

BOARD OF EDUCATION

Schiavo Auditorium, Belhaven Middle School

June 28, 2017

7:00 p.m.

BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this Regular meeting has been provided. On January 19, 2017, written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE the Minutes of the Regular Meeting held May 23, 2017.
6. MOTION TO APPROVE the Minutes of the Executive Session held May 23, 2017.
7. MOTION TO APPROVE the Minutes of the Board of School Estimates held March 22, 2016. This was the final meeting of the Board of School Estimates.
8. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of May 2017, which are in agreement.
9. Committee Reports
 - Curriculum 6/07/17
 - Policy 6/07/17
 - Personnel 6/13/17
 - Operations 6/19/17
10. Comments from the Public
11. Superintendent's Report

(FOR YOUR INFORMATION - Items #12 through #22)12. ENROLLMENT INFORMATION

	9/06/16	6/28/17	6/22/16
Seaview Elementary School	439	458	444
Belhaven Middle School	397	398	406
Total Enrollment	836	856	850

13. USE OF SCHOOL FACILITIES – 7/01/16-6/28/17:

Organization	Fee	Seaview	Belhaven
Atlantic City Area Mac Users Group	Yes		10
Atlantic Coast Basketball Camp	Yes		4
Atlantic County School Boards Assn.	No		1
Chrome Camp	No		1
G-Thing Basketball	Yes		1
Hoop Haven Basketball	Yes		4
**LASAR Basketball	No		**
Linwood Educational Affairs Committee (EAC)	No		2
Linwood Education Foundation (LEF)	No		3
Linwood Men's Basketball (Saturday mornings)	Yes		23
*Linwood Men's Basketball (Tuesday nights)	Yes		*
Linwood Panthers	No		2
Linwood PTO	No	18	8
Mainland Girls Volleyball	No		11
Mainland/Mustang/MUSA Boys Soccer (Napoli)	No		24
Mainland United Soccer Association (Watt)	No		9
Mainland Youth Lacrosse (Rush)	No	***	
Mainland Youth Lacrosse (LaMonaca)	No	****	
MRHS Soccer (Meade)	No		2
Student Support Parent Advisory Council (SPPAC)	No		4
TOTALS		18+	109+

Note: * Approved to use one Belhaven gym on Tuesday nights during the 2016-2017 SY.
 ** Approved to use the Belhaven gyms from 9/19/16 through 11/30/16 –Mon/Fri; one gym Tues. and 12/01/16 through 3/31/17, one gym Tues. and Thurs. 4/1 through 6/16/17 ; Seaview gym 12/01/16 through 3/31/17 on Monday through Friday. Seaview entranceway on 10/18 and 10/25/16.
 *** Approved to use the Seaview fields from 3/7/17-6/3/17 on M/Tu/W/Sa/Su.
 **** Approved to use the Seaview gym (inclement weather) from 3/14-5/3/17; Tu/Th.

14. FIRE & SECURITY DRILLS

Seaview:	Fire: June 1, 2017	Security: June 6, 2017
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Belhaven:	Fire: June 1, 2017	Security: June 16, 2017
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15. SUSPENSIONS

One seven-day out-of-school suspension – Belhaven

16. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council (SSPAC)

17. SEAVIEW SNAPSHOTS – Dr. Georgette Meister18. BELHAVEN STUDENT OF THE MONTH PRESENTATION – Mrs. Susan Speirs19. REPORT OF VIOLENCE, VANDALISM AND HIB FOR REPORT PERIOD 1 -

In accordance with the requirements of the Anti-Bullying Bill of Rights Act (P.L. 2012, c 122), we are reporting there were no incidents of violence, vandalism, substance and weapons offenses reported, and there was one confirmed HIB case reported for Report Period 1, between July 1, 2016 and December 31, 2016.

20. DATES TO REMEMBER**July**

4	Seaview/Belhaven	SCHOOL CLOSED – Holiday
26	Belhaven/Auditorium	Board of Education Meeting – 7:00 p.m.

MOTIONS REQUIRING ACTION***(PERSONNEL: Items #21 through #33)***21. **RESIGNATIONS**

Motion to approve the resignation of the staff, as listed below.

Name	Position	School	Effective
Nicole Hamilton	PT Non-Instructional Aide	Seaview	Last day in district is June 19, 2017
Melissa Schock	PT Non-Instructional Aide	Seaview	Last day in district is June 19, 2017
Emily Reed	PT Instructional Aide Will remain on substitute list	Belhaven	Last day in district is June 19, 2017

Motion Required – Personnel

22. **DISABILITY RETIREMENT – Karen Nazarok**

Motion to approve Ms. Karen Nazarok's request for disability retirement effective August 1, 2017; pending authorization by the State of New Jersey Division of Pension and Benefits. Ms. Nazarok is a tenured teacher in the Seaview Elementary School and has been on a leave of absence since April 24, 2017.

Motion Required – Personnel

23. **LEAVE OF ABSENCE**

Motion to approve the leave of absence request for the staff listed below.

Name	Position	Term
Bernadette Getzler	Special Education Teacher	May 23 through June 13, 2017 under the FMLA guidelines; and she is requesting approval to use her available sick days during this leave.

Motion Required – Personnel

24. **SUMMER SPECIAL EDUCATION INSTRUCTIONAL AIDES**

Motion to approve the following staff members to serve as instructional aides and/or substitute aides in our special education summer self-contained and preschool disabilities programs. The programs will run 4 days per week, from June 26 to July 27, 2017. Each aide will be paid in accordance with their current salary. Hours will be determined by student attendance, not to exceed 5.5 hours per day.

Brenda Mucciarone	Lisa Hindman
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Motion Required – Personnel

25. 2016-2017 SCHOOL YEAR STIPENDS

Motion to approve the following stipends for the 2016-2017 school year.

OTHER – STIPENDS		
As noted below		
OTHER	NAME	STIPEND
EIC/PAEC Coordinators	Siobhan Grossman, Bernadette Getzler, Nina Mitchell-Lare, Heidi Derbyshire	\$500 each

Motion Required – Instruction

26. 2016-2017 ADDITIONAL HOURS – PT ASSISTANT TO SUPERVISOR OF FACILITIES & SECURITY

Motion to approve up to 30 additional hours in the month of June 2017 for Ms. Gerri Mazzeo, Part-time Assistant to the Supervisor of Facilities and Security; to be paid at her regular hourly rate of pay. These hours are requested due to the significant number of projects this summer.

Motion Required – Personnel

27. 2017-2018 CHANGE IN POSITION

Motion for a change in position for the staff members as listed below.

Name	From	To
Frank Pileiro	12 month District Technology Coordinator	Supervisor of Technology Effective: July 1, 2017 Salary: \$97,242 per LPSA Agreement
Mary Kate Pellegrino	PT 12 month School Secretary Belhaven	FT 12 month School Secretary Belhaven Effective: July 1, 2017 Salary: \$34,033
Shari Frolove	Part-time Elementary School Counselor – Seaview	Full-time Elementary School Counselor – Seaview Effective: 8/30/17 MA+15, Step 8
David Lamkin	Music Teacher – Seaview	Music Teacher – Belhaven Effective: 8/30/17 MA, Step 7

Motion Required – Personnel

28. RECOMMENDED FOR EMPLOYMENT 2017-2018 SCHOOL YEAR

Code – (R) Replacement (TR) Temporary Replacement (N) New Position

Motion to approve the following new hires, upon the recommendation of the superintendent, for the 2017-2018 school year.

Name/Position	Term	Salary
Jill Yochim Interim Supervisor of Special Education	(TR) Term: 7/01/17 to 8/31/17 Replacing: C. Pritchett	\$ 507.69 per diem
Minh Lam PT Summer Computer Intern	(R) Anticipated Start Date: July 3 to August 31, 2017; pending criminal history clearance.	\$12/hour per the Substitute and Other Pay Policy – not to exceed 27 hours per week.
Michael A. Balesteri 12 month Temporary District IT Technician	(TR) Anticipated Start Date: July 3 to August 31, 2017; pending criminal history clearance	\$45,000 per year; Pro-rated based on term of employment.

Motion Required – Personnel

29. INTERNSHIP PLACEMENT REQUEST

Motion to approve a request from *Atlantic Cape Community College* for a non-paid internship in the Information Technology department from July 17 through August 31, 2017; for a total of 125 hours on the job training in the Linwood School District for **Russell Stieffenhofer**. Mr. Frank Pileiro will supervise this intern.

Motion Required – Personnel

30. RECOMMENDED FOR THE 2017-2018 SCHOOL YEAR SUBSTITUTE LIST

Motion to approve the following substitutes, upon the recommendation of the superintendent, to the 2017-18 School Year Substitute List; pending criminal history where *indicated, or issuance of . They will be paid in accordance with the Substitute and Other Pay Policy.

SUBSTITUTE TEACHER
*Cory Raring

SUBSTITUTE CUSTODIANS		
Recip Celik	Carmen Chosed	Herman Doering
Victoria Erles	Monica Gotwols	Willie Jenkins
Harry Perez	Christian Vergara	Bob Weber

Motion Required – Personnel

31. INTERMEDIATE FIELDWORK (80 HOURS) PLACEMENT REQUESTS FOR FALL 2017 SEMESTER

Motion to approve a request from Stockton University for an Intermediate Fieldwork (80 hours) Placement for the Fall 2017 Semester from September 8 through December 9, 2017 in the Seaview Elementary School and the Belhaven Middle School for the following students.

Student	Grade/School	Cooperating Teacher
Kaitlin Kirkpatrick	4 – Seaview Elementary	David Wade
Alexandrea McClure	6 ELA – Belhaven Middle 6 Math	Amy Winterbottom Katie Mitchell

Motion Required – Personnel

32. STUDENT TEACHING PLACEMENT REQUEST FOR FALL 2017 AND SPRING 2018 SEMESTER

Motion to approve a request from Stockton University for Student Teaching Placements for the Fall 2017 Semester and Spring 2012 Semester in the Seaview and Belhaven schools for the following students as listed below:

▪ **FALL 2017 SEMESTER – September 1 through December 16, 2017**

Student Teacher	Grade/School	Cooperating Teacher
*Darren Rutherford	8 – Belhaven Middle	Keith Grimley

▪ **SPRING 2018 SEMESTER – January 2 through May 4, 2018**

Brianna Gerstel	3 – Seaview Elementary	Marissa Hieb
Kaitlin Kirkpatrick	4 – Seaview Elementary	David Wade
Alexandrea McClure	6 ELA – Belhaven Middle 6 Math	Amy Winterbottom Katie Mitchell

Motion Required – Personnel

33. CORRECTION - BEFORE AND AFTER SEAVIEW CAMP SUBSTITUTE AIDES 2017-2018

Motion to correct the approval to reflect **Year 3 Aides: AM @ \$14.71 per hour.....** for the following individuals as Substitute Aides for the Before and After School for the 2017-2018 school year; morning and afternoon program positions and rates were board approved.

Year 2 Aides: AM @ \$14.28 per hour; PM @ \$13.28 per hour		
Nancy Garrett	Michele Hoffman	Wendy Friel
Year 3 Aides: AM @ \$14.71 per hour; PM @ \$13.66 per hour		
Virginia Emery	Carol Goldinher	Sandra McDonough
Brenda Mucciarone	Matthew Mucciarone	

Motion Required – Personnel

(CURRICULUM: Items #34 through 40)**34. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES**

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Susan Speirs	6/29/17	SRE/ETTC Galloway, NJ	<i>Intervention and Referral Services (I&RS) One Day Team Training</i>	45 ETTC Hours	Not to exceed \$10.00
Patrick Childs	7/19/17	Doubletree Suites Mt. Laurel, NJ	5 th Annual Mold, Environmental & IAQ Best Practices Seminar	No charge	Not to exceed \$10.00
Teri Weeks	9/21/17 To 9/26/17	Denver, Colorado	ASBO International	N/A	Paid by NJASBO
Teri Weeks	2/07/18 To 2/11/18	Austin, Texas	ASBO International	N/A	Paid by NJASBO
Teri Weeks	8/09/17 9/08/17 10/11/17 11/08/17 12/06/17 1/10/18 2/06/18 3/14/18 4/18/18 5/09/18 6/20/18	Robbinsville, NJ Some dates may be Subject to change	Monthly Executive Committee Meetings	N/A	Paid by NJASBO
Teri Weeks	8/17/17 9/15/17 10/20/17 11/17/17 12/14/17 1/19/18 2/23/18 3/23/18 4/27/18 5/18/18 6/28/18	Robbinsville Some dates may be subject to change	Monthly Trustee Meetings	N/A	Paid by NJASBO
Teri Weeks	6/06/18 To 6/8/18	Atlantic City, NJ	NJASBO Convention	N/A	Paid by NJASBO

Motion Required – Curriculum

35. THREE-YEAR PROGRAM PLANS FOR SCHOOL YEARS 2017-2020

Motion to approve the following Three-Year Program Plans for School Years 2017-2020; included in your board packet.

English Language Service Three-Year Program Plan – School Years 2017-2020
Bilingual/ESL Three-Year Program Plan – School Years 2017-2020

Motion Required – Curriculum

36. PROFESSIONAL DEVELOPMENT – READING SERIES

Motion to approve staff Professional Development for the new reading series (Journeys 2017) to be implemented in grades one through four at a cost of \$9,647.

Motion Required – Curriculum

37. WEB LICENSES

Motion to approve Phonics Inventory and Reading Inventory Web Licenses from Houghton Mifflin Harcourt to support the language arts program to be used at a total cost of \$5,230.

Motion Required – Curriculum

38. READING LIBRARIES WITH READING INVENTORY

Motion to approve Houghton Mifflin Harcourt Independent Reading Libraries with Reading Inventory to be used in grades kindergarten through four at a total cost of \$39,850.

Motion Required – Curriculum

39. LINKIT! DATA ASSESSMENT TOOL

Motion to approve Linkit! Data Assessment Tool to be used in grades five through eight at a total cost of \$6,050.

Motion Required – Curriculum

40. GO MATH BOOKS

Motion to approve Houghton Mifflin Harcourt Go Math books (current series used) for grades K-2 and grades 4-5 at a total cost of \$39,932.57

Motion Required – Curriculum

(OPERATIONS: Items #41 through #62)41. COMPLIANCE WITH PL 2015 – CHAPTER 47

Motion to acknowledge the 2016/2017 Anticipated contracts to be renewed, awarded, or to expire during the school year- PI2015 -Chapter 47

Pursuant to PL 2015, Chapter 47 the Linwood Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts, not listed here, will be addressed prior to board action.

This is a list of contracts that the Board has awarded and memorialized in their board minutes during the past 12 months, ending June 30 that were in excess of the quote threshold or the board plans to approve in the ensuing school year that we anticipate will be in excess of the quote threshold.

<i>Advertising – Newspapers</i>	<i>Insurance – i.e. Health, Property and Casualty, Workers Compensation</i>
<i>Architect</i>	<i>Itinerant Services</i>
<i>Attendance and Substitute Software</i>	<i>Labor Counsel</i>
<i>Attorney</i>	<i>Library Online Services</i>
<i>Boiler Repairs and Maintenance</i>	<i>Network and IT Support</i>
<i>Broad Band Services, including Internet</i>	<i>Plumbing Services and Repairs under Time and Material Basis</i>
<i>Community Notification Systems</i>	<i>Policy Consultant</i>
<i>Copier – cost per copy</i>	<i>School Boards Association</i>
<i>Educational Services</i>	<i>School Physician</i>
<i>Electric – Repairs under Time and Material</i>	<i>Security and Fire Alarm Monitoring</i>
<i>Energy</i>	<i>Special Education Compliance Software</i>
<i>Engineer</i>	<i>Special Education Services – Consultants</i>
<i>E-Rate Consultant</i>	<i>Staff Development and Training</i>
<i>Financial Accounting Software</i>	<i>Student Information System</i>
<i>Food Services</i>	<i>Technology Services including Website</i>
<i>HVAC Controls</i>	<i>Telecommunications</i>
<i>HVAC Services and Repairs under Time and Material Basis</i>	<i>Transportation Services</i>
<i>Insurance Agent – Benefits</i>	<i>Tuition</i>
<i>Insurance Agent – General</i>	

Motion Required - Operations

42. REJECT BID - SECURITY CAMERAS AND SUPPLIES

Motion to reject the bid received from Integrated Systems and Services. The bid had material unwaivable defects as it did not add up based on unit pricing and included costs that were not requested in the bid.

Motion Required – Operations

43. ACCEPT BID - SECURITY CAMERAS AND SUPPLIES

Motion to accept the bid from Coskey Electronic Systems, North Brunswick, NJ in the amount of \$40,181 for the Security Camera Supplies bid opened May 24, 2017. The purchase will be spread over two budget years. Bids were also received as follows:

<u>Totals as written</u>	
Coskey Electronic Systems	\$40,181
Impex Micro, Inc.	\$40,495
Integrated Systems and Services	\$40,517
Kratos Public Safety and Security Solutions	\$40,828
Champion Systems Integration	\$41,483
Breaker Group	\$43,944
Let's Think Wireless	\$46,492
Security and Data Technologies	\$55,790

Motion Required – Operations

44. PROFESSIONAL SERVICES CONTRACT – ENGINEER

Motion to approve a professional services contract for engineering services with Polistina and Associates in the amount of \$18,750 for the Seaview School Drainage project.

Motion Required - Operations

45. ITINERANT SERVICES AGREEMENT

Motion to approve the 2017-2018 Itinerant Services Agreement with Cape May County Special Services.

Motion Required – Operations

46. TUITION CONTRACT

Motion to approve the 2017-2018 school year tuition contract for one student attending our grade 6-8 regular education program and additional fee of \$250 for supplemental summer services.

Motion Required - Operations

47. COASTAL LEARNING CENTER TUITION CONTRACT

Motion to approve the 2017-2018 tuition contract for one student in an approved private school at a rate of \$270.48 per diem, 217 days school year including summer program, totals \$58,694.16.

Motion Required - Operations

48. LEF GRANTS

Motion to accept LEF grants totaling \$44,897, as detailed in the packet.

Motion Required - Operations

49. PTO GRANTS

Motion to accept PTO grants as follows:

Academic Recognition Night	\$ 525
Belhaven Agenda Books	\$2,950
Athletic Recognition	\$ 600

Motion Required - Operations

50. SCHOOL DUDE DATA GATHERING AND PM SCHEDULER

Motion to approve to add the School Dude service of Data Gathering for PM Scheduling for a one-time fee of \$7,361.88. This is an add on to the Maintenance Direct services we already have in place.

Motion Required – Operations

51. EXTRAORDINARY AID APPLICATION

Motion to approve the extraordinary aid application for student costs in excess of \$40,000.

Motion Required – Operations

52. AUTHORIZE TO BID - SEAVIEW DRAINAGE PROJECT

Motion to authorize to put out to bid the Seaview drainage project, an other capital project included in the 2017-2018 budget.

Motion Required – Operations

53. BAYADA NURSING CONTRACT

Motion to approve a contract with Bayada Nursing for services at a rate of \$55 per hour for the summer program.

Motion Required - Operations

54. BELHAVEN FLOORING PROJECT - REJECT PROPOSAL

Motion to reject the proposal received from Commercial Interiors Direct for the Belhaven Flooring project in the amount of \$41,950 as it significantly exceeds the project estimate. We will seek pricing for the stair and treads component of the job under the purchasing cooperatives and reevaluate the balance of the project.

Motion Required – Operations

55. INSURANCE

Motion to adopt the resolution to join Atlantic Cape May Counties Association of School Business Officials Joint Insurance Fund for insurance. This is a three year commitment. The total coverage will cost \$203,900. The Board will also purchase student accident insurance separately as part of the required coverage with a cost of \$5,338. Glenn Insurance will remain as our Risk Management Consultant. The agreements authorized include the Risk Management Consultant Agreement, Indemnity and Trust Agreement, New Member Resolution, and Resolution appointing a Risk Management consultant.

Motion Required - Operations

56. STUDENT ACCIDENT INSURANCE

Motion to approve compulsory student accident insurance through Bollinger Insurance in the amount of \$5,338.

Motion Required - Operations

57. LABOR NEGOTIATIONS COUNSEL

Motion to approve a professional services agreement with Parker McKay for Labor Negotiations Counsel. Proposals were also received from Schwartz, Simon and Edlestein.

Motion Required - Operations

58. IDEA CONSOLIDATED GRANT

Motion to approve the IDEA FY year 2018 grant in the amount of \$179,564 for Basic and \$9,444 for Preschool programs.

Motion Required - Operations

59. LOCAL GRANT

Motion to accept a grant in the amount of \$300 from AtlantiCare's Turn your School Wellness into Wealth Program.

Motion Required – Operations

60. TRANSFER TO CAPITAL RESERVE

Motion to deposit to capital reserve in the amount \$100,000 from unexpended line item appropriations pursuant to NJSA 18A:7F-41.

RESOLUTION**Transfer of Current Year Surplus to Reserve**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Linwood Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end; and

WHEREAS, the Linwood Board of Education has determined that \$100,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Linwood Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion Required – Operations

61. TRANSFER TO MAINTENANCE RESERVE

Motion to deposit to maintenance reserve in the amount \$75,000 from unexpended line item appropriations pursuant to NJSA 18A:7F.

RESOLUTION**Transfer of Current Year Surplus to Reserve**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Linwood Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end; and

WHEREAS, the Linwood Board of Education has determined that \$75,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Linwood Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion Required – Operations

62. USE OF SCHOOL FACILITIES

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Linwood PTO Field Days Grades PreK-4 Grades 5-7	Seaview	6/14/17 6/15/17 8:00 a.m.-2:00 p.m.	No
	Belhaven	6/16/17	

Motion Required – Operations

(POLICY: Items 63 through #65)63. REPORT OF VIOLENCE AND VANDALISM FOR 2016-2017 SCHOOL YEAR and HIB FOR PERIOD 1 - JULY 1 THROUGH DECEMBER 31, 2016

Motion to approve the District Report of Violence and Vandalism for the 2016-2017 school year, submitted electronically to the New Jersey Department of Education on February 3, 2017 and the HIB report Period 1, July 1 through December 31, 2016, submitted electronically to the New Jersey Department of Education on January 26, 2017 as presented to the public at this meeting; a copy is included in your Board packet.

Motion Required – Policy

64. H.I.B. CASES

Motion to affirm the recommendation from the superintendent on the cases, as listed below.

H.I.B. Case #009-16-17-BH	Confirmed Non-HIB
H.I.B. Case #010-16-17-BH	Confirmed HIB

Motion Required – Policy

65. BOARD POLICY

Motion to approve the second reading of the Policy, as listed below.

SECOND READING	
Policy 1400	Job Descriptions (M)

Motion Required – Policy

(NEGOTIATIONS: Item #66)66. APPROVAL FOR SCHOOL BUSINESS ADMINISTRATOR CONTRACT

Motion to approve the one-year contract, as included in your Board packet for Mrs. Teri Weeks, School Business Administrator/Board Secretary for the 2017-2018 school year. The Interim Executive County Superintendent has approved the contract.

Motion Required – Negotiations

67. Communications

68. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$375,076.41
Batch 51	General Fund	\$addendum
Batch 55	Tuition and Assessments	\$12,949.24
Batch 59	Before and After School	\$17,066.77

PAYROLLS:

Batch 71	May 26, 2017	\$396,231.20
Batch 70	June 9, 2017	\$425,823.44
Batch 71	June 19, 2017	\$351,813.62
Batch 72	June 23, 2017	\$75,801.45
Batch 73	June 30, 2017	\$addendum

TRANSFERS:

	JUNE		From		To
		\$		\$	
11-000-217-320	Extraordinary Services				1,500
11-000-222-177	Salaries - Technology				2,500
11-000-222-500	Misc Purch Services		5,000		
11-000-240-100	Salary - Principals		5,000		
11-000-261-420	Maintenance Services		15,000		
11-000-261-600	Maintenance Supplies		5,000		
11-000-262-100	Salary - Custodian		10,000		
11-000-262-590	Misc Purch Services		20,000		
11-000-262-622	Electric				20,000
11-000-291-270	Benefits		25,000		
11-105-100-101	Salaries - Preschool				200
11-130-100-101	Salaries - Gr 6-8		29,250		
11-150-100-320	Bedside Instruction				1,500
11-212-100-100	Salary - Self Cont		10,000		
11-212-100-106	Salaries - Self Cont				50
11-213-100-101	Salary - LRC		7,000		
11-215-100-106	Salary - Preschool Aide		20,000		
11-401-100-100	Salaries - clubs				500
12-000-400-932	Transfer to Reserves				125,000
Total General Fund		\$	151,250	\$	151,250

60-900-300-250	Unemployment				100
60-900-300-249	Pension				100
60-900-300-220	FICA				300
60-900-300-500	Purchased Services		500		
Total Before and After School		\$	500	\$	500

	<u>July</u>		<u>From</u>		<u>To</u>
11-000-100-566	Private School for the Handicapped	\$		\$	56,000
11-130-100-101	Salaries - Grades 6-8		56,000		
11-000-262-600	Custodial Supplies		2,800		
12-000-260-730	Equipment - Facilities				2,800
Total General Fund		\$	58,800	\$	58,800

69. Old Business

70. New Business

71. Comments from the Public

72. Comments from the Board

73. EXECUTIVE SESSION

Motion to enter into Executive Session.

RESOLVED: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- *Student Confidentiality Matters– HIB*

It is presently anticipated that the item mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action may be taken.

74. REGULAR SESSION

Motion to return to regular session.

75. Adjournment