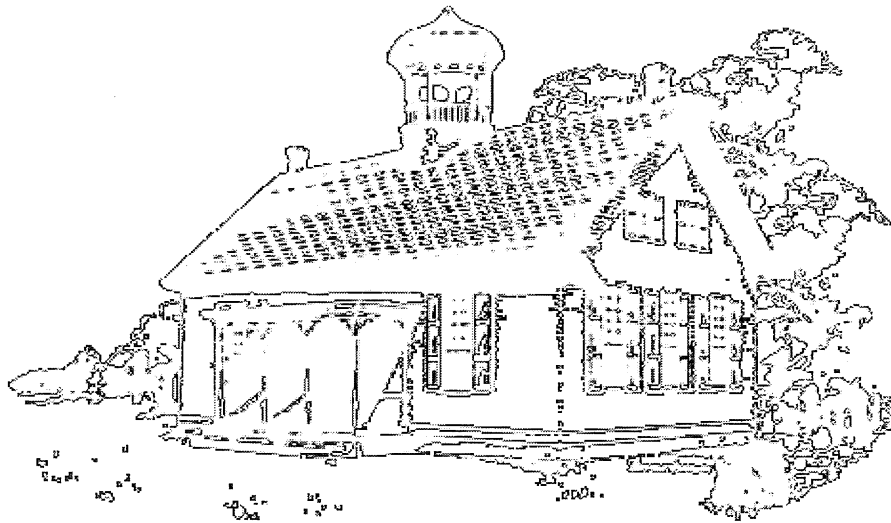


Linwood Board of Education

Regular Meeting

February 21, 2018

7:00 p.m.



Excellence in Teaching and Learning

LINWOOD BOARD OF EDUCATION
Schiavo Auditorium, Belhaven Middle School
February 21, 2018
7:00 p.m.
BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this rescheduled meeting has been provided. On January 19, 2018, written notice of this rescheduled meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE the Minutes of the Annual Organization Meeting held on January 3, 2018.
6. MOTION TO APPROVE the Minutes of the Board Retreat held on January 17, 2018.
7. MOTION TO APPROVE the Minutes of the Regular Meeting held on January 24, 2018.
8. MOTION TO APPROVE the Minutes of the Executive Session held on January 24, 2018.
9. MOTION TO APPROVE the Minutes of the Special Meeting held on February 1, 2018.
10. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of January 2018, which are in agreement.
11. Committee Reports
 - Operations 2.12.2018
 - Curriculum 2.13.2018
 - Personnel 2.13.2018
 - Policy 2.20.2018
12. Comments from the Public
13. Superintendent's Report

(FOR YOUR INFORMATION - Items #14 through #20)

14. ENROLLMENT INFORMATION

	9/30/16	2/21/18
Seaview Elementary School	439	424
Belhaven Middle School	397	400
Total Enrollment	836	824

15. USE OF SCHOOL FACILITIES – 7/01/17-2/21/18:

Organization	Fee	Seaview	Belhaven
Atlantic Coast Basketball Camp	Yes		4
Atlantic County MAC Users Group	Yes		1
G-thing Basketball	Yes		1
LASAR (See notes below)	No	*	*
Linwood Educational Affairs Committee (EAC)	No		1
Linwood Education Foundation (LEF)	No		3
Linwood Men's Basketball (Tuesday nights)	Yes		24
Linwood Men's Basketball (Saturday mornings)	Yes		14
Linwood PTO	No	8	7
MRHS Soccer (Meade)	No		7
MRHS Soccer (Napoli)	No		8
MUSA Boys Soccer (Napoli and/or Meade)	No		29
MUSA (Watts)	No	1	2
Seaview Camp	Yes	12	
SSPAC	No		2
TOTALS		21+*	100+*
Notes: * LASAR – 7/31/17-8/03/17 – M/Tu/W/Th – Belhaven (one gym on Tuesdays); 9/25/17-11/15/17 – M/Tu/W/Th – Belhaven (one gym on Tuesdays); 11/11/17-3/31/18 – M/Tu/W/Th/F/Sa – Belhaven (one gym on Tuesdays), and Seaview – M-F			

16. SUSPENSIONS

- Two 4-day out of school suspensions – Grade 8
- One 4-day out of school suspension – Grade 7

17. FIRE & SECURITY DRILLS

Seaview: Fire: January 19, 2018 Security: January 2, 2018
 Belhaven: Fire: January 19, 2018 Security: January 18, 2018

18. CHINESE CULTURAL PROGRAM PRESENTATION

Mr. Craig Kahn, Mrs. Susan Speirs, Mrs. Samantha Coyle and Mr. Pete Davis

19. REPORTS

Linwood Education Foundation
Linwood Parent/Teacher Organization
Linwood Educational Affairs Committee
Student Support Parent Advisory Council (SSPAC)

Belhaven Principal – Mrs. Susan Speirs

20. DATES TO REMEMBER

February

27	Belhaven/Library 7:00 p.m.	Board Retreat - Budget
28	Seaview 5:30-7:30 p.m.	PTO Wellness - Multicultural Night

March

11	Daylight Saving Time Begins Turn Clocks one hour ahead	
14	Belhaven/Auditorium 7:00 p.m.	Board Meeting to Adopt Tentative Budget
15	Seaview/Belhaven	Early Dismissal – Staff In-Service
28	Belhaven/Auditorium 7:00 p.m.	Board of Education Meeting
29	Seaview/Belhaven	Early Dismissal
30	Seaview/Belhaven	Schools Closed – Spring Break (3/30/18 to 4/8/18)

April

9	Seaview/Belhaven	Schools Reopen
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MOTIONS REQUIRING ACTION

(PERSONNEL: Items #21 through #25)

21. RECOMMENDED FOR EMPLOYMENT 2017-2018 SCHOOL YEAR

Code – (R) Replacement (TR) Temporary Replacement (N) New Position

Motion to approve the following new hires, upon the recommendation of the Superintendent, for the 2017-2018 school year.

Name/Position	Term	Salary
Sharon Baxter Long-term substitute Teacher for Kindergarten Maternity leave.	(TR) Start: On or about 2/29/18 to 6/30/18 Replacing: T. Lhulier	B.A. Step 3, pro-rated based on official start date.
Heather Lanzalotti School Nurse (non-instructional)	(R) Start: TBD pending issuance of her Emergency Certificate, in process.	B.A. Step 1, pro-rated based on official start date.

Motion Required – Personnel

22. RECOMMENDED FOR THE 2017-2018 SCHOOL YEAR SUBSTITUTE LIST

Motion to approve the following substitutes, upon the recommendation of the Superintendent, to the 2017-2018 School Year Substitute List; pending criminal history where *indicated and/or issuance of a State of New Jersey Substitute Teacher’s Credential. They will be paid in accordance with the Substitute and Other Pay Policy.

Substitute Custodian	*Viola L. Rose
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Motion Required – Personnel

23. BEFORE AND AFTER SCHOOL PROGRAM SUBSTITUTE AIDES 2017-2018 SCHOOL YEAR

Motion to approve the following individuals as substitute aides for the 2017-2018 Before and After School Program for AM & PM at the rates listed below; *pending criminal history clearance where indicated.

Year 1 - \$14.00/hour AM; \$13.00/hour PM
Year 2 - \$14.28/hour AM; \$13.28/hour PM
Year 3 - \$14.71/hour AM; \$13.66/hour PM

Sandra Marple – Year 1	*Antoinette Cordivari – Year 1
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Motion Required – Personnel

24. APPROVAL FOR BEFORE/AFTER SCHOOL TUTORING

Motion to approve the following teachers to provide before/after school supplemental services for academically at-risk students in Title I programs for the 2017-2018 school year. Teachers will be paid through funding provided by the FY 2018-2019 ESSA Grant at the rate of \$40 per hour.

Chris Meade	Lori Dooner	Christina Lonergan
Christine Johnston	Jessica Byrnes	Tina Gatta
Brooke Szecker	Jean Matro	Kristy Grimley
Erica Coombs	Trish Levinson	Dan Truax
Colleen Tighe		

Motion Required – Personnel

25. VOLUNTEER

Motion to approve the following volunteer for the 2017-2018 school year.

Kathy Sobrinski	Self-Contained Classroom Belhaven Middle School	Life Skills Instruction; cooking.
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Motion Required – Personnel

CURRICULUM: Items #26 through # 27)

26. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Bonnie Marino	2/08/18	SRI & ETTC Galloway, NJ	<i>So You Want to be an Administrator- Part II</i> An Interactive Situational Leadership Seminar	2 ETTC hours	N/A
Teri Weeks	3/15/18 4/17/18	Mt. Laurel, NJ	NJASBO Workshops 3-15-18 - Purchasing; 4-17-18 Audit Review	No charge	Not to exceed \$50 per workshop
Susann Tahsin	2/20/18 2/21/18 2/22/18 2/23/18	Crowne Plaza Edison Edison, NJ	Nonviolent Crisis Intervention Training Program	*\$3,199 As approved by the ECS on 2/14/18	Hotel & Mileage TBD
Frank Pileiro	2/23/18	ETTC Galloway, NJ	Atlantic County Tech Coordinators Roundtable	No charge	Not to exceed \$10
Rebecca Law Brooke Szeker	2/27/18	Resorts Casino Hotel Atlantic City, NJ	NJ Conference for Kindergarten Teachers	*\$244 each	N/A
Frank Pileiro	3/02/18 3/03/18 3/04/18	Pullman San Francisco Bay Hotel Redwood City, CA	March 2018 Tech & Learning Leadership Summit	No charge	N/A
Susann Tahsin	3/09/18	Linwood Country Club Linwood, NJ	2018 FACES 4 Autism Mini-Conference	No charge	N/A
Pat Childs	3/12/18 3/13/18 3/14/18	Harrah's Resort Atlantic City, NJ	2018 NJ School Building and Grounds Association (NJSBGA) Expo	No charge	Not to exceed \$10
Frank Pileiro Susan Speirs	3/13/18	OceanFirst Bank Vineland, NJ	OceanFirst Model Classroom Grant	No charge	Not to exceed \$20
Bonnie Marino	4/16/18 4/17/18 4/18/18 4/19/18	The Broadmoor Hotel Colorado Springs, CO	The Space Foundation – Teacher Liaison Program <i>Flight 15-18</i>	Waived	*Airfare Est. \$439 *Hotel Est. \$596
Siobhan Grossman	4/25/18 4/26/18	Alder Avenue M.S. Egg Harbor Twp., NJ	PECS Level 2 Training Workshop	*\$202	N/A
Cindy O'Kane	5/10/18 5/11/18	SRI & ETTC Galloway, NJ	<i>1-Google Educator Certification Boot Camp with Google Partner Rich Kiker</i>	13 ETTC hours	N/A
Shari Frolove Jackie Baltozer	5/23/18 5/24/18	Atlantic City, NJ	2018 School Climate & Anti-Bullying Conference	*\$225 each	N/A

Motion Required – Curriculum

27. FIELD TRIPS

Motion to approve the field trips, as listed below.

Destination	Grade	Person in Charge
Linwood Library Linwood, NJ	Self-Contained students Belhaven	Angela Iannello Marilee Sobrinski 1 additional adult
Tilton Movie Theater Northfield, NJ Peter Rabbit	Self-Contained students Belhaven	Angela Iannello Marilee Sobrinski 1 additional adult
Castaway Cove Ocean City, NJ	Grades 5-8 Students of the Month Belhaven	Robin Moore Susan Speirs

Motion Required – Curriculum

(OPERATIONS: Items #28 through #33)

28. SEMI PROGRAM WAIVER

Motion to approve a resolution authorizing the district to waive participation in the SEMI program for the 2018-2019 fiscal year budget.

Resolution
Waiver of Requirements
Special Education Medicaid Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019; and

Whereas, the Linwood Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

Now Therefore Be It Resolved, the Linwood Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Atlantic an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2018-2019 school year.

Motion Required - Operations

29. PRESCHOOL TUITION CONTRACT

Motion to approve a contract for a preschool student starting on or about March 1, 2018.

Motion Required – Operations

30. DISPOSAL OF FIXED ASSETS

Motion to dispose of fixed assets with a historical cost of \$34,787. These assets will be sold, traded in, recycled, or disposed of as appropriate.

Motion Required - Operations

31. 2018-2019 TUITION RATES

Motion to approve the 2018-2019 Preschool Inclusion program tuition which is set at \$2,750 for resident regular education inclusion students and the Kindergarten Expanded Day Program at \$3,750. Expanded day and Preschool tuition will receive a \$250 discount off the full year rate for payment in full by the due date. Resident students who qualify for free or reduced meals may receive the Preschool or Kindergarten program free of charge. Late fee for all programs is set at \$50.

Motion Required – Operations

32. COOPERATIVE PURCHASE – VEHICLE

Motion to approve the purchase of a 2018 Chevrolet Silverado with snow plow package through the Educational Services Commission bid #ESCNJ 17/18-44 with a cost of \$34,700 less the trade in value of the Ford truck with Plow of \$4,700 for a net cost of \$30,000. Additional pricing was requested and this is the best pricing.

Motion Required - Operations

33. USE OF SCHOOL FACILITIES

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
PTO Wellness/Multicultural Planning Meeting Person in Charge: Catherine Evinski	Seaview Cafeteria	January 31, 2018 7:00-745 p.m.	No
Girl Scout Troop 11037 Daisy Scout Meeting Person in charge: Jennifer Slotoroff	Seaview Classroom	March 6 and 20, 2018, April 3 and 17, 2018, May 1 & 15, 2018, and June 4, 2018 3:00-4:30 p.m.	No
Atlantic County School Boards Assn. (ACSBA) Atlantic County 8 th Grade Dialogue Person in charge: Marica Lavigne	Belhaven Cafetorium	March 15, 2018 5:30-9:00p.m.	No
PTO Mother/Son Dance Persons in charge: Erica Winters & Jessica Goldstein	Seaview Front hallway, Cafeteria, Gym	March 15, 2018 5:30 to 7:00 p.m.	No
Atlantic Coast Basketball Basketball Camp Person in charge: Ryan Staiger	Belhaven New Gym	August 6-9, 2018	Yes

Motion Required – Operations

(POLICY: Items #34 through #35)

34. H.I.B. CASE

Motion to affirm the recommendation of the superintendent on the reported HIB, as listed below.

H.I.B. Case #003-17-18 (BH)	Amended One Confirmed HIB One Non-HIB
H.I.B. Case #005-17-18 (BH)	One Confirmed HIB One Non-HIB

Motion Required – Policy

35. BOARD POLICY

Motion to approve the second reading of the Policies, as listed below.

Policy #	Title
Policy 0155	Board Committees
Policy 0169.02	Board Member Use of Social Networks
Policy 2464	Gifted and Talented Students (M)

Motion Required – Policy

36. Communications

37. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$531,410.97
Batch 55	General Fund	\$ 10,709.78
Batch 59	Before and After School	\$ 585.04

PAYROLLS:

Batch 72	February 2, 2018	\$401,821.18
Batch 71	February 16, 2018	\$406,341.29

TRANSFERS

February			From		To
11-000-217-100	Salary - Extraordinary Services				8,500
11-000-219-104	Salary - Child Study Team				15,000
11-000-219-320	Educational Purchased Services				10,000
11-000-219-592	District Travel				3,000
11-000-251-592	District Travel		1,000		
11-000-240-590	District Travel		1,000		
11-000-262-590	District Travel		1,000		
11-000-221-102	Salary - Curriculum		12,000		
11-000-230-100	Salary - Central Office		5,000		
11-000-230-331	Legal Services				15,000
11-000-261-420	Required Maintenance Services				5,000
11-000-262-420	Purch Property				6,000
11-000-262-610	Custodial Supplies		38,000		
11-000-291-260	Workers Compensation Insurance		20,000		
11-000-291-270	Benefits				35,000
11-000-291-280	Tuition Reimbursement		25,800		
11-213-100-106	Salary - Aides				4,000
11-215-100-106	Salary - Aides				2,300
11-216-100-101	Salary - Spec Ed Preschool		17,000		
12-000-260-730	Equipment				17,000
Total General Fund			\$ 120,800	\$	120,800
60-300-900-320	Purch Educational Services				6,000
60-300-900-500	Misc Purch Services		6,000		
Total Before and After School Program			\$ 6,000	\$	6,000

- 38. Old Business
- 39. New Business
- 40. Comments from the Public
- 41. Comments from the Board
- 42. Adjournment