

LINWOOD, NEW JERSEY
January 3, 2018

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this **organization** meeting has been provided. On **January 19, 2017** written notice of this **organization** meeting was posted in two schools, City Hall, and the Linwood City Library. On that same date written notice was faxed and mailed to The Press and The Current.

The meeting of the Linwood Board of Education was called to order by Mrs. Weeks, Board Secretary, in the Schiavo Cafetorium, Belhaven Middle School, Linwood, New Jersey, Wednesday, **January 3, 2018 at 7:02 PM.**

Mrs. Weeks led all present in a flag salute.

MEMBERS PRESENT: Mrs. Ziereis, Judge Todd, Mr. McLaughlin, Mrs. DeMorat, Mrs. Scannell, Mr. Goldstein, Mr. Kahn, New members: Mrs. Barrera, Mrs. Lowry

MEMBERS ABSENT: None

OTHERS PRESENT: M. Cappelluti, Interim Superintendent, T. Weeks, School Business Administrator, S. Speirs, G. Meister, Principals, E. Smith, D. Lamkin, B. Pruitt, S. Marino, D'Amato family, Lowry Family, Goldstein Family. M. Bansal

TEMPORARY CHAIR TO CONDUCT ELECTIONS - Motion made by Mrs. Ziereis, seconded by Mrs. Scannell to appoint the Board Secretary, Teri Weeks, as the temporary chair to hold the elections.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

NOMINATIONS FOR PRESIDENT: Mrs. Weeks called for nominations for president. Motion was made by Mrs. Scannell, seconded by Judge Todd, to nominate Mrs. Donna Ziereis, as President for the 2018 term. Seeing that there were no other nominations, a motion was made by Judge Todd, seconded by Mr. McLaughlin, to close the nominations and nominate Mrs. Ziereis as President for the 2018 term.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

NOMINATIONS FOR VICE-PRESIDENT: Mrs. Weeks called for nominations for Vice President. Motion made by Mrs. Ziereis, seconded by Judge Todd to nominate Mrs. Joanne Scannell as Vice-President for the 2018 term. Seeing that there were no other nominations, a motion was made by Judge Todd, seconded by Mr. McLaughlin, to close the nominations and nominate Mrs. Joanne Scannell as Vice President for the 2018 term.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

Mrs. Donna Michael-Ziereis, Board President assumes Chair

Recap of President Comments: Happy Birthday to Jason Goldstein! Congratulations to Casey Lowry, Alexa Barrera, and Jason Goldstein on the elections. Looking forward to working with each of you and all of your talents you bring to the table. Thank you to my board colleagues for entrusting the role of president to me. Thank you for your expertise and look forward to continuing the collegial and collaborative approach to guiding this board.

MOTION TO ACCEPT SCHOOL BOARD MEMBER CODE OF ETHICS – Motion made by Mr. Goldstein, seconded by Mrs. DeMorat, to accept the School Board Member Code of Ethics. Mrs. Weeks called for any questions or discussion regarding the code of ethics. All Board members have read the Code of Ethics and understand them.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

MOTION TO APPOINT Teri J. Weeks as Board Secretary was made by Mr. McLaughlin, seconded by Judge Todd to appoint Mrs. Weeks as Board Secretary for the 2018 term.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

MOTION TO APPROVE the Committee Assignments for the 2018 year as included in the addenda to these minutes was made by Mr. McLaughlin, seconded by Judge Todd.

Motion was carried by roll call vote, all members present voted yes.

Motion approved.

MOTION TO SET the regular board meeting dates, times and places for the 2018 school year was made by Mr. Goldstein, seconded by Mrs. DeMorat.

BE IT RESOLVED by the Board of Education of the Linwood School District of Atlantic County regular meetings of the Board of Education shall be the fourth Wednesday of the month, when possible or held as follows, in the Ralph A. Schiavo Auditorium, Belhaven School, Linwood, N.J. according to the following schedule for the year 2018 and 2019 Organization meeting:

Wednesday,	January 24,	7:00 PM	
Wednesday,	February 28,	7:00 PM	
Wednesday,	March 14	7:00 PM	Adopt Tentative Budget & other action
Wednesday,	March 28,	7:00 PM	
Wednesday,	April 25,	7:00 PM	
Wednesday	May 2	7:00 PM	Public Hearing and Budget Adoption
Wednesday,	May 23,	7:00 PM	
Wednesday,	June 27,	7:00 PM	
Wednesday,	July 25,	7:00 PM	
Wednesday	August 22,	7:00 PM	
Wednesday,	September 26,	7:00 PM	
Wednesday,	October 24,	7:00 PM	
Wednesday,	November 28	7:00 PM	
Wednesday,	December 19,	7:00 PM	

Thursday, January 3, 2019 7:00 PM Organization meeting

Motion was carried by roll call vote, all members present voted yes.

Motion approved.

MOTION TO APPROVE the budget calendar for the 2018-2019 budget was made by Mr. Goldstein, seconded by Mrs. DeMorat.

Motion was carried by roll call vote, all members present voted yes.

Motion approved.

MOTION TO APPROVE THE RESOLUTION meeting notification and official newspapers was made by Mr. Goldstein, seconded by Mrs. DeMorat.

BE IT RESOLVED by the Board of Education of the Linwood School District:

That the regular meetings of the Board of Education of the Linwood School District be held according to the attached schedule for the period of [January 2018 to December 2018](#). That the Secretary of the Board of Education shall post notice in Seaview School, Belhaven School, City Hall, and Linwood City Library.

That the Secretary of the Board of Education shall mail copies of the schedule of regular meetings and special meetings of the Board to The Current and The Press which are designated official newspapers, and a copy will be sent to the City Clerk of Linwood.

That all notices of regular and special meetings of the Board of Education shall to the extent known include:

The agenda

Those matters which upon formal action may be taken

That any person may request, in writing, a copy of the schedule of regular and special meetings of the Board of Education. Upon prepayment of the applicable fee, such schedule and/or notice shall be mailed to such person and that all requests made pursuant to this paragraph shall terminate at midnight, [May 16, 2016](#), or such date that the reorganization meeting is held, subject to renewal thereafter upon filing of a new request to the Board of Education together with the applicable fee:

For a copy of a schedule of regular meetings and revisions thereto: \$1.00

For advance written notice of particular meeting designated in the request \$1.00

For advance written notice of all regular meetings and special or rescheduled meetings during the school year \$10.00

Motion carried by roll call vote, all members present voted yes.

Motion approved.

MOTION TO AUTHORIZE Dr. Michelle Cappelluti, Interim Superintendent, Brian Pruitt, Superintendent effective February 1, 2018 and Teri J. Weeks, Business Administrator/Board Secretary to implement the 2017-2018 budget pursuant to local and state policies. was made Mr. Goldstein, seconded by Mrs. DeMorat

Motion carried by roll call vote, all members present voted yes.

Motion carried.

MOTION TO APPOINT Dr. Michelle Cappelluti, Interim Superintendent, Brian Pruitt, Superintendent effective February 1, 2018 and Teri J. Weeks, Business Administrator/Board Secretary for the Linwood Board of Education or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal laws for the ensuing school year was made by Mr. Goldstein, seconded by Mrs. DeMorat.

Motion carried by roll call vote, all members present voted yes.

Motion carried.

MOTION TO ADOPT the organization chart for Administration of the Linwood School District was made by Mr. McLaughlin, seconded by Mrs. Barrera.

Motion carried by roll call vote, all members present voted yes.

Motion carried.

MOTION TO APPOINT Georgette Meister, Erica Coombs, Susan Speirs, Kimberly Petrella, and Patrick Childs as the Affirmative Action Team for the 2018 year was made by Mr. McLaughlin, seconded by Mrs. Barrera.

Motion was carried by roll call vote, all members present voted yes.

Motion approved.

MOTION TO APPOINT Susann Tahsin, Supervisor of Special Education as the ADA Coordinator for the 2018 school year was made by Mr. McLaughlin, seconded by Mrs. Barrera.

Motion was carried by roll call vote, all members present voted yes.

Motion approved.

MOTION TO APPOINT the members of the Crisis Management Team for the 2018 school year: was made by Mr. McLaughlin, seconded by Mrs. Barrera.

CRISIS MANAGEMENT TEAM

BELHAVEN

Susan Amey

Susan Speirs

Ann Forshaw

Jackie Baltozer

Chris Meade

Brian Coyle

SEAVIEW

Georgette Meister

Heidi Derbyshire

David Wade

Shirlie Calabrese

Shari Frolove

DISTRICT

Patrick Childs

Teri Weeks

Brian Pruitt

Elizabeth Provenzano

Susann, Tahsin

Frank Pileiro

Michelle Cappelluti

Motion carried by roll call vote, all members present voted yes.

Motion approved.

MOTION TO APPOINT – Mr. Frank Pileiro, Technology Supervisor, as the School Safety Specialist.

Motion was carried by roll call vote, all members present voted yes.

Motion approved.

COMMUNICATIONS – Included in the packet.

OLD BUSINESS – None

NEW BUSINESS – None

COMMENTS FROM THE PUBLIC - None

COMMENTS FROM THE BOARD – Congratulation to Donna Ziereis, the board is looking forward to the new year working under her leadership.

ADJOURNMENT- Motion made by Mrs. Barrera, seconded by Judge Todd, to adjourn (7:25PM).

Motion carried by roll call vote, all members present voted yes.

Motion approved.

Respectfully submitted,

Teri J. Weeks, Business Administrator,
Board Secretary