

BOARD OF EDUCATION
Schiavo Auditorium, Belhaven Middle School
July 27, 2016
7:00 p.m.
BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this Regular meeting has been provided. On May 17, 2016, written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

4. Roll Call
5. MOTION TO APPROVE THE Minutes of the Regular Meeting held June 22, 2016.
6. MOTION TO ACKNOWLEDGE the receipt of the Treasurer's Report and the Secretary's Report for June 2016, *which are in agreement.*
7. Committee Reports
 - Instruction - 7/19/16
 - Governance - 7/19/16
 - Operations - 7/13/16
 - Negotiations - No meeting
8. Comments from the Public
9. Superintendent's Report

(FOR YOUR INFORMATION – Items #10 through #18)

10. ENROLLMENT INFORMATION

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	9/08/15	6/22/16	6/24/15
Seaview Elementary School	428	444	450
Belhaven Middle School	404	406	422
Total Enrollment	832	850	872

11. USE OF SCHOOL FACILITIES – 7/01/16-7/27/16:

Seaview Belhaven

Atlantic Coast Basketball Camp	5
Chrome Camp	1
<u>Hoop Haven Basketball</u>	4
TOTALS:	10

12. FIRE & SECURITY DRILLS

Seaview: Fire: June 2, 2016	Security: June 9, 2016
Belhaven: Fire: June 13, 2016	Security: June 16, 2016

13. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council

14. DATES TO REMEMBER

August

24	Belhaven – 5 p.m.	5 th Grade Parent Orientation
24	Belhaven – 6 p.m.	New Parent Orientation
31	Belhaven/Seaview	Full Day Staff In-Service

MOTIONS REQUIRING ACTION

(Committee of the Whole #15)

15. **DISTRICT GOALS** - Motion to approve the District’s 2016-2017 goals included in your packet.

Motion Required - Committee of Whole

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*(INSTRUCTION: Items #16 through #32)***16. RETIREMENT**

Motion to accept the retirement of Mrs. Jill Yochim, Director of Special Education and Special Programs, effective November 1, 2016.

*Motion Required – Instruction***17. RESIGNATION**

Motion to approve the resignation of the staff, as listed below.

Name	Position	Effective
Jessica Byrnes	PT Basic Skills Teacher Belhaven	Effective August 22, 2016 (60 days' notice)

*Motion Required – Instruction***18. RECOMMENDED FOR EMPLOYMENT**

Code – (R) Replacement (TR) Temporary Replacement

Motion to approve the following new hires, upon the recommendation of the superintendent, for the 2016-2017 school year; emergent hire where indicated.

Name/Position	Term	Salary
Erika Himstedt, R.N. Elementary School Nurse Seaview (R)	Start Date: 8/31/16	B.A., Step 4 \$50,488 – based on the 2013-2016 LEA Agreement; pending ratification of a new LEA Agreement

*Motion Required – Instruction***19. CHANGE IN POSITION FOR 2016-2017 SCHOOL YEAR**

Motion to approve a change in position, upon the recommendation of the Superintendent, for the 2016-2017 school year for the following staff member, as listed below.

Name	From	To
Kevin Jacobs	Grade 5 Math - Belhaven	Special Education
Gina Wenzel	Grade 6 Math - Belhaven	Special Education
Karen Zaleskiewicz	Computers and Basic Skills	Grade 5 Math - Belhaven
Kim Savino	Part Time Basic Skills	PTGr 6-8 Math/Basic Skills
Jennifer Candeloro	Second Grade	Kindergarten
Jennifer Mansueto	Kindergarten	First Grade
Jill Cunniff	Grade 6 English	Grade 6 English/Social Studies
Angela Iannello	Special Education Full Time	Special Education Part Time
Bonnie Marino	Grade 5 Science	Grade 5 Science/Math
Allison Phillips	Grade 7 Language Arts	Grade 7 Lang. Arts/Special Educ
Haeyun Rha	Grade K-6 World Language	Grade K to 5 World Language
Marc Schnepf	Grade 3	Grade 2

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Amy Winterbottom	Grade 6 Language Arts	Grade 6 Lang Art/Social Studies
Raquel Law	Grade 7 Science	Grade 7 Science/Basic Skills
Carmen Faia	Grade 8 Science	Grade 8 Science/Basic Skills
Mark Haviland	Grade 7 Social Studies	Grade 7 Social Studies/Basic Skills

*Motion Required – Instruction***20. RECOMMENDED FOR THE 2016-2017 SCHOOL YEAR SUBSTITUTE LIST**

Motion to approve the following substitutes, upon the recommendation of the superintendent, to the 2016-17 School Year Substitute List; **pending criminal history* and/or *issuance* of Substitute Teacher's Credential where *indicated. They will be paid in accordance with the Substitute and Other Pay Policy.

- SUBSTITUTE TEACHERS

Jennifer C. Super	Carole S. Weideman
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*Motion Required – Instruction***21. JOB DESCRIPTIONS**

Motion to approve job descriptions for Principal and Elementary Education Teacher.

*Motion Required - Instruction***22. PROFESSIONAL DEVELOPMENT**

Motion to approve REM Audiology to provide training to designated staff regarding working with hearing impaired children in class; not to exceed \$475.

*Motion Required - Instruction***23. PROFESSIONAL DEVELOPMENT**

Motion to approve Houghton Mifflin Harcourt to provide webinar training to K-5 staff regarding the Journeys 2017 reading pilot program; not to exceed \$800.00.

*Motion Required - Instruction***24. PROFESSIONAL DEVELOPMENT**

Motion to approve Pearson to provide one full day of training to K-5 staff during full day in-service regarding the initiation and implementation of the reading pilot program, ReadyGen; not to exceed \$2800.00.

*Motion Required - Instruction***25. PROFESSIONAL DEVELOPMENT**

Motion to approve MAP to provide two full days of training to ELA and Math Belhaven staff during full day in-services regarding student online assessment to guide instruction; not to exceed \$6200.00.

Motion Required – Instruction

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26. BELHAVEN BAND TRIP

Motion to approve the Belhaven Band to attend an adjudicated competition in Boston, Massachusetts from May 17-21, 2017.

Motion Required – Instruction

27. TEXTBOOK PILOT

Motion to approve two reading pilot programs in grades one through five for the 2016-2017 school year. The Ready Gen and Journeys series will be piloted by two teachers at each of these grade levels. There is no cost to the district for materials.

Motion Required – Instruction

28. MAP BENCHMARK TOOL

Motion to approve MAP (Measures of Academic Progress) for benchmarking students in grades 6-8 in Math, Reading, and Language. There will be 325 licenses purchased for a total cost of \$4,225.

Motion Required – Instruction

29. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Travel Expense
Susanne Pfaff-Man zini	7/11/16 To 7/14/16	Stockton University Galloway, NJ	<i>Reading American Literature and Material Culture</i>	6 ETTC Credits	N/A
Frank Pileiro	7/19/16	Stockton University Galloway, NJ	<i>2016 Summer Skills Sharpening-South</i>	No charge	N/A
Kim Peschi	7/27/16	Stockton University Galloway, NJ	<i>Photo, Audio and Video Editing Apps: Free on Online</i>	4 ETTC hours	N/A
Frank Pileiro	8/02/16	Stockton University Galloway, NJ	All Things Google Conference	No charge	N/A

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Kim Peschi	9/29/16 9/30/16	Stockton University Galloway, NJ	Google Educator Certification Boot Camp	13 ETTC hours	N/A
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*Motion Required – Instruction***30. APPROVAL TO HIRE SUMMER PROGRAM SUBSTITUTE TEACHERS**

Will you approve the following certificated staff to serve as instructional substitutes for summer programs on an as-needed basis, beginning June 27 through July 28, 2016? Summer programs include Summer Academic Enhancement, and Special Education Extended Year Programs. Reimbursement will be at the rate of \$40 per hour.

Angela Iannello

Samantha Filangieri

Karen Nazarok

*Motion Required – Instruction***31. SUMMER SPECIAL EDUCATION INSTRUCTIONAL AIDES**

Will you approve the Karen Battisto serve as instructional aides and/or substitute aides in our special education summer self-contained and preschool disabilities programs? Aides will be paid in accordance with their current salary. Hours will be determined by student attendance, not to exceed 5.5 hours per day.

*Motion Required - Instruction***32. APPROVAL FOR USE OF MAINLAND POOL FOR SELF-CONTAINED STUDENTS**

Motion to approve use of the Mainland Regional High School pool for the self-contained students, twice monthly, for the 2016-2017 school year. Persons in charge: Amy Magazzu and Bernadette Getzler.

*Motion Required - Instruction****(OPERATIONS: Items #33 through #43)*****33. SHARED SERVICES – ITINERANT SERVICES**

Motion to approve the use of Atlantic County Special Services to provide Itinerant Services, including physical therapy for the rates as listed for the 2016-2017 school year.

*Motion Required – Operations***34. LOCAL GRANT AWARDS**

Motion to accept the 2016-2017 Linwood Education Foundation grant awards totaling \$52,830 as detailed in the June 17, 2016 award notification.

*Motion: Operations***35. EXPANDED DAY KINDERGARTEN TUITION CONTRACTS**

Motion to approve the 2016-2017 Expanded Day Tuition contract for a tuition amount of \$3,750, with a discount of \$250 if paid in full by September 15, 2016. Tuition is waived for students eligible for free and reduced meals. Currently, 43 students are planning to participate in the program.

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*Motion: Operations***36. PRESCHOOL INCLUSION TUITION CONTRACTS**

Motion to approve the 2016-2017 Preschool Inclusion Tuition contract for a tuition amount of \$2,750, with a discount of \$250 if paid in full by September 15, 2016. Tuition is waived for students eligible for free and reduced meals. We expect 16 students to participate in the program.

*Motion: Operations***37. CHANGE ORDER - ROOM 103 PROJECT**

Motion to approve a change order in the amount of \$4,862.81 to install a second door in Room 103 for a total project cost of \$29,155.81. The original bid award was \$28,293 which included an \$4,000 allowance, therefore the overall increase in the award is \$862.81.

*Motion: Operations***38. AUTISM AND BEHAVIOR CONSULTANT**

Motion to approve Interactive Kids for projected fee of \$26,300 based on an estimated 212 hours at \$125 as the 2016-2017 Autism and Behavior Consultant.

*Motion: Operations***39. NCLB GRANT ACCEPTANCE AND BUDGET**

Motion to accept the 2017 NCLB Grant awards in the amount of \$56,930 for Title I and \$14,261 for Title II, Part A and to approve the 2017 budget.

*Motion: Operations***40. PRIVATE SCHOOL TUITION CONTRACT - YALE SCHOOL**

Motion to approve a contract with the YALE School for one student attending their program at a cost of \$298.68 per diem, 210 days for total tuition of \$60,832.80.

*Motion: Operations***41. USE OF SCHOOL FACILITIES**

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Mainland Boys Soccer Soccer-Futsal training	Belhaven Gyms (2)	July 27, 20, 2016 July 6, 11, 13, 2016 7:00-8:30 p.m.	No
Atlantic Coast Basketball Camp Basketball Camp	Belhaven New gym	8/08/16 – 8/11/16 (4 days)	Yes

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Mens Basketball	Belhaven - gym	Tuesday Evenings during school year	Yes \$25 per use
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Motion Required – Operations

42. TRANSPORTATION FOR SELF-CONTAINED STUDENTS

Motion to approve transportation for Self-Contained students at Seaview and Belhaven to the Mainland Regional High School pool, twice monthly, for the 2015-16 school year.

Motion Required – Operations

43. ENGINEER - PROFESSIONAL SERVICES

Motion to accept the proposal from Vince Polistina for professional engineering services for the concrete repair drawing for both Belhaven and Seaview Schools in the amount of \$3,750

Motion Required - Operations

44. COMMUNICATIONS

45. FINANCIAL MOTIONS

BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 51	General Fund - June	\$140,364.26
Batch 50	General Fund - July	\$419,937.15
Batch 55	General Fund - Capital Projects	\$8,076.74
Batch 56	General Fund - Petty Cash	\$89.98
Batch 59	Before and After School - June	\$8,728.04
Batch 59	Before and After School - July	\$4,076.62

PAYROLLS:

Batch 72	June 24, 2016	\$77,598.12
Batch 73	June 30, 2016	\$42,385.47

TRANSFERS

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JUNE 2016

20-251-100-100	IDEA Preschool Salaries	\$	\$	40.29
20-251-200-200	IDEA Preschool Benefits			4.72
20-251-200-500	IDEA Preschool Purchased Services		45.01	
20-250-100-600	IDEA B Supplies			1,129.06
20-250-200-100	IDEA B Salaries			3,937.58
20-250-200-200	IDEA B Benefits			222.28
20-250-100-100	IDEA B Salaries		1,019.92	
20-250-200-300	IDEA B Education Service		<u>4,269.00</u>	<u> </u>
Special Revenue		\$	<u>5,333.93</u>	\$ <u>5,333.93</u>

30-000-400-331	Legal			\$ 8,100.00
30-000-400-334	Architect/Engineer	\$	8,100.00	

Capital Projects**JULY 2016**

11-000-230-339	Other Professional Services	\$	4,000.00	\$
11-000-240-100	Salary - Principals		15,000.00	
11-000-240-600	Supply		2,500.00	
11-000-251-339	Other Professional Services			6,500.00
11-000-291-260	Insurance			5,688.00
11-000-291-280	Tuition		15,688.00	
11-000-291-290	Other Benefits		<u> </u>	<u>25,000.00</u>
Total General Fund		\$	<u>37,188.00</u>	\$ <u>37,188.00</u>

46. Old Business

47. New Business

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48. Comments from the Public

49. Comments from the Board

50. Adjournment