

LINWOOD BOARD OF EDUCATION  
Schiavo Auditorium, Belhaven Middle School  
May 23, 2018  
7:00 p.m.  
BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
  - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this meeting has been provided. On January 19, 2018, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE the Minutes of the Regular Meeting held April 25, 2018.
6. MOTION TO APPROVE the Minutes of the Executive Session, held April 25, 2018.
7. MOTION TO APPROVE the Minutes of the Board Retreat held May 1, 2018.
8. MOTION TO APPROVE the Minutes of the Public Hearing and Board Meeting held May 2, 2018.
9. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of April 2018, which are in agreement.
10. Committee Reports
  - Personnel 5.08.2018
  - Curriculum 5.08.2018
  - Policy 5.08.2018
  - Operations 5.09.2018
  - Negotiations 5.23.2018
11. Comments from the Public
12. Superintendent's Report

**(FOR YOUR INFORMATION - Items #13 through #20)****13. ENROLLMENT INFORMATION**

	9/01/17	5/23/18
Seaview Elementary School	422	426
Belhaven Middle School	394	399
Total Enrollment	816	825

**14. USE OF SCHOOL FACILITIES - 7/01/17-5/23/18:**

Organization	Fee	Seaview	Belhaven
Atlantic Coast Basketball Camp	Yes		4
Atlantic County MAC Users Group	Yes		1
Girl Scouts Troop #11037	No		4
LASAR (See notes below)	No	*	*
Linwood Educational Affairs Committee (EAC)	No		1
Linwood Education Foundation (LEF)	No		3
Linwood Men's Basketball (Tuesday nights)	Yes		33
Linwood Men's Basketball (Saturday mornings)	Yes		25
Linwood PTO	No	14	9
Mainland Youth Lacrosse	No	3	
MRHS Soccer (Meade)	No		7
MRHS Soccer (Napoli)	No		8
MUSA Boys Soccer (Napoli and/or Meade)	No		33
MUSA (Watt)	No	3	2
NJSBA - Atlantic County	No		1
Seaview Camp	Yes	12	
SSPAC	No		2
<b>TOTALS</b>		<b>32+*</b>	<b>135+*</b>
<b>Notes: * LASAR - 7/31/17-8/03/17 - M/Tu/W/Th - Belhaven (one gym on Tuesdays);</b> <b>9/25/17-11/15/17 - M/Tu/W/Th - Belhaven (one gym on Tuesdays); 11/11/17-3/31/18 -</b> <b>M/Tu/W/Th/F/Sa - Belhaven (one gym on Tuesdays), and Seaview - M-F;</b> <b>4/01/18-</b> <b>6/15/18 M-Sa - Belhaven (one gym on Tuesdays).</b>			

**15. SUSPENSIONS**

- One 4-day out of school suspension - Grade 4

**16. FIRE & SECURITY DRILLS**

- Seaview: Fire: April 13, 2018 Security: April 23, 2018
- Belhaven: Fire: April 13, 2018 Security: April 25, 2018

17. THANK YOUBelhaven Band

A special thank you to Mrs. Nancy Robinson, Mr. David Lamkin and all the students in the Belhaven Band for the following performances:

- 4/27/18 – Seaview Students
- 5/04/18– Annual Senior Citizen Concert
- 5/11/18 – Spring Band Concert

18. RECOGNITIONS• 2018 SPECIES ON THE EDGE ART AND ESSAY CONTEST

Two Belhaven Middle School fifth grade science students have been recognized by the Conserve Wildlife Foundation for their essays in the 2018 Species on the Edge Art and Essay Contest.

**Shelby Streno is the Atlantic County first place winner.**

**Kamsiyochukwu Nwotite is the runner up for Atlantic County.**

There were over 2,500 entries from across the State of New Jersey. The Species on the Edge Contest empowers fifth grade students to advocate for endangered and threatened species of New Jersey through art and writing.

Shelby Steno was invited to join the other county winners at a special reception in Trenton on May 16, 2018.

• 2018 TEACHER OF THE YEAR/EDUCATIONAL SERVICE PROFESSIONALS

TEACHERS		
Seaview	Christine Flanagan	Grade 4
Belhaven	Jill Cunniff	Grades 5 & 6 Social Studies
EDUCATIONAL SERVICES PROFESSIONALS		
Belhaven	Ann Forshaw	School Nurse

• 2017-2018 RETIREMENTS

Retiree	Position
Ronald Braithwaite	PT Paraprofessional – Belhaven Effective: 8/01/17
Karen Farside	CST Executive Secretary Effective: 8/01/17
Karen Nazarok	Grade 2 Teacher – Seaview Effective: 8/01/17
Bernadette Getzler	Special Education Teacher – Seaview Effective: 1/17/18
Paul Van Langen	Computer Technician Effective: 4/26/18
Mary Ellen Weeks	Part-time Office/Playground Aide - Seaview Effective: 7/01/18

19. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council (SSPAC)
- Belhaven Principal – Mrs. Susan Speirs
- School Performance Report – Mrs. Lori Care, Supervisor of Curriculum & Instruction

20. DATES TO REMEMBER

MAY			
28		Seaview/Belhaven	SCHOOLS CLOSED – Memorial Day
30	6:00 p.m.	Belhaven/Auditorium	Spring Choir Concert
JUNE			
4		Seaview/Belhaven	Early Dismissal – Staff In-Service Day
6	8:45 a.m.	Seaview Cafeteria	PTO Meeting
7	6:00 p.m.	Belhaven Auditorium	Academic Awards
14	7:00-10:00 p.m.	Belhaven Auditorium	8 <sup>th</sup> Grade Dance
18 19		Seaview/Belhaven	Early Dismissal
19	6:00 p.m.	Belhaven Auditorium	8 <sup>th</sup> Grade Promotion Ceremony
20		Seaview/Belhaven	Early Dismissal – Last Day of School for Students and 10-month Staff
27	7:00 p.m.	Belhaven Auditorium	Board of Education Meeting

MOTIONS REQUIRING ACTION

(PERSONNEL: Items #21 through #36)

21. RESOLUTION FOR RETIREES

Motion to adopt a Resolution for the following retirees.

Retiree	Position
Ronald Braithwaite	PT Paraprofessional - Belhaven
Karen Farside	CST Executive Secretary
Karen Nazarok	Grade 2 Teacher - Seaview
Bernadette Getzler	Special Education Teacher - Seaview
Paul Van Langen	Computer Technician
Mary Ellen Weeks	Non-Instructional Aide - Seaview

*Motion Required – Personnel*

22. CHANGE IN SALARY 2017-2018 SCHOOL YEAR

Motion for a change in salary for the staff members as listed below, for the 2017-2018 school year. They have successfully completed the applicable courses to support this change in the salary guide and official transcripts have been received.

Name	From	To	*Effective
Kristina Burns	B.A., Step 6	B.A.+15, Step 6	June 1, 2018
Jessica Byrnes	B.A., Step 3	B.A.+15, Step 3	June 1, 2018
Casey Kilroy	B.A., Step 6	B.A.+15, Step 6	June 1, 2018
Marilee Sobrinski	M.A., Step 6	M.A.+15, Step 6	June 1, 2018

*Motion Required – Personnel*

23. RECOMMENDED FOR EMPLOYMENT 2017-2018 SCHOOL YEAR – CORRECTION

Code – (R) Replacement (TR) Temporary Replacement (N) New Position

Motion to approve a *building correction* for the following new hire, upon the recommendation of the Superintendent, for the 2017-2018 school year.

Name/Position	Term	Salary
Jaime M. Hall PT Paraprofessional +60 25 hours/week <i>Correction: Belhaven</i>	(TR) Start: April 26, 2018 through June 2018 Replacing: D. Ward's PT position	\$14.00 per hour

*Motion Required – Personnel*

24. HOME INSTRUCTION TEACHER FOR 2017-2018 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, to hire the following staff to provide home instruction services; to be paid at the rate of \$40 per hour.

Christine Harrison
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*Motion Required – Personnel*

25. MENTOR – PROVISIONAL TEACHER PROGRAM 2017-2018 SCHOOL YEAR

Motion to approve the following mentor, as listed below.

Mentor	New Staff Member	Fee
David Lamkin	Gabrielle Horner Elementary Music Teacher Seaview	\$550; to be pro-rated from April 9, 2018 through June 2018.

*Motion Required – Personnel*

26. SUMMER CHILD STUDY TEAM EVALUATIONS/CASE MANAGEMENT 2018-2019 SCHOOL YEAR

Motion to approve the Child Study Team AND Related Service Providers to conduct testing and/or case management during the summer months as needed to be paid at a rate of \$40 per hour, as needed.

Patricia Levinson	Mary Beth Atwood	Elizabeth Provenzano
Lisa Davis	Julia Lockhart	Siobhan Grossman
Lauri Greenberg	Marilee Sobrinski	

*Motion Required – Personnel*

27. SUMMER PROGRAMS

Motion to approve summer programs as follows: The Summer Academic Program will commence on July 2nd and continue through July 26<sup>th</sup>, 2018. The program will run 4 hours per day, 4 days per week, for a total of 16 days. Funding will be through the IDEIA and ESSA grant funds as well as through the district general budget. The Summer Extended School Year Program will begin June 25th and continue through July 26th, 2018. The program runs 4 hours per day, 4 days a week, with the exception of the first week which will be 5 days. Staff will need additional time for planning. Final position count will be determined based on student enrollment.

Motion to approve the following teachers to fill an instructional position to be paid at the rate of \$40 per hour.

K-8 ACADEMIC ENRICHMENT	K-8 ACADEMIC ENHANCEMENT	EXTENDED SCHOOL YEAR
Christine Silverberg	Elise Sherbin	Colleen Tighe
Christina Riley	Brooke Szeker	Kristina Burns
Marc Schnepp	Tina Gatta	Elise Scherbin
David Wade	Mary Hodgens	Brooke Szeker
Lori Dooner	Kevin Jacobs	Angela Ianello
Karen Zaleskiewicz	Kristina Burns	
Christina Lonergan	Amy Amodeo	
Jean Matro	Christine Harrison	
Shari Frolove	Marilee Sobrinski	

*Motion Required – Personnel*

28. APPROVAL TO HIRE SUMMER PROGRAM SUBSTITUTE TEACHERS

Motion to approve the following certificated staff to serve as instructional substitutes for summer programs on an as-needed basis, beginning June 25th through July 26<sup>th</sup> 2018. Summer programs include Summer Academic Enhancement/Enrichment, and Special Education Extended Year Programs. Reimbursement will be at the rate of \$40 per hour.

Kristy McLaughlin	Marilee Sobrinski	Heidi Derbyshire
Sheri Lamp	Karen Prendergast	Stephanie Curry
Mary Beth Atwood	Elizabeth Provenzano	

*Motion Required – Personnel*

29. SUMMER NURSING SERVICES 2018-2019 SCHOOL YEAR

Motion to approve the following staff to provide nursing services for the summer academic programs including Extended School Year, Enhancement/Enrichment at a rate of \$40 per hour beginning June 25<sup>th</sup> 2018. Hours will be determined by student attendance and need and will not exceed summer program hours.

Ann Forshaw

*Motion Required – Personnel*30. SUMMER SPECIAL EDUCATION INSTRUCTIONAL AIDES 2018-2019 SCHOOL YEAR

Motion to approve the following staff members to serve as instructional aides and/or substitute aides in our special education summer self-contained and preschool disabilities programs. The programs will run 4 days per week, from June 25th to July 26, 2018. Each aide will be paid in accordance with their current salary. Hours will be determined by student attendance, not to exceed 5.5 hours per day.

Trish Skovron (& bus)	Roberta Vernon	Kim Cellini
Michele Hoffman	Deborah Ward	Christine Hickey
Linda Hagel	Wendy Friel	Heather Moran
Susan Leopardi	Brenda Mucciarone	

*Motion Required – Personnel*31. SUMMER RELATED SERVICES 2018-2019 SCHOOL YEAR

Motion to approve the following staff members to serve as Related Services Specialists in the Summer Program at the rate of \$40 per hour, as needed.

Marilee Sobrinski	Lauri Greenberg	Siobhan Grossman
Carrie Gargione		

*Motion Required – Personnel*32. BEFORE AND AFTER SCHOOL PROGRAM – 2018-2019 SCHOOL YEAR SUMMER STIPENDS

Motion to approve the following individuals for the Before and After School Program summer camp positions for the 2018-2019 school year; the stipend positions were previously board approved.

Stipend: As noted below		
STIPEND POSITION	NAME	STIPEND
Summer Program Administrator	Susan Speirs	\$1,000
AM Summer Program Director	Brenda Mucciarone	\$1,100
Summer Aides	Virginia Emery Carol Goldinher Brenda Mucciarone Matthew Mucciarone Michael Mucciarone Nancy Garrett Michele Hoffman Linda Arch	\$20/ hour
Band Director	David Lamkin Nancy Robinson	\$1,500 each
Chess	Greg Cross	Minimum of \$40 per session



*Motion Required – Personnel*33. BEFORE AND AFTER SCHOOL PROGRAM – 2018-2019 SCHOOL YEAR STIPENDS

Motion to approve the following individuals for the Before and After School Program for the 2018-2019 school year; the stipend positions were previously board approved.

Stipend: As noted below		
STIPEND POSITION	NAME	STIPEND
Program Administrator	Susan Speirs	\$2,000
Chess	Greg Cross	Minimum of \$40 per session

*Motion Required – Personnel*34. BEFORE AND AFTER SCHOOL PROGRAM SUBSTITUTE AIDES 2018-2019 SCHOOL YEAR

Motion to approve the following individuals as Substitute Aides for the Before and After School Program for the 2018-2019 school year; morning and afternoon program positions and rates were previously board approved.

Year 2 Aides: AM @ \$14.28 per hour; PM @ \$13.26 per hour		
Mel Goldberg	Lena Goldberg	Sandra Marple
Tia DeVita	Antoinette Cordivari	Carmine Bonanni
Year 3 Aides: AM @ \$14.71 per hour; PM @ \$13.66 per hour		
Nancy Garrett	Michele Hoffman	Wendy Friel
Debbie Ward	Sandra McDonough	
Year 4 Aides: AM @ \$15.00 per hour; PM @ \$13.93 per hour		
Virginia Emery	Carol Goldinher	Brenda Mucciarone
Matthew Mucciarone		
One on One Aides: AM/PM @ \$18.00 per hour		
Nancy Garrett	Tia DeVita	Michele Hoffman
Matthew Mucciarone	Wendy Friel	Brenda Mucciarone
Carmine Bonanni		

*Motion Required - Personnel*35. INTERMEDIATE FIELDWORK (80 HOURS) PLACEMENT REQUESTS FOR FALL 2018 SEMESTER

Motion to approve a request from Stockton University for an Intermediate Fieldwork (80 hours) Placement for the Fall 2018 Semester from September 7 through December 11, 2018 in the Seaview Elementary School for the students, as listed below.

Student	Grade/School	Cooperating Teacher
Andie Labb	1- Seaview Elementary	Samantha Grasso

*Motion Required – Personnel*

36. STUDENT TEACHING PLACEMENT REQUEST FOR SPRING 2019 SEMESTER

Motion to approve a request from Stockton University for Student Teaching for the Spring 2019 Semester from January 2, 2019 to April 10, 2019 in the Seaview Elementary School for the students, as listed below.

Student Teacher	Grade/School	Cooperating Teacher
Andie Labb	1- Seaview Elementary	Samantha Grasso

*Motion Required – Personnel*

*(CURRICULUM: Items #37 through #38)*

37. FIELD TRIP

Motion to approve the 2017-2018 school year field trip request as listed below.

Destination	Grade	Person in Charge
Birch Grove Park Northfield, NJ	Kindergarten	Rebecca Law Sharon Baxter

*Motion Required – Curriculum*

38. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (\*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Lori Care Frank Pileiro Chris Meade	5/04/18 AM	William Davies Middle School Mays Landing, NJ	2018 LinkIt! Spring Conference	No charge	N/A
Brian Pruitt	5/17/18	Harrah's Resort Atlantic City, NJ	NJASA/NJAPSA 36 <sup>th</sup> Annual Spring Conference	*\$290.00	Not to exceed \$30.00
Marilee Sobrinski	5/21/18 5/22/18	SRI/ETTC Galloway, NJ	Wilson – <i>Just Words</i>	10 ETTC hours	N/A
Brian Pruitt Frank Pileiro	5/23/18	SRI/ETTC Galloway, NJ	ETTC 20 <sup>th</sup> Anniversary Special Event	No charge	N/A
BOE members: Alexa Barrera Jason Goldstein	6/01/18	The Conference Center At Mercer West Windsor, NJ	NJSBA's 3 <sup>rd</sup> Annual School Security Conference	\$99.00 each	N/A
Brian Pruitt  _____  Jackie Baltozer Shari Frolove	6/01/18	Brookdale Community College, Lincroft, NJ	Strauss Esmay 33 <sup>rd</sup> Annual Educational Policy & School Law Seminar  <i>This seminar will be in place of the previously approved 5/22/18 Strauss Esmay HIB Training Program which is CLOSED.</i>	\$50.00  _____  No charge	Not to exceed \$70.00  _____  Not to exceed \$70.00 total
Lori Care Frank Pileiro	6/07/18	NJSBA Trenton, NJ	<i>Leading Digital Transformation –A Roadmap for District and School Leaders</i>	No charge	Not to exceed \$60.00
Frank Pileiro  Present and attend	6/21/18 to 6/28/18	Chicago, IL	International Society for Technology in Education (ISTE) 2018 Conference & Expo	*\$480.00	N/A
Susan Speirs David Lamkin Jackie Baltozer	6/27/18 to 6/30/18	Washington, DC	The National Forum's 14 <sup>th</sup> Annual Conference – Schools to Watch	Additional Registration and fees  *\$174.00	N/A

Motion Required – Curriculum

(OPERATIONS: Items #39 through #76)

39. QUALIFIED PURCHASING AGENT

Motion to appoint Teri J. Weeks as the Qualified Purchasing Agent and set the bid limit as \$40,000.

RESOLUTION

QUALIFIED PURCHASING AGENT

WHEREAS, the changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Teri J. Weeks possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et. seq.; and

WHEREAS, The Linwood Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3;

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Linwood Board of Education, in the County of Atlantic, in the State of New Jersey hereby increases its bid threshold to \$40,000 (Forty thousand dollars); and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Teri J. Weeks as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Teri J. Weeks' certification to the Director of the Division of Local Government Services.

*Motion Required – Operations*

40. APPOINTMENTS

Motion to approve the following appointments, as listed below.

Affirmative Action Officers	Susan Speirs, Principal Susann Tahsin, Supervisor of Special Education
Custodian Of Public Records	Teri J. Weeks, School Business Administrator
Section 504 Compliance Officer and Coordinators	Susan Speirs, Principal Jackie Baltozer, Guidance Counselor Shari Frolove, Guidance Counselor
District Liaison to IAIU Institutional Abuse Investigations Unit	Susan Speirs, Principal Jackie Baltozer, Guidance Counselor
Homeless Liaison	Susann Tahsin, Supervisor of Special Education
Education Stability Law Contact	Susann Tahsin, Supervisor of Special Education
Americans with Disabilities Act Coordinator	Susann Tahsin, Supervisor of Special Education
Title IX Coordinator	Brian Coyle, Health & Physical Education Teacher
Public Agency Compliance Officer	Teri J. Weeks, School Business Administrator
School Safety Specialist	Brian Pruitt, Superintendent Teri Weeks, School Business Administrator, Alternate
Chemical Hygiene/Hazard Communication/ Right to Know Officer	Patrick Childs, Supervisor of Facilities and Security
Safety and Health Designee	Patrick Childs, Supervisor of Facilities & Security
Indoor Air Quality Designee	Patrick Childs, Supervisor of Facilities & Security
AHERA Coordinator	Patrick Childs, Supervisor of Facilities & Security
PEOSH Officer	Patrick Childs, Supervisor of Facilities & Security
Anti-Bullying Specialist	Jackie Baltozer, Guidance Counselor Shari Frolove, Guidance Counselor
State Testing Coordinator	Lori Care, Supervisor of Curriculum and Instruction
NCLB Coordinator	Lori Care, Supervisor of Curriculum and Instruction
Data Coordinator	Frank Pileiro, Supervisor of Technology
Bilingual/ESL/ELL Coordinator	Lori Care, Supervisor Curriculum & Instruction
Special Education Coordinator	Susann Tahsin, Supervisor of Special Education
DOE Net Administrator	Teri J. Weeks, School Business Administrator
Intervention & Referral Service Coordinator	Georgette Meister, Principal Susan Speirs, Principal
Integrated Pest Management Coordinator	Patrick Childs, Supervisor Facilities & Security Georgette Meister, Principal Susan Speirs, Principal
LEA PARCC IT Contact	Frank Pileiro, Supervisor of Technology

41. PETTY CASH FUND

Motion to approve to establish a petty cash fund of \$200.00 in accordance with N.J.S.A. 18A:19-13 and N.J.A.C. 6A:23A-16-8, and to further establish a single maximum petty cash expenditure of \$25.00.

*Motion Required – Operations*

42. PAYMENT OF BILLS

Motion to approve Teri Weeks, School Business Administrator to make payment of bills between Board Meetings and that such payments shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

*Motion Required – Operations*

43. TRANSFERS BETWEEN BOARD MEETINGS

Motion to approve pursuant to N.J.S.A 18A:22-8.1, as amended, that Teri J. Weeks, Business Administrator, is designated to approve line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

*Motion Required – Operations*

44. EXTRAORDINARY AND UNSPECIFIED SERVICES - HEALTH INSURANCE BROKER RESOLUTION

Motion to appoint Brown and Brown as Health Benefits Broker of Record.

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1), N.J.S.A. 18A:18A-5a and N.J.A.C. 5:34-1.2) requires that the resolution authorizing the award of contracts for "Extraordinary Unspecified Service" without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City of Linwood as follows:

RESOLVED, the President and Secretary are hereby authorized and directed to execute an agreement with Brown and Brown Benefit Advisors, for Health Insurance Agent services to begin July 1, 2018 and to end June 30, 2019.

RESOLVED, this contract is awarded pursuant to a request for proposal dated March 10, 2015, but without competitive bidding, as an "Extraordinary and Unspecified Service" under the provisions of the Local Public Contracts Law because services performed pursuant to N.J.S.A. 18A:18A-5a and N.J.A.C. 5:34-1.2 are exempt from competitive bid requirements. The committee of the board reviewed proposals received and recommends Glenn Insurance.

RESOLVED, the Secretary has reviewed the rules of the Division of Local Governmental Services pursuant to N.J.A.C. 5:34-2.1 et. seq. and certifies that the proposed contract may be considered an extraordinary and unspecified service in accordance with the requirements thereof.

*Motion Required – Operations*

45. ARCHITECT OF RECORD

Motion to approve Daniel Scott Mascione as Architect of Record.

WHEREAS, the Local Public Contracts Law (N.J.S.A. 18A:18A-5) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the City of Linwood as follows:

The President and Secretary are hereby authorized and directed to execute an agreement with Daniel Scott Mascione Architect for services to begin July 1, 2018 and to end June 30, 2019.

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because services performed by a person authorized by law to practice a recognized profession are exempt from competitive bid requirements.

A copy of this resolution shall be published in The Press of Atlantic City as required by law within 10 days of its passage.

The Project Fee for Architect services shall be per hourly rates schedule for services.

*Motion Required – Operations*

46. MEDICAL INSPECTOR

Motion to appoint Dr. Jeffrey Gong as Medical Consultant for the 2018-2019 school year for an annual fee of \$5,000 and approve the school physician agreement.

WHEREAS, the Local Public Contracts Law (N.J.S.A. 18A:18A-5) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City of Linwood as follows:

The President and Secretary are hereby authorized and directed to execute an agreement with Jeffrey Gong, MD for services to begin July 1, 2018 and to end June 30, 2019.

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because services performed by a person authorized by law to practice a recognized profession are exempt from competitive bid requirements.

A copy of this resolution will be published in The Press of Atlantic City as required by law within 10 days of its passage.

The rate for Medical Inspector services shall be \$5,000.00 per year, including on-call services, review of sports physical exams.

*Motion Required – Operations*

47. LABOR RELATIONS COUNSEL

Motion to appoint Frank Cavallo, of Parker McCay Law Firm as Labor Negotiations Counsel for the 2018-2019 school year:

APPROVING A CONTRACT WITH FRANK CAVALLO  
OF PARKER MCCAY, P.A.

BE IT RESOLVED by the Linwood Board of Education, in the County of Atlantic, that:

WHEREAS, the Linwood Board of Education ("Board") desires to appoint Frank Cavallo, Jr., of the Parker McCay law firm ("Parker McCay") for legal services as it related to labor negotiations; and

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-5) permits the awarding of contracts for "Professional Services" without competitive bids; and

WHEREAS, the Public School Contracts Law requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised; and

WHEREAS, the Board has determined and certified in writing that the value of the services may exceed \$17,500; and

WHEREAS, the Board has not engaged in a "Fair and Open" process as that term is defined by law, completing the RFP process June 14, 2017; and

WHEREAS, Parker McCay has completed a Political Contribution Disclosure Form pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271 s.2); and

WHEREAS, the Linwood Board of Education is satisfied that Frank Cavallo, Jr. has the necessary professional expertise to perform such services; and

NOW, THEREFORE, BE IT RESOLVED, by the Linwood Board of Education, in the County of Atlantic and State of New Jersey that a contract be awarded to Frank Cavallo, Jr. of the Parker McCay, PA law firm to perform any and all legal services for \$175 per hour for attorney and \$95 per hour for legal assistants. A copy of the contract is attached hereto.

BE IT FURTHER, that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that notice of the award of this contract be published in The Press of Atlantic City within ten (10) days of the date hereof, which notice shall state the nature, duration and amount of the contract, and that the resolution, contract, and Political Contribution Disclosure Form are on file and available for public inspection in the office of the Board of Education.

*Motion Required – Operations*



48. AUDITORS

Motion to approve Ford Scott and Associates, as Auditors for the 2017-2018 fiscal year ending audit.

BOARD OF EDUCATION  
LINWOOD SCHOOL DISTRICT

WHEREAS, the Local Public Contracts Law (N.J.S.A. 18A:18A-5) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the City of Linwood as follows:

1. The President and Secretary are hereby authorized and directed to execute an agreement with Ford Scott and Associates for services to begin July 1, 2018 and to end June 30, 2019.
2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because services performed by a person authorized by law to practice a recognized profession are exempt from competitive bid requirements.
3. A copy of this resolution shall be published in The Press of Atlantic City as required by law within 10 days of its passage.
4. The rate for Auditor services shall be \$19,000 annual audit fee.

*Motion Required – Operations*

49. PEER REVIEW AUDIT

Motion to approve the Peer Review audit of the Ford Scott Associates, Auditors, as performed by Davie Kaplan, whose report was dated November 30, 2016.

*Motion Required – Operations*

50. COOPERATIVE PURCHASING RESOLUTION

Motion to approve the resolution to join the Education Services Commission of New Jersey cooperative pricing and enter into Cooperative Pricing agreements.

*Motion Required - Operations*

51. COOPERATIVE PURCHASING RESOLUTION

Motion to approve the resolution to join the Hunterdon County Commission of New Jersey cooperative pricing and enter into Cooperative Pricing agreements.

*Motion Required - Operations*

52. COOPERATIVE PURCHASING RESOLUTION

Motion to approve the resolution to join the Camden County Commission of New Jersey cooperative pricing and enter into Cooperative Pricing agreements.

*Motion Required – Operations*

53. ATTORNEY

Motion to approve William S. Donio of the Cooper Levenson law firm as Solicitor for the 2018-2019 school year for \$155.00 per hour for principal and associates, and \$70.00 per hour for paralegal.

## RESOLUTION

APPROVING A CONTRACT WITH WILLIAM S. DONIO OF THE  
COOPER LEVENSON APRIL NIEDELMAN & WAGENHEIM, P.A.  
TO PERFORM SERVICES

BE IT RESOLVED, by the Linwood Board of Education, in the County of Atlantic, that:

WHEREAS, the Linwood Board of Education ("Board") desires to appoint William S. Donio, of the Cooper Levenson April Niedelman & Wagenheim law firm ("Cooper Levenson") for legal services; and

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-5) permits the awarding of contracts for "Professional Services" without competitive bids; and

WHEREAS, the Public School Contracts Law requires that the resolution authorizing the award of a contract for professional services without competitive bids must be publicly advertised; and

WHEREAS, the Board has determined and certified in writing that the value of the services is likely to exceed \$17,500; and

WHEREAS, the Board had advertised for proposals due April 26, 2018 for said services and made recommendations based on the results of responses; and

WHEREAS, the Board has engaged in a "Fair and Open" process as that term is defined by law; and

WHEREAS, Cooper Levenson has completed a Political Contribution Disclosure Form pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271 s.2); and

WHEREAS, the Linwood Board of Education is satisfied that William S. Donio has the necessary professional expertise to perform such services;

NOW, THEREFORE, BE IT RESOLVED, by the Linwood Board of Education, in the County of Atlantic and State of New Jersey that a contract be awarded to William S. Donio of the Cooper Levenson law firm to perform any and all legal services for \$155 per hour for attorney and \$70 per hour for legal assistants. A copy of the contract is attached hereto.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution, and,

BE IT FURTHER RESOLVED that notice of the award of this contract be published in The Press of Atlantic City within ten (10) days of the date hereof, which notice shall state the nature, duration and amount of the contract, and that the resolution, contract, and Political Contribution Disclosure Form are on file and available for public inspection in the office of the Board of Education.

54. EXTRAORDINARY AND UNSPECIFIED SERVICES - AHERA & RIGHT -TO-KNOW CONSULTANT

Motion to approve a resolution for extraordinary and unspecified services for Right-to-Know and Asbestos Abatement services.

Epic Environmental as a consultant for completing the required annual and semi-annual surveys and inspections for a fee of \$1,150 Right-to-Know and \$900 for AHERA report.

WHEREAS, there exists a need for Right-to-Know services in connection with chemical surveying and awareness training for the 2018-2019 school year; and

WHEREAS, it has been determined that such Right-to-Know services are specialized in nature, require expertise in the field of chemical surveying and awareness training and is not reasonably possible to describe the required services with written bid specifications; and

WHEREAS, the funds in the amount of \$1,150 are or will be available for this purpose; and

WHEREAS, there exists a need for asbestos management services in connection with monitoring, and abatement training for the 2018-2019 school year, as designated; and

WHEREAS, it has been determined that such asbestos management services are specialized in nature, require expertise in the field of asbestos management, can be provided only by a licensed professional and is not reasonably possible to describe the required services with written bid specifications; and

WHEREAS, funds in the amount of \$900 are or will be available for this purpose; and

NOW, THEREFORE, BE IT RESOLVED, by the Linwood Board of Education in the County of Atlantic, as follows:

- A. The environmental services firm of Epic Environmental, is hereby retained to provide Right-to-Know services necessary in conjunction with the Laws of Chemical Awareness In the Workplace and asbestos maintenance services necessary in conjunction with the laws of Asbestos Hazard Management.
- B. This contract is awarded without competitive bidding as 'Extraordinary Unspecifiable Services' in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.
- C. A copy of this resolution as well as the contract shall be placed on file with the Secretary of Board.

*Motion Required – Operations*

55. COASTAL LEARNING TUITION CONTRACT

Motion to approve a tuition contract for one student attending Coastal Learning Center effective April 19, 2018 at per diem tuition rate of \$270.48.

*Motion Required – Operations*

56. CASH MANAGEMENT PLAN

Motion to adopt the Cash Management Plan, the official depositories for School Funds as detailed in the Cash Management Plan, included in the addenda to these minutes, and the Authorized signers.

*Motion Required – Operations*

57. AUTHORIZING RESOLUTION – BOND

Motion to approve the authorizing resolution for school bonds included in the addenda to the minutes.

*Motion Required – Operations*

58. SCHOOL CHOICE RESOLUTION

Motion to approve the school choice resolution limiting the number of district students who can participate in other school choice programs.

## RESOLUTION

## LIMIT OF STUDENTS PARTICIPATING IN CHOICE PROGRAMS

WHEREAS, the Department of Education has authorized any eligible district to apply to be a choice school pursuant to N.J.A.C. 6A:12-4.2; and

WHEREAS, the Linwood Board of Education seeks to limit the number of resident students attending choice programs to no more than 10% per grade level and 15% district resident students as of the current year October 15 count; and

WHEREAS, the Linwood Board of Education will hold a lottery pursuant to N.J.A.C. 6A:12-4 in instances where more than 10% per grade level and 15% of district resident students seek to participate in a choice program; and

NOW, THEREFORE BE IT RESOLVED, that the Linwood School District hereby authorizes the Administration to limit the number of resident students participating in choice programs to no more than 10% per grade level and 15% district resident students as of October 15 each year.

*Motion Required – Operations*

59. SUBSTITUTE AND EXTRA PAY POLICY

Motion to approve the Substitute and Extra Pay policy for the 2018-2019 school year. Long-term substitute teacher rates retroactive payment is removed, rates for non-instructional aide, summer lawn and summer technology intern rates were adjusted.

*Motion Required – Operations*

60. EXTRA CURRICULAR ACTIVITIES

Motion to approve the extracurricular activities for the 2018-2019 school year. The itemized budget for these programs is included in the addenda.

BELHAVEN	SEAVIEW
Street Team	Wise Guys
STEM Innovations	Art/Culture/Media
Jazz Band	Garden Club
RTV	Girls on the Go
Stage Crew	Yearbook
Stem Club	Safety Patrol
Think Team	Stem Club
Coding Program	
National Honor Society	
Yearbook	
Athletic Director	
Band	
Basketball - Boys and Girls	
Choir	
Cross Country Boys and Girls	
Drama	
Field Hockey	
Soccer - Boys and Girls	
Track - Boys and Girls	
Volleyball	

*Motion Required – Operations*

61. INTEGRATED PEST MANAGEMENT

Motion to approve the Integrated Pest Management Policy.

*Motion Required – Operations*

62. CHEMICAL HYGIENE PLAN

Motion to approve the Chemical Hygiene Plan for 2018-2019.

*Motion Required – Operations*

63. INDOOR AIR QUALITY PLAN

Motion to approve the Indoor Air Quality Plan.

*Motion Required – Operations*

64. 2018-2019 TUITION RATES

Motion to approve the 2018-2019 school year parent paid non-resident tuition rates at 50% of the 2016-2017 certified costs plus 100% for any other related services required, including, but not limited to related services, one-on-one support, extended school year, or any other additional service. The Preschool Inclusion program which is set at \$2,750 for resident regular education inclusion students and the Kindergarten Expanded Day Program at \$3,750. Expanded Day and Preschool tuition will receive a \$250 discount off the full year rate for payment in full by the due date. Resident students who qualify for free or reduced meals may receive the Preschool or Kindergarten program free of charge. Late fee for all programs is set at \$50 per month.

*Motion Required – Operations*

65. LOCAL GRANTS

Motion to accept local grants, as listed below.

D'Arcy Johnson Day	\$1,000	Pep Rally T-Shirts
Atlantic Coast Alarms	\$1,000	Pep Rally T-Shirts
Copiers Plus	\$2,000	Band Program Books

*Motion Required – Operations*

66. THIRD PARTY ADMINISTRATOR FOR TSA SERVICES and 403b Plan

Motion to approve TSA Consulting Group Inc., as the third party administrator for the district's tax shelter annuity plan for the 2018-2019 school year and approve the 403b Adoption Agreement.

*Motion Required – Operations*

67. TAX SHELTER ANNUITY COMPANIES

Motion to approve Lincoln Financial, Siracusa Associates, and AXA Equitable, as the tax shelter annuity plan companies and brokers for the 2018-2019 school year. Vanguard is closed to new enrollees, but continues to a part of the plan for the current participants.

*Motion Required – Operations*

68. THIRD PARTY ADMINISTRATOR FOR FSA ADMINISTRATION SERVICES

Motion to approve Horizon Benefits as the third party administrator for the district's Flexible Spending Account administration.

*Motion Required – Operations*

69. SECTION 125 - PREMIUM ONLY PLAN

Motion to approve the resolution reauthorizing the district's 125 plan for Premium only. This plan provides authorization for pre-tax contributions to medical copayments and authorizes opt-out plans for health with a payment of 20% of said plans not to exceed \$5,000 for Health MMrx plan.

## RESOLUTION

## SECTION 125 - PREMIUM ONLY AND SUMMARY PLAN

RESOLVED, that the form of Cafeteria Plan including a Premium Expense Account, effective July 1, 2008, amended January 2017, and updated annually, is hereby approved and adopted and that the proper officers of the Corporation are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Corporation shall act as soon as possible to notify the employees of the Corporation of the adoption of the Cafeteria Plan by providing a copy of the summary description of the Plan in the form of the Summary Plan Description, which form is hereby approved.

Thus further certifies that attached hereto as Exhibits A and B, respectively, are true copies of Premium Only Plan and the Summary Plan Description approved and adopted in the foregoing resolutions.

*Motion Required - Operations*

70. FLEXIBLE SPENDING PLAN

Motion to approve the resolution authorizing the district's 125 plan for Flexible Spending Health and Dependent Care Benefits and to approve the resolution for the Plan Administrator.

## RESOLUTION

## FLEXIBLE SPENDING - SECTION 125 PLAN

RESOLVED, that the form of Cafeteria Plan for Flexible Spending Plan including Health and Dependent Account, originally effective January 1, 2012, is hereby re-approved and adopted and that the proper officers of the Corporation are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Corporation shall act as soon as possible to notify the employees of the Corporation of the adoption of the Cafeteria Plan by providing a copy of the summary description of the Plan in the form of the Summary Plan Description, which form is hereby approved. Thus further certifies that attached hereto as Exhibits A and B, respectively, are true copies of the Flexible Spending Plan and the Summary Plan Description approved and adopted in the foregoing resolutions.

*Motion Required - Operations*

71. STATE CONTRACT AND WSCA

Motion to approve the procurement of goods and services through state agency contracts.

## RESOLUTION

AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES  
THROUGH STATE AGENCY or WSCA PUBLIC AGENCY CONTRACTS

WHEREAS, Title 18A:10 provides that, "a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property or National Association of State Procurement Officials; and

WHEREAS, the Linwood School District has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Linwood Board of Education desires to authorize its purchasing agent for the 2018 -2019 school year to make any and all purchases necessary to meet the needs of the school district throughout the year;

NOW, THEREFORE BE IT RESOLVED, that the Linwood Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property or National Association of State Procurement Officials utilizing various vendors that have state contracts or WSCA cooperative purchasing pricing. The purchasing agent shall make known to the Board the Commodity or Service, vendor and contract number utilized.

*Motion Required – Operations*

72. UNIFORM MINIMUM CHART OF ACCOUNTS

Motion to authorize the Uniform Minimum Chart of Accounts for New Jersey Public School Districts for the 2018-2019 school year.

*Motion Required - Operations*



73. REQUISITION FOR SCHOOL TAXES

Motion to approve the resolution for requisition of taxes schedule for the 2018-2019 school year, pursuant to R.S. 54:4-75.

BE IT RESOLVED, by the Board of Education of the Linwood School District that the amount of district taxes, inclusive of school district paid debt service requirements, needed to meet the obligations of this Board for the 2018-2019 school year is \$11,561,749 and that the Linwood City Council is requested to place in the hands of the Custodian of School Monies by the 10<sup>th</sup> of each month, that amount in accordance with the following schedule and statutes relating thereto.

SCHEDULE FOR REQUISITION OF TAXES

10-Jul	\$ 957,229.17
10-Aug	957,229.17
10-Sep	957,229.17
10-Oct	957,229.17
10-Nov	957,229.17
10-Dec	957,229.15
10-Jan	963,895.67
10-Feb	963,895.67
10-Mar	963,895.67
10-Apr	963,895.67
10-May	963,895.67
10-Jun	963,895.65
Total	\$ 11,526,749.00

*Motion Required – Operations*

74. CHANGE ORDER – Seaview Field Renovation Project

Motion to approve a change order not to exceed \$2,238.54 for curb and ramp work to provide handicapped accessible ramp to the walking track.

Previously Authorized Project Costs	\$135,876.50
Change Order #4	<u>2,238.54</u>
Total Project Costs	<u>\$135,115.04</u>

*Motion Required – Operations*

75. COMPUTER SOFTWARE MAINTENANCE - EXTRAORDINARY UNSPECIFIED SERVICES

Motion to approve the resolution for computer software.

WHEREAS, the Board of Education has need for Computer Software Maintenance services to assist the district in daily usage of budget, payroll, personnel and fixed asset Software, student management, for the 2018-2019 school year; and

WHEREAS, it has been determined that the required services are specialized in nature, require expertise in the field of computers and software, and is not reasonably possible to describe the required services with written bid specifications; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education shall award a contract Systems 3000, Frontline, Power Schools, and IEP Direct for these services as an extraordinary unspecifiable service; and

BE IT FURTHER RESOLVED, that the details of the computer software maintenance services and the costs will be covered by a mutually agreed upon contract filed in the Business Administrator/Board Secretary's Office.

*Motion Required - Operations*

76. USE OF SCHOOL FACILITIES

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
<p><b>Linwood Men's Basketball</b> Basketball (Make up days for days when schools were closed) * Fee paid in full. Person in charge: Neil McPeak</p>	<p>Belhaven One gym</p>	<p><u>Saturday mornings</u> May 5, 12, 19, 2018 7:00-9:00 a.m.</p>	*
<p><b>Student Support Parent Advisory Council (SSPAC)</b> Parents Only Spring Meeting Person in charge: Melissa Duffy</p>	<p>Belhaven Library</p>	<p>May 10, 2018 7:00-8:30 p.m.</p>	No
<p><b>Mainland United Soccer Assn.</b> Futsal training – U1- Girls Inclement weather Person in charge: Chris Meade</p>	<p>Belhaven Old gym</p>	<p>May 18, 2018</p>	No
<p><b>Linwood PTO</b> Community Event Persons in charge: Mary Fabietti &amp; Ava Cocchi</p>	<p>Belhaven Patcong Ave. Lot</p>	<p>May 23, 2018 4:00-8:30 p.m.</p>	No
<p><b>Linwood PTO</b> Field Day Activities Persons in charge: Nancy Connolly &amp; Kelly Nirenberg Seaview  Persons in charge: Mary Fabietti &amp; Ava Cocchi Belhaven</p>	<p>Seaview Front of school Black top &amp; gym  Belhaven Fields behind school, front lawn, Belhaven Parking Lot Gyms – if bad weather</p>	<p>June 18 and 19, 2018 8:00 a.m. to 1:00 p.m.  June 20, 2018 7:30 a.m. to 1:00 p.m.</p>	No
<p><b>PLSea – Professional Development Conference</b> Professional development learning community conference for educators.</p>	<p>Belhaven Cafeteria Library Classrooms</p>	<p>August 17, 2018</p>	No

*Motion Required – Operations*

**(POLICY: Items #77 through #78)**

**77. H.I.B. CASES**

Motion to affirm the recommendation of the superintendent on the reported HIB cases, as listed below.

Belhaven Middle School	H.I.B. Case #009-17-18 (BH)	Affirmed Non-HIB
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*Motion Required – Policy*

**78. BOARD POLICY**

Motion to approve the second reading of the Policies and Regulations, as listed below.

SECOND READING	
Policy #	Title
Policy 7101 Regulation 7101	Educational Adequacy of Capital Projects
Policy 8550	Unpaid Meal Charges – Outstanding Food Services Charges (M)
Regulation 8630	Emergency School Bus Procedures (M)
Policy 9242	Use of Electronic Signatures (New)

*Motion Required – Policy*

**79. BOARD SECRETARY MONTHLY CERTIFICATION** - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

**BOARD OF EDUCATION MONTHLY CERTIFICATION** - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BILLS:**

Batch 50	General Fund	\$384,056.86
Batch 51	General Fund	\$ 26,802.65
Batch 55	General Fund	\$ 10,709.78
Batch 59	Before and After School	\$ 776.73

**PAYROLLS:**

Batch 71	April 27, 2018	\$410,420.58
Batch 70	May 11, 2018	\$410,725.64

TRANSFERS	MAY	From	To
11-000-223-500-OT-020	Staff Travel - Staff Development		\$1,500
11-000-100-566	Private School for the Handicapped		\$9,000
11-000-261-420	Maintenance Services		\$5,000
11-000-291-280	Tuition Reimbursement	\$10,000	
12-000-400-710	Land Improvement		\$3,000
12-000-400-450	Construction Services	\$3,000	
11-000-213-100	Salary - Nurse	\$5,500	
<b>Total General Fund</b>		<b>\$18,500</b>	<b>\$18,500</b>

80. Old Business
81. New Business
82. Comments from the Public
83. Comments from the Board

84. EXECUTIVE SESSION

Motion to enter into Executive Session,

**RESOLVED:** At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- *Student Confidentiality Matters – HIB*

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action will be taken.

85. REGULAR SESSION

Motion to return to regular session.

86. Adjournment