

LINWOOD, NEW JERSEY
May 25, 2016

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this regular meeting has been provided. On March 24, 2016 written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library. On that same date written notice was faxed and mailed to The Press and The Current.

The meeting of the Linwood Board of Education was called to order by **Mr. Sless**, Board President, in the Schiavo Auditorium, Belhaven Middle School, Linwood, New Jersey, **Wednesday, May 25, 2016 7:00 PM**.

Mr. Sless led all present in a flag salute.

MEMBERS PRESENT: Judge Todd, Mrs. Scannell, Mr. Sless, Mrs. DeMorat, Mrs. Gibson

MEMBERS ABSENT Mrs. Ziereis, Mr. McLaughlin

OTHERS PRESENT: M. Cappelluti, Interim Superintendent, T. Weeks, School Business Administrator, J. Yochim, Spvsr., S. Speirs and F. Rudnesky, Principals, C. Okane, R. Moore, K. Peschi, B. Marino, M. Sobrinski, J. Byrnes, N. Robinson, F. Pileiro, J. Bernardini, K. Grimley, L. Greenberg, J. Cunniff, D. McCabe, M. Pellegrino, R. Strang, P. Vaccarro, S. Coyle, C. Fuetterer, C. Meade

MINUTES OF THE SPECIAL MEETING- Motion made by Judge Todd, seconded by **MAY 13, 2016** Mrs. Gibson, to approve the minutes of the Special Meeting, held May 13, 2016.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

MINUTES OF THE ORGANIZATION MEETING - Motion made by Mrs. DeMorat **May 16, 2016** seconded by Mrs. Gibson, to approve the minutes of the Organization meeting, held May 16, 2016.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

SECRETARY & TREASURER'S REPORT - Motion made by Judge Todd, seconded by **APRIL 2016** Mrs. DeMorat, to acknowledge the receipt and to file the Reports of the Secretary and Treasurer for the month of April 2016, which are in agreement.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

COMMITTEE REPORTS

Instruction – May 9 and May 10 reports

Operations – None

Governance – None

Negotiations – None

COMMENTS FROM THE PUBLIC - None

SUPERINTENDENT'S REPORT

FOR INFORMATION

1. Enrollment 849
2. Use of School Facilities – Belhaven 85 Seaview 20
3. Fire Drills Belhaven April 18 Seaview April 8
Security Drills Belhaven April 29 Seaview April 18
4. 2016 Teacher of the Year and Educational Service Professional
Seaview: Kristy Grimley
Belhaven: Cindy O’Kane
ESC: Frank Pileiro
5. Belhaven Girls Basketball – Undefeated Season 23-0
6. Related Arts team members provided an overview of their programs and integration with STEAM initiatives.
7. Strategic Plan Presentation – New Jersey School Board Association provided an overview of the process they provide and associated fee structure.

ACTION REQUIRED

RESIGNATION - Motion made by Mrs. Gibson, seconded by Judge Todd, to accept the resignation of Mrs. Donna Struck, School Nurse effective June 30, 2016.
Motion carried by roll call vote, all members present voted yes.
Motion approved.

LEAVE OF ABSENCE - Motion made by Mrs. Gibson, seconded by Judge Todd, to approve a Federal Medical Leave of Absence for Mrs. Diane DelRossi, beginning July 7, 2016 for up to 12 weeks. She will be using her available sick, personal, and/or vacation during this leave.
Motion carried by roll call vote, all members present voted yes.
Motion approved.

STUDENT TEACHER PLACEMENT - Motion made by Mrs. Gibson, seconded by Judge Todd, to approve a student teacher placement request from Stockton University for Ms. Rebecca Rocks in second grade. She will be placed with Lori Shannon for the fall semester.
Motion carried by roll call vote, all members present voted yes.
Motion approved.

FIELDWORK PLACEMENT - Motion made by Mrs. Gibson, seconded by Judge Todd, to approve a request from Stockton University for Intermediate Fieldwork (80 hours) Placement for the Fall 2016 Semester from September 6, 2016 through December 15 2016 in the Seaview Elementary School for the Ms. Maddison Halliday, Grade 3 with Ms. Marisa Hieb and Ms. Samantha Stratton, Grade 4, with Ms. Christina Riley.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

SUBSTITUTE TEACHER - Motion made by Mrs. Gibson, seconded by Judge Todd,, to approve to add Ms. Beth Levy, upon the recommendation of the superintendent, to the 2015-16 School Year Substitute List, to be paid in accordance with the Substitute and Other Pay Policy.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

STAFF TRAVEL AND PROFESSIONAL DEVELOPMENT - Motion made by Mrs. Gibson, seconded by Judge Todd, to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Travel Expense
Jennifer Rodriguez	5/03/16	Thomas Jefferson University, Philadelphia, PA	PD Seminar	No Charge	N/A
Shari Frolove	7/9-12/16	New Orleans, Marriott New Orleans, LA	ASCA Annual Conference	*419.00 + \$10 P.O. Fee	Not to exceed \$725.00

Motion carried by roll call vote, all members present voted yes.

Motion approved.

COMMISSION FOR THE BLIND - Motion made by Mrs. Gibson, seconded by Judge Todd, to approve the 2015-2016 Commission for the Blind and Visually Impaired fee in the amount of \$1,900.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

COOPERATIVE PRICING SYSTEM RESOLUTION - Motion made by Mrs. Gibson, seconded by Judge Todd, to approve the resolution to enter into the cooperative pricing agreement with Hunterdon County Educational Services Commission.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

HVAC SERVICES – TIME AND MATERIAL - Motion made by Mrs. Gibson, seconded by Judge Todd, to approve to bid HVAC Services and Repairs under Time and Material Basis

Motion carried by roll call vote, all members present voted yes.

Motion approved.

LOCAL GRANTS - Motion made by Mrs. Gibson, seconded by Judge Todd, to accept Parent Teacher Organization grants totaling \$1,270 as follows:

Choir T-Shirts	\$195
Academic Awards	\$515
Seaview Communication Folders	\$560

Motion carried by roll call vote, all members present voted yes.

Motion approved.

USE OF SCHOOL FACILITIES - Motion made by Mrs. Gibson, seconded by Judge Todd, to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Linwood Panthers Football Meeting	Belhaven Library	5/02/16 - 7:00-9:00 p.m.	No
Linwood Panthers Football Sign-ups	Belhaven Cafetorium Gym Foyer	5/24/16 – 5:30-7:30 p.m. (new gym foyer) 6/14/16 – 5:00-8:0 p.m. (cafetorium)	No
Mainland Youth Lacrosse Board Meeting	Belhaven Cafetorium	5/17/16 7:00-9:00 p.m.	No
ChromeCamp South Jersey EdCamp Unconference	Belhaven Cafeteria, Library, and 6 th , 7 th & 8 th grade classrooms	7/22/16 7:30 a.m.-4:00 p.m.	No

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BYLAWS, POLICIES AND REGULATIONS - Motion made by Mrs. Gibson, seconded by Judge Todd, to approve the second reading of the ByLaws, Policies and Regulations, as listed below.

SECOND READING	
ByLaw 0167	Public Participation in Board Meetings (Revised)
ByLaw 0168	Recording Board Meetings (Revised)
Policy 2422	Health and Physical Education (Revised)
Policy 2425	Physical Education (Abolished)
Policy 2431	Athletic Competition (M) (Revised)
Regulation 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
Policy 5111 Regulation 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
Policy 5310 Regulation 5310	Health Services (M) (Revised)
Policy 5330.01 Regulation 5330.01	Administration of Medical Marijuana (M) (New)
Policy 8462 Regulation 8462	Reporting Potentially Missing or Abused Children (M) (Revised)

Motion carried by roll call vote, all members present voted yes.

Motion approved.

Communication – Included in the packet

BOARD SECRETARY MONTHLY CERTIFICATION - Motion made by Mrs. Gibson, seconded by Mrs. DeMorat, to accept the Board Secretary monthly certification, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BOARD OF EDUCATION MONTHLY CERTIFICATION - Motion made by Mrs. Gibson seconded by Mrs. DeMorat, to approve the monthly Board of Education certification that after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BILLS:

Batch 50	General Fund	\$347,832.36
Batch 55	General Fund- April	\$15,014.12
Batch 55	General Fund – May	\$16,914.04
Batch 59	Before and After School	\$5,963.74

PAYROLLS:

Batch 72	April 29, 2016	\$395,231.18
Batch 70	May 13, 2016	\$407,271.99

<u>TRANSFERS</u>	<u>MAY – as amended</u>	<u>From</u>	<u>To</u>
11-000-219-104	Salary - Supervisor	\$ 1,500	\$
11-000-219-320	Purchased Professional		2,000
11-000-221-102	Salary - Supervisor		6,000
11-000-221-600	Supplies		3,250
11-000-230-331	Legal		2,000
11-000-230-339	Other Services	1,200	
11-000-230-340	Purchased Technical	4,000	
11-000-230-530	Communications		1,500
11-000-230-590	Other Purchased Services	6,500	
11-000-230-820	Judgements	1,300	
11-000-230-890	Miscellaneous	1,000	
11-000-251-600	Supplies		750
11-000-262-420	Custodial and Maint. Services	1,800	
11-000-266-610	Security Supplies		1,800
11-213-100-106	Salary - Aides	6,000	
11-120-100-101	Salary Teachers		2,000
11-130-100-101	Salary Teachers		4,000
12-000-400-334	Engineering Services		1,200
12-000-400-450	Construction Services	1,200	
Total General Fund		\$ 24,500	\$ 24,500

OLD BUSINESS – None

NEW BUSINESS – None.

COMMENTS FROM THE PUBLIC – F. Rudnesky read a statement announcing his intention to submit his letter of retirement. He stated he is proud of the whole child model of education he has supported. The staff has been great difference makers and student performance has been positively impacted. He expressed concerns that the programs that have taken years to build are being destroyed overnight. He ended with a letter from a prior student he received thanking him for his support.

COMMENTS FROM THE BOARD - R. Sless commented that Dr. Rudnesky has left such a positive mark on the school and thanked him for his service.
J. Scannell congratulated the teachers of the year.

EXECUTIVE SESSION - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to enter into Executive Session, 8:25 PM:

Resolved: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of the Board closed to the public:

Student confidentiality matter – Reported case of HIB

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

ADJOURNMENT - Motion made by Mrs. Gibson, seconded by Mrs. Scannell, to adjourn (8:40 PM).

Motion carried by roll call vote, all members present voted yes.

Respectfully submitted,

Teri J. Weeks, Business Administrator,
Board Secretary