
29 30	Full Day	Belhaven Seaview	Staff In-Service
SEPTEMBER			
3		Belhaven Seaview	SCHOOLS CLOSED – Labor Day
4		Belhaven Seaview	1 st Day of School for Students Early Dismissal – Staff In-Service
5		Belhaven Seaview	Early Dismissal – Staff In-Service
10		Belhaven Seaview	SCHOOLS CLOSED – Rosh Hashanah
12	6:00 p.m.	Belhaven	Back to School Night – Grades 5-8
17	6:00 p.m.	Seaview	Back to School Night – Grades Pre-K -2
17		Seaview Belhaven	School Pictures
19		Seaview Belhaven	SCHOOLS CLOSED – Yom Kippur
20	6:00 p.m.	Seaview	Back to School Night – Grades 3-4
26	7:00 p.m.	Belhaven	Linwood Board of Education Meeting

MOTIONS REQUIRING ACTION*(PERSONNEL: Items #15 through #23)*15. RESIGNATION

Motion to approve the staff resignation, upon the recommendation of the Superintendent, as listed below.

Position	Assignment	Staff Name
PT Custodian Saturdays, as needed	District	Herman Doering Retroactive to 7/01/18

Motion Required – Personnel

16. CHANGE IN SALARY 2018-2019 SCHOOL YEAR

Motion for a change in salary for the staff members as listed below for the 2018-2019 school year. They have successfully completed the applicable courses to support this change in the salary guide and official transcripts have been received.

Name	From	To	Effective
Stephanie Curry	B.A., Step 3	B.A.+15, Step 3	September 1, 2018
Heidi Derbyshire	M.A.+15, Step 19	M.A.+30, Step 19	September 1, 2018
Christine Silverberg	M.A.+15, Step 15	M.A.+30, Step 15	September 1, 2018

Motion Required – Personnel

17. BEFORE AND AFTER SCHOOL PROGRAM SUBSTITUTE AIDES 2018-2019

Motion to approve the following individuals as Substitute Aides for the Before and After School for the 2018-2019 school year; morning and afternoon program positions and rates were board approved.

Year 1 Aides: AM @ \$14 per hour starting rate; PM @ \$13.00 per hour starting rate	
Patricia Heinzer	Heather Moran

Motion Required – Personnel

18. SUBSTITUTE STAFF TRAINING

Motion to approve the certificated staff member to provide substitute staff training as listed below; to be paid at the rate of \$40 per hour.

Staff Member	Role	Hours/Days (Up to)	Date
Bonnie Marino	Sub Training	4	TBD

Motion Required – Personnel

19. RECOMMENDED FOR THE 2018-2019 SCHOOL YEAR SUBSTITUTE LIST

Motion to approve the following substitutes, upon the recommendation of the superintendent, to the 2018-2019 School Year Substitute List; pending criminal history where *indicated and/or issuance or renewal of a State of New Jersey Substitute Teacher's Credential. They will be paid in accordance with the Substitute and Other Pay Policy.

SUBSTITUTE TEACHERS (reapprove)		
Patricia Armstrong	Linda Ingersoll	Cole Raring
Sharon Baxter	Marian Jordan	Emily Reed
Hope Bromhead	Skender Kalia	Tiffany Rettew
Robin Buehler	Thomas Kinch	Debra Roland
Natalie Carlucci	Michael Kornblau	Annamarie Sabatini
Michelle Caucci	Pamela Kull	Kathy Savini
Kathleen Chenman	Jill Leap	Cara Siudet
Joanna Culmone	Joon Lee	Lauren St. John
Tonya DiNofrio	Aubrey Loder	Denise Stites
Victoria Dolcemore	Neil Melville	Stephanie Street
Jessica Donlan	Melissa Merlino	Jennifer Super
Cindy Donovan	Karen Miller	Teresa Tadley
Mary Ellen Dudnick	Christopher Mozitis	Joanna Teague
Virginia Emery	Catherine McPhillips	Kelli Thomas
Catherine Evinski	Taylor Nehmad	Tammy Thornton
Jessica Figueroa	Jillian Noon	Kristen Vogelbacher
Natalie Fisher	Anastasia Ordille	Robert Walters
Debra Freed	Robert Patrick	Lynn Warren
Katherine Friedman	Wendy Payton	Carole Weidman
Mary Beth Gallagher	Sally Pease	Johnna White
Carol Heller	Barry Pisetzner	Bonnie Zatyko

<i>SUBSTITUTE SCHOOL NURSES</i>		
Theresa Albani	Margaret Juliano	Taylor Nehmad
Cheryl Cantwell		

Joanne Collins	Marianne Hoban	Joan Rosenfeld
----------------	----------------	----------------

<i>NEW SUBSTITUTES</i>
Melissa Finnegan – School Nurse

Motion Required - Personnel

20. 2018-2019 EXTRACURRICULAR ACTIVITIES

Motion to approve the Extra-curricular positions for the 2018-2019 school year, as listed below.

#	BELHAVEN EXTRA-CURRICULAR POSITIONS	STAFF MEMBER	AMOUNT
1	Band Director	Nancy Robinson	\$4,600
1	Assistant Band Director	David Lamkin	\$3,051
1	Athletic Director	Brian Coyle	\$4,600
1	Basketball Coach (Boys)	Chris Meade	\$4,600
1	Basketball Coach (Girls)	Marilee Sobrinski	\$4,272
1	Assistant Basketball Coach (Boys)	Brian Coyle	\$2,179
1	Assistant Basketball Coach (Girls)	Jessica Byrnes	\$2,397
1	Choir Director	David Lamkin	\$2,615
1	Cross Country Coach (Boys)	Karen Zaleskiewicz	\$3,051
1	Cross Country Coach (Girls)	Christina Lonergan	\$3,051
1	Drama Director	David Lamkin	\$2,179
3	Drama Assistants	Debbie Roland <i>2 open positions</i>	\$2,035
1	Field Hockey Coach	Colleen Tighe	\$2,179
1	Soccer Coach (Boys)	Dan Truax	\$2,397
1	Soccer Coach (Girls)	Marilee Sobrinski	\$3,051
1	Assistant Soccer Coach (Boys)	<i>Open position</i>	
1	Assistant Soccer Coach (Girls)	Angela Buckberg (Iannello)	\$1,454
1	Track Coach (Boys)	Karen Zaleskiewicz	\$3,051
1	Track Coach (Girls)	Christina Lonergan	\$3,051
1	Assistant Track Coach (Boys & Girls)	Brian Coyle	\$2,035
1	Volleyball Coach	Keith Grimley	\$2,397
4	Street Teams	Jennifer Bernardini Amy Winterbottom Allison Phillips (Wrigley) Mary Beth McKenna	\$1,253 each
1	Art Club	Robin Moore	\$1,253
1	Jazz Band	Nancy Robinson	\$1,253
1	RTV	Cindy O'Kane	\$1,253
1	Stage Crew	Nancy Robinson	\$1,253
1	STEAM Club	Jennifer Bernardini	\$1,253
1	Think Team	Keith Grimley	\$1,253
1	STEAM Innovations	Pete Davis	\$1,253
1	National Junior Honor Society	Mark Haviland Jackie Baltozer	\$626.5 each
1	Yearbook	Christina Lonergan	\$1,253

#	SEAVIEW EXTRA-CURRICULAR POSITIONS	STAFF	AMOUNT
2	Wise Guys	Marc Schnepf David Wade	\$1253.00 each
2	Girls on the Go (2 positions split between 3 staff)	Tamara Pizagno Christine Silverberg Jennifer Candeloro	\$835.33 each
1	Art, Culture & Media Club	Kim Petrella	\$1253.00
1	Garden Club	Kristy McLaughlin	\$1253.00
1	STEM Club	Christina Riley	\$1253.00
2	Yearbook Club	Christina Riley Kristi Grimley	\$1253.00 each
1	Safety Patrol	David Wade	\$1253.00

Motion Required – Personnel

21. APPROVAL FOR 2018-2019 STIPEND

Motion to approve the following staff for the 2018-2019 stipend as listed below.

I&RS Team Member	Tina Gatta	\$500.00
------------------	------------	----------

Motion Required – Personnel

22. APPROVAL FOR STUDY CLUB AND HOME INSTRUCTION

Motion to approve the following staff for the positions listed at the contracted hourly rate of \$40 per hour.

Study Club (Paid with IDEA funds)	Special Ed Home Instruction	General Ed Home Instruction
Cynthia O’Kane	Christine Harrison	Jennifer Bernardini
Tiffany Graziotto	Tiffany Graziotto	
Angela Buckberg (Ianello)	Mary Beth McKenna	
Jennifer Bernardini		
Mary Beth McKenna		

Motion Required – Personnel

23. APPROVAL FOR HOMEWORK CLUB AND REACH TUTORING

Motion to approve the following staff for Homework Club and REACH tutoring services at the contracted hourly rate of \$40 per hour paid for with Title I funds.

Belhaven	Seaview
Mary Beth McKenna	Marc Schnepf
Angela Ianello	Christine Silverberg
Christine Harrison	Jean Matro
Amy Winterbottom	Marisa Hieb
Karen Zaleskiewicz	Lori Shannon
	Kevin Jacobs
	Kristi Grimley

Motion Required – Personnel

(CURRICULUM: Items #24 through #30)

24. TEACHER MENTORING PLAN 2018-2019 AND STATEMENT OF ASSURANCE

Motion to approve the Linwood Public School District Teacher Mentoring Plan 2018-2019 and Statement of Assurance, as included in your board packet.

Motion Required – Curriculum

25. PROFESSIONAL DEVELOPMENT PLAN (PDP) AND STATEMENT OF ASSURANCE

Motion to approve the Linwood Public School District and School Level Professional Development Plans (PDP) and Statement of Assurance, as included in your board packet.

Motion Required – Curriculum

26. FIVE YEAR CURRICULUM CYCLE

Motion to approve the Five Year Curriculum Cycle, as included in your board packet.

Motion Required – Curriculum

27. APPROVAL FOR USE OF MAINLAND POOL FOR SELF-CONTAINED STUDENTS

Motion to approve the use of the Mainland Regional High School pool for the self-contained students, twice monthly, for the 2018-2019 school year. Person in charge: Angela Buckberg (Iannello).

Motion Required – Curriculum

28. PROFESSIONAL DEVELOPMENT

Motion to approve REM Audiology to provide training to designated staff regarding working with hearing impaired children in class; not to exceed \$475.

Motion Required – Curriculum

29. SRI/ETTC PROFESSIONAL DEVELOPMENT CALENDAR OF EVENTS FOR THE 2018-2019 SCHOOL YEAR

Motion to approve all workshops offered by SRI/ETTC and paid for by ETTC hours for designated staff as approved by the Superintendent as included on the SRI/ETTC Calendar for the 2018-2019 school year.

Motion Required – Curriculum

30. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Susan Speirs	7/31/18	Ocean Place Hotel Long Branch, NJ	NJ Schools to Watch Leadership Summit	No charge	NTE \$60
Susan Speirs	8/23/18	Atlantic County Office of Education Mays Landing, NJ	NJDOE Certification Training Session	No charge	NTE \$10
Teri Weeks	9/19/18	Stockton's Kramer Hall Hammonton, NJ	ACCASBO JIF	No charge	NTE \$25
Susann Tahsin Colleen Tighe Siobhan Grossman	9/20/18	West Windsor, NJ	Disability Rights of New Jersey Assistive Technology Summit	No charge	NTE \$30 each
Teri Weeks	9/26/18 9/27/18 9/28/18	Cape May, NJ	SPELL JIF Retreat	No charge	N/A
Brian Pruitt Teri Weeks Lori Care	10/10/18	Atlantic County Office of Education Mays Landing, NJ	QSAC Training	No charge	NTE \$10
Brian Pruitt	9/13/18	NJASA Trenton, NJ	Executive Committee	No charge	NTE \$35
Teri Weeks	9/25/18 10/30/18 11/27/18 12/04/18 1/17/19 2/07/19 3/19/19 4/09/19	Mt. Laurel, NJ	NJASBO PD Programs	\$90/session	NTE \$50/session

Motion Required – Curriculum

*(OPERATIONS: Items #31 through #41)*31. TUITION REIMBURSEMENTS

Motion to accept homeless tuition reimbursement of \$21,671 received for two out-of-state students displaced during Hurricane Harvey and \$5,040 for one student placed by the state in our district.

Motion Required – Operations

32. EXTRAORDINARY AID

Motion to accept the extraordinary aid allocation of \$142,796 for special education costs in excess of \$40,000. .

Motion Required – Operations

33. ITINERANT SERVICES

Motion to approve Gloucester County Special Services to provide itinerant services as needed; fee schedule in the addenda.

Motion Required – Operations

34. APPROVAL FOR NURSING SERVICES

Motion to approve Bayada Home Health Care to provide individualized nursing services for the 2018-2019 school year.

Motion Required – Operations

35. NON-PUBLIC ALLOCATIONS

Motion to approve the contracts with Creative Learning for the following services.

Nursing	\$1,843
Textbook	\$1,015
Technology	\$ 684
Security	\$1,425

Motion Required - Operations

36. NON-PUBLIC TRANSPORTATION REIMBURSEMENT

Motion to accept non-public transportation reimbursement of \$870 for the 2017-2018 school year.

Motion Required – Operations

37. TRANSPORTATION CONTRACT

Motion to approve the transportation contract for extended school year with Atlantic County Special Services for route ML 9 in the amount of \$1,600.

Motion Required - Operations

38. TUITION CONTRACT - GRADES 1-5

Motion to approve a tuition contract for a student entering fourth grade.

Motion Required - Operations

39. TUITION CONTRACT - EXTENDED SCHOOL YEAR

Motion to approve the extended school year contract for one student attending Atlantic County Special Services for a per diem rate of \$110 per day for 20 days.

Motion Required – Operations

40. LOCAL GRANTS

Motion to accept the following local grant from the PTO and an addition to a grant from LEF, as listed below.

PTO	Belhaven Agendas	\$2,403
LEF	VEX IQ Robotics	\$798

Motion Required – Operations

41. USE OF SCHOOL FACILITIES

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
MRHS Soccer Soccer Training	Belhaven Gyms	July 2, 9,11, 16, 18, 23, 2018 7:00 – 9:00	No
Futsal Training (due to inclement weather, if gyms are available)		August 13-31, 2018 7:30-9:30 a.m.	
Person in charge: Chris Meade		Sept. 4-Oct. 9, 2018 3:30-5:00 p.m.	
Linwood PTO Monthly Meetings	Seaview Cafeteria	9/14/18, 11/16/18, 1/10/19, 3/15/19, 5/10/19, 6/7/19 8:30-10:00 a.m.	No
Persons in charge: Erica Winters and Jessica Goldstein	Belhaven Library	10/11/18, 12/11/18, 2/21/19, 4/11/19 7:00-8:30 p.m.	
Linwood PTO Fun Run Pep Rally	Seaview Gym	September 17, 2018 12:00 noon to 3:00 p.m.	No
Linwood PTO Fun Run	Seaview Field/Track (Gym- if rain)	September 28, 2018 11:00 a.m. to 3:30 p.m.	No
Persons in charge: Erica Winters and Jessica Goldstein			

Motion Required – Operations

*(POLICY: Items #42 through #44)*42. H.I.B. CASES

Motion to affirm the recommendation of the superintendent on the reported HIB cases as listed below.

Belhaven Middle School	H.I.B. Case #012-17-18 (BH)	Affirmed Non-HIB
Seaview Elementary School	H.I.B. Case #013-17-18 (SV)	Affirmed Non-HIB
Seaview Elementary School	H.I.B. Case #014-17-18 (SV)	Affirmed HIB
Belhaven Middle School	H.I.B. Case #015-17-18 (BH)	Affirmed Non-HIB
Seaview Elementary School	H.I.B. Case #016-17-18 (SV)	Affirmed Non-HIB
Belhaven Middle School	H.I.B. Case #017-17-18 (BH)	Affirmed Non-HIB
Belhaven Middle School	H.I.B. Case #018-17-18 (BH)	Affirmed Non-HIB

Motion Required – Policy

43. BOARD POLICY

Motion to approve the second readings of the Policies and Regulations, as listed below.

FIRST READING

Policy #	Title
Policy 1613 Regulation 1613	Disclosure and Review of Applicant's Employment History (M)
Policy 5561 Regulation 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)

SECOND READING

Policy #	Title
Policy 5512	Harassment, Intimidation, and Bullying (M) (Revised)
Regulation 5512	Harassment, Intimidation, and Bullying Investigation Procedure (M) ABOLISHED
Policy 2431	Athletic Competition (M) (Revised)
Policy 5200 Regulation 5200	Attendance
Policy 5350 Regulation 5350	Student Suicide Prevention (M) (Revised)
Policy 8611 Regulation 8611	Subscription Busing

Motion Required – Policy

44. COMPREHENSIVE EQUITY PLAN ANNUAL STATEMENT OF ASSURANCE SCHOOL YEAR 2018-2019

Motion to approve the Comprehensive Equity Plan Annual Statement of Assurance School Year 2018-2019; due to the Atlantic County Office of Education by September 1, 2018.

Motion Required – Policy

45. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$435,970.96
Batch 59	Before and After School	\$ 16,193.65

PAYROLLS:

Batch 70	July 6, 2018	\$ 95,536.19
Batch 71	July 20, 2018	\$ 96,304.72
Batch 70	August 3, 2018	\$128,106.40
Batch 71	August 17, 2018	\$ 83,722.95

TRANSFERS:

	<u>August</u>		<u>From</u>		<u>To</u>
11-000-213-100	Salary - Health Services	\$	1,750		
11-000-216-100	Salary - Related Services				1,750
11-000-217-320	Purch Prof Educational Services				1,400
11-000-219-320	Purch Prof Educational Services		1,400		
11-000-230-585	Board Travel				300
11-000-230-590	Travel		300		
Total General Fund		\$	3,450	\$	3,450

- 46. Old Business
- 47. New Business
- 48. Comments from the Public
- 49. Comments from the Board

50. EXECUTIVE SESSION

Motion to enter into Executive Session,

RESOLVED: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- *Personnel*
- *Attorney Client Privilege*

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action will be taken.

51. REGULAR SESSION

Motion to return to regular session.

52. Adjournment