

LINWOOD BOARD OF EDUCATION
 Schiavo Auditorium, Belhaven Middle School
 July 25, 2018
 7:00 p.m.
 BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this meeting has been provided. On January 19, 2018, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE the Minutes of the Regular Meeting held June 27, 2018.
6. MOTION TO APPROVE the Minutes of the Executive Session, held June 27, 2018.
7. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of June 2018, which are in agreement.
8. Committee Reports
 - Personnel 7.10.2018
 - Curriculum 7.10.2018
 - Policy 7.10.2018
 - Negotiations 7.16.2018
 - Operations 7.23.2018
9. Comments from the Public
10. Superintendent's Report

(FOR YOUR INFORMATION - Items #11 through #12)

11. REPORTS
 - Linwood Education Foundation
 - Linwood Parent/Teacher Organization
 - Linwood Educational Affairs Committee
 - Student Support Parent Advisory Council (SSPAC)

12. DATES TO REMEMBER

AUGUST			
29 30	Full Day	Belhaven Seaview	Staff In-Service
29	5:00 p.m. 6:00 p.m.	Belhaven Auditorium	5 th Grade Orientation New Family Orientation
29	7:00 p.m.	Belhaven Auditorium	Board of Education Meeting

MOTIONS REQUIRING ACTION*(PERSONNEL: Items #13 through #18)*

13. RECOMMENDED FOR EMPLOYMENT FOR THE 2018-2019 SCHOOL YEAR
Code – (R) Replacement (TR) Temporary Replacement (N) New Position

Motion to approve the following new hires, upon the recommendation of the Superintendent, for the 2018-2019 school year.

Name	Position/Assignment	Salary
Jaime Vecere-Collins	(R) PT Paraprofessional +60 Belhaven Replacing: L. Hindman	\$14/hour 25 hours/week Anticipated Start: 8/29/18

Motion Required – Personnel

14. BELHAVEN SUMMER STAFF WORK

Motion to approve the following Belhaven certificated staff for summer staff work, to be paid at the rate of \$40/hour; hours are noted below.

Staff Member	Role	Hours/Days (Up to)	Date
Jackie Baltozer	Scheduling/HIB/School Transition and Articulation	12 Days	July – August 2018
John Napoli Chris Meade Christine Johnston Jill Cunniff Christine Harrison David Lamkin Jackie Baltozer	Discipline Code Revision Student Support Planning	6 Hours Each	August 2018
Christina Lonergan Jackie Baltozer Allison Wrigley-Phillips	Leadership Camp and Planning	8 Hours Each	August 2018
Jackie Baltozer Mark Haviland	NJHS Preparation	6 Hours Each	August 2018
Jennifer Bernardini Amy Winterbottom Allison Wrigley-Phillips Mary Beth McKenna Jackie Baltozer	Renaissance Event Planning/ Student Incentive Planning	6 Hours Each	August 2018
John Napoli Mark Haviland Jill Cunniff Elizabeth Provenzano Mary Beth Atwood	School Safety Team	2 Hours Each	August 2018

Motion Required – Personnel

15. SEAVIEW SUMMER STAFF WORK

Motion to approve the following Seaview certificated staff for summer staff work in preparation for the 2018-2019 school year, to be paid at the rate of \$40/hour; hours are noted below.

Staff Member	Role	Hours/Days (Up to)	Date
Tara Lhulier	Kindergarten Screening	25	June 25-30, 2018 July-August 2018
Rebecca Law	Kindergarten Screening	16	June 25-30, 2018
Shari Frolove	Scheduling/HIB/School Transition and Articulation	12 Hours	August 2018

Motion Required – Personnel

16. DISTRICT ScIP/EVALUATION MEETING

Motion to approve the following certificated staff to be paid at the rate of \$40 per hour to fulfill the roles as listed below in preparation for the 2018-2019 school year.

Staff Member	Role	Hours	Date
Mary Beth McKenna	ScIP/Evaluation	2	August 2018
David Lamkin	ScIP/Evaluation	2	August 2018
Heidi Derbyshire	ScIP/Evaluation	2	August 2018
Bonnie Marino	ScIP/Evaluation	2	August 2018
Chris Meade	ScIP/Evaluation	2	August 2018
Jennifer Mansueto	ScIP/Evaluation	2	August 2018

Motion Required - Personnel

17. SUMMER 2018 CURRICULUM WRITING

Motion to approve the following certificated staff to be paid at the rate of \$40 per hour to fulfill summer curriculum writing positions as posted and included in the budget in preparation for the 2018-2019 school year.

Seaview		Belhaven	
Heidi Derbyshire	Jean Matro	Jennifer Bernardini	Allison Wrigley-Phillips
Christine Silverberg	Kim Petrella	Karen Zaleskiewicz	Christine Lonergan
Marissa Hieb	Kristy McLaughlin	Jill Cunniff	Lori Dooner
Karen Prendergast	Mary Hodgens	Mark Haviland	Mary Beth McKenna
Jennifer Candeloro		Raquel Law	Tiffany Graziotto
Christine Riley		Chris Meade	Robin Moore
Christine Flanagan		Jennifer Parmelee	Pete Davis
Kristi Grimley		Amy Winterbottom	Christine Johnston
		Erica Coombs	

Motion Required – Personnel

18. CUSTODIAL/MAINTENANCE STIPENDS 2018-2019 (per LEA Agreement)

Motion to approve the custodial/maintenance stipends for the 2018-2019 school year as noted below.

Staff Member	Role	Stipend
Marsha Adams	Black Seal	\$750.00
Steve Brown	Black Seal	\$750.00
Elizbieta Jelesnianski	Black Seal	\$750.00
Andrew Larson	Black Seal	\$750.00
Samuel McGonagle	Black Seal	\$750.00
Sharon Stoll	Black Seal	\$750.00
Paul Trinkle	Black Seal	\$750.00

Motion Required – Personnel

*(CURRICULUM: Items #19 through #20)*19. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Staff Member	Travel Date	Location	Event	Registration	Mileage Expense
Lori Care Frank Pileiro	8/01/18	SRI/ETTC Galloway, NJ	Presenters: <i>All Things Google</i> Conference	No charge	Not to Exceed \$10 each
Donna Michael-Ziereis	8/01/18	Eileen Abbott Central Admin Building Sewell, NJ	NJSBA Leadership Conference	\$50.00	N/A

Motion Required – Curriculum

20. FIELD TRIP

Motion to approve the 2018-2019 school year field trip as noted below.

Destination	Grade	Person in Charge
Music in the Parks Festival Buffalo, New York	Belhaven Band	Nancy Robinson

Motion Required – Curriculum

*(OPERATIONS: Items #21 through #24)*21. PROFESSIONAL SERVICES - CONTINUING DISCLOSURE AGENT

Motion to approve Phoenix Advisors as the Continuing Disclosure Agent for an annual fee of \$850 plus one time set up fee of \$200.

Motion Required - Operations

22. SCHOOL PHOTOGRAPHY CONCESSION – CONCESSION

Motion to approve Life Touch Photography as the concessionaire for annual school photography needs pursuant N.J.S.A. 5:34-9.4.

Motion Required - Operations

23. PRIVATE SCHOOL FOR THE HANDICAPPED TUITION CONTRACT

Motion to approve a contract with YALE School East for one student attending their programs with a per diem cost of \$304.71 for a 210 day program, total tuition of \$63,989.10.

Motion Required – Operations

24. COMMISSION FOR THE BLIND

Motion to approve a contract with the State of New Jersey, Department of Human Services to provide services from the Commission for the Blind and Visually Impaired education level one for a rate of \$1,900.

Motion Required - Operations

*(POLICY: Items #25 through #26)*25. H.I.B. CASES

Motion to affirm the recommendation of the superintendent on the reported HIB cases as listed below.

Belhaven Middle School	H.I.B. Case #012-17-18 (BH)	Affirmed Non-HIB
Seaview Elementary School	H.I.B. Case #013-17-18 (SV)	Affirmed Non-HIB
Seaview Elementary School	H.I.B. Case #014-17-18 (SV)	Affirmed HIB
Belhaven Middle School	H.I.B. Case #015-17-18 (BH)	Affirmed Non-HIB
Seaview Elementary School	H.I.B. Case #016-17-18 (SV)	Affirmed Non-HIB
Belhaven Middle School	H.I.B. Case #017-17-18 (BH)	Affirmed Non-HIB
Belhaven Middle School	H.I.B. Case #018-17-18 (BH)	Affirmed Non-HIB

Motion Required – Policy

26. BOARD POLICY

Motion to approve the first and second readings of the Policies and Regulations as listed below.

FIRST READING	
Policy #	Title
Policy 2431	Athletic Competition (M) (Revised)
Policy 5200 Regulation 5200	Attendance
Policy 5350 Regulation 5350	Student Suicide Prevention (M) (Revised)
Policy 8611 Regulation 8611	Subscription Busing

SECOND READING	
Policy #	Title
Policy 1550 Regulation 1550	Equal Employment/Anti-Discrimination Practices (M) (Revised)
Regulation 2431.2	Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
Policy 5533	Student Smoking (M) (Revised)
Policy 5561 Regulation 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
Policy 6620 Regulation 6620	Petty Cash (M) (Revised)
Policy 8462	Reporting Potentially Missing or Abused Children (M) (Revised)

Motion Required – Policy

27. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 51	General Fund	June 30	\$ 186,279.67
Batch 50	General Fund		\$ 554,123.08

PAYROLLS:

Batch 72	June 22, 2018	\$101,403.48
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TRANSFERS:

	<u>June</u>		<u>From</u>		<u>To</u>
60-900-300-100	BAS Salaries	\$		\$	3,325
60-900-300-500	BAS purchased Services		3,648		
60-900-300-220	BAS FICA				301
609-900-300-250	BAS Unemployment				22
Total Before and After School		\$	3,648	\$	3,648
	<u>July</u>		<u>From</u>		<u>To</u>
11-000-100-566	Private School for the Handicapped	\$		\$	63,500
11-000-230-585	Board Travel				475
11-000-230-590	Travel		475		
11-000-291-260	Workers Compensation Insurance				1,885
11-000-291-299	Other Employee Benefits		5,000		
11-000-291-280	Tuition		30,000		
11-230-100-101	Salary - Basic Skills		30,385		
Total General Fund		\$	65,860	\$	65,860

28. Old Business
29. New Business
30. Comments from the Public
31. Comments from the Board
32. Adjournment