

BOARD OF EDUCATION

Schiavo Auditorium, Belhaven Middle School

June 22, 2016

7:00 p.m.

BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this Regular meeting has been provided. On May 17, 2016, written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.
4. Roll Call
5. MOTION TO APPROVE THE Minutes of the Regular Meeting held May 25, 2016.
6. MOTION TO APPROVE THE Minutes of the Executive Meeting held May 25, 2016.
7. MOTION TO ACKNOWLEDGE the receipt of the Treasurer's Report and the Secretary's Report for May 2016, *which are in agreement.*
8. Committee Reports
 - Instruction - 6/08/16
 - Governance - 6/15/16
 - Operations - 6/15/16
 - Negotiations - No meeting
9. Comments from the Public
10. Superintendent's Report

(FOR YOUR INFORMATION – Items #11 through #18)**11. ENROLLMENT INFORMATION**

	9/08/15	6/22/16	6/24/15
Seaview Elementary School	428	444	450
Belhaven Middle School	404	406	422
Total Enrollment	832	850	872

12. USE OF SCHOOL FACILITIES – 7/01/15-6/22/16:

	<u>Seaview</u>	<u>Belhaven</u>
Atlantic City Area Macintosh Users Group		10
Chrome Camp		1
City of Linwood – Men’s Basketball		**
Friends of the Linwood Arboretum		1
Hoop Haven Basketball		17
LASAR Basketball		*
Linwood Educational Affairs Committee (EAC)		2
Linwood Education Foundation (LEF)		3
Linwood Panthers Football		8
Linwood PTO	17	
Mainland United Soccer Assn.	***	***
Mainland Youth Lacrosse	2	
Men’s Basketball (Saturday a.m.)		28
Mustang Soccer Clinic		9
New Jersey School Boards Association		1
Sharp Shooters Basketball, Inc.		8
Student Support Parent Advisory Council (SSPAC)		3
Winslow Township Basketball Assn.	2	2
TOTALS:	21	94+

Note: *Approved to use Belhaven gyms (M/Tu/W/Th) from 6/24/15 to 8/31/15;
 9/22/15 to 12/31/15 (Belhaven) (Tu/W/Th); 9/29/15 to 12/31/15 (Seaview) (Tu/W/Th);
 Sundays: 1/31/16, 2/7/16, 2/14/16
 ** Approved to use Belhaven gym (1) Tuesday nights 9/8/15 to 6/28/16
 *** Approved from 11/9/15 through May 2016 (Monday nights); 1/6/16 through 2/24/16
 (Weds)

13. FIRE & SECURITY DRILLS

Seaview: Fire: May 9, 2016 Security: May 27, 2016
 Belhaven: Fire: May 18, 2016 Security: May 31, 2016

14. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council

15. CONGRATULATIONS▪ 2016 ANNUAL ATLANTIC COUNTY ACADEMIC EXCELLENCE PROGRAM

Congratulations to the following top 8th grade students who were honored by the Atlantic County Association of School Administrators, county government and county Council of Education Association on May 26, 2016 for their academic achievement:

Anna Marie DiNofrio	Gina Geraci	Fiona Karol	Michael Mitnick
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16. 2016 EDIBLE SCHOOL GARDEN MINI-GRANT REPORT17. RETIREMENT RECOGNITION

Retiree	Position	Length of Linwood Service
Dr. Frank Rudnesky	Principal Belhaven Middle School	17 years
Michael Stoll	Full-time Custodian Seaview Elementary School	32 years
Aud Suckiel	1 st Grade Teacher Seaview Elementary School	30 years
Elizabeth Moss	6 th Grade Social Studies Teacher Belhaven Middle School	29 years
Gail Coleman	PT Instructional Aide Seaview Elementary School	10 years, 7 months

18. DATES TO REMEMBER**June**

27 Seaview/Belhaven Extended School Year through July 28, 2016

July

4 Seaview/Belhaven SCHOOLS CLOSED
Seaview/Belhaven Summer Hours – July 4 through August 12, 2016
Schools Closed on Fridays during this period

5-28 Seaview/Belhaven Summer Maintenance/Enhancement Programs

11-28 Seaview Seaview Camp – Incoming K-2 Seaview students only

13 Belhaven Instruction Committee Meeting
Governance Committee Meeting
Operations Committee Meeting

27 Belhaven/Auditorium
7:00 p.m. Linwood Board of Education Meeting

MOTIONS REQUIRING ACTION***(INSTRUCTION: Items #19 through #33)***19. **INTERIM SUPERINTENDENT CONTRACT RENEWAL FOR 2016-2017 SCHOOL YEAR**

Motion to approve the revised contract renewal with Dr. Michelle Cappelluti as Interim Superintendent at a rate of \$557.69 per diem and other contractual considerations, for the term of July 1, 2016 through June 30, 2017, as approved by the Atlantic County Executive Superintendent on May 11, 2016.

*Motion Required – Instruction*20. **INTENTION TO RETIRE**

Motion to approve the retirement of the following staff member, as listed below.

Name	Position/School	Effective
Michael Stoll	Full-time Custodian Belhaven Middle School	June 1, 2016
Frank Rudnesky	Principal Belhaven Middle School	July 31, 2016

*Motion Required – Instruction*21. **RESOLUTION FOR RETIREES**

Motion to adopt a Resolution for the following retirees.

Retiree	Position	Length of Linwood Service
Dr. Frank Rudnesky	Principal Belhaven Middle School	17 years
Michael Stoll	Full-time Custodian Seaview Elementary School	32 years
Aud Suckiel	1 st Grade Teacher Seaview Elementary School	30 years
Elizabeth Moss	6 th Grade Social Studies Teacher Belhaven Middle School	29 years
Gail Coleman	PT Instructional Aide Seaview Elementary School	10 years, 7 months

*Motion Required – Instruction*22. **LDT/C INTERNSHIP REPLACEMENT REQUEST**

Motion to approve a request from Stockton University for a non-paid internship in the Linwood School District, in conjunction with the Margate School District, from July 1 through August 30, 2016 for Patricia Levinson. Rosemarie Rhine will supervise this intern.

Motion Required – Instruction

23. CHANGE IN POSITION FOR 2016-2017 SCHOOL YEAR

Motion to approve a change in position for the 2016-2017 school year for the following staff member, as listed below.

Name	From	To
Kathleen Adamski	Part-time custodian Seaview	Full-time custodian Seaview Replacing M. Stoll; Effective July 1, 2016. Salary will be adjusted to full-time status.

Motion Required – Instruction

24. RECOMMENDED FOR EMPLOYMENT

Code – (R) Replacement (TR) Temporary Replacement

Motion to approve the following new hires, upon the recommendation of the superintendent, for the 2016-2017 school year; emergent hire where indicated.

Name/Position	Term	Salary
Patricia Levinson 10-month LDT/C	(R) Anticipated start date is 8/31/16; Pending receipt of NJDOE LDT/C Certificate. Replacing: M. Jenney, District	M.A., Step 5 \$54,387 – based on the 2013-2016 LEA Agreement; pending ratification of a new LEA Agreement.
Dan Jackson 12 month PT Custodian <i>Approved Linwood Substitute Custodian</i>	(R) Start Date: July 1, 2016 Replacing: K. Adamski's part-time position Seaview	\$11,813 per year; based on 7/1/16 start date; 90 calendar day probationary period.

Motion Required – Instruction

25. LDT/C ASSESSMENTS/CASE MANAGEMENT

Motion to approve Rosemarie Rhine as an LDT/C substitute to be paid at the rate of \$40 per hour to conduct assessments as needed for the 2016-2017 school year.

Motion Required – Instruction

26. SUBSTITUTE CUSTODIANS RECOMMENDED FOR THE 2016-2017 SCHOOL YEAR

Motion to approve the following individuals as a substitute custodian, upon the recommendation of the superintendent, for the 2016-2017 School Year; to be paid in accordance with the Substitute and Other Pay Policy.

Substitute Custodians		
Lakendrick Brown	James Bytheway	Reggie Celik
Monica Gotwols	John Matinog	Dorothy Kalman
Jennifer Whisner	Stanislaw Jelesnianski	Joseph Winters
Bill Plummer		

Motion Required – Instruction

27. MENTORING PLAN 2016-2017

Motion to approve the Mentoring Plan 2016-2017, included in your board packet.

Motion Required – Instruction

28. SUMMER PROGRAMS & SUMMER STAFF

Motion to approve summer programs as follows:

The Summer Extended School Year Program will begin June 27 and continue through July 28, 2016. The program runs 4 hours per day, 4 days a week, with the exception of the first week which will be 5 days. Staff will need additional time for planning.

The Summer Academic Program will commence on July 5 and continue through July 28, 2016. The program will run 4 hours per day, 4 days per week, for a total of 16 days. Funding will be through the IDEIA and NCLB grant funds as well as through the district general budget.

Motion to approve the following teachers to fill an instructional position to be paid at the rate of \$40 per hour.

<u>4-8 ACADEMIC ENRICHMENT CLINIC</u>	<u>K-3 ACADEMIC ENHANCEMENT</u>	<u>EXTENDED SCHOOL YEAR</u>
Christina Lonergan	Elise Scherbin	Kristina Burns
Christina Swan	Meagan Lee	Amy Amodeo
David Wade	Brooke Szeker	Jessica Byrnes
Kevin Jacobs	Christine Silverberg	Elise Scherbin
Mary Beth McKenna	Marc Schnepf	Meagan Lee
Jessica Byrnes	Kevin Jacobs	Brooke Szeker
	Samantha Filangieri	Christina Swan
	Michelle Tighe	
	Kristina Burns	

Motion Required – Instruction

29. APPROVAL TO HIRE SUMMER PROGRAM SUBSTITUTE TEACHERS

Will you approve the following certificated staff to serve as instructional substitutes for summer programs on an as-needed basis, beginning June 27 through July 28, 2016? Summer programs include Summer Academic Enhancement, and Special Education Extended Year Programs. Reimbursement will be at the rate of \$40 per hour.

Jennifer Bernardini	Kristy McLaughlin	Kit Higbee
Heidi Derbyshire	Karen Prendergast	Mary Beth Atwood
Elizabeth Provenzano	HaeYun Rha	

Motion Required – Instruction

30. SUMMER NURSING SERVICES

Motion to approve the following staff to provide nursing services for the summer academic programs including Extended School Year, Enhancement, and Maintenance at a rate of \$40 per hour beginning June 27, 2016? Hours will be determined by student attendance and need and will not exceed summer program hours.

Ann Forshaw

Motion Required – Instruction

31. SUMMER SPECIAL EDUCATION INSTRUCTIONAL AIDES

Motion to approve the following staff members to serve as instructional aides and/or substitute aides in our special education summer self-contained and preschool disabilities programs? The programs will run 4 days per week, from June 27 to July 28, 2016. Each aide will be paid in accordance with their current salary. Hours will be determined by student attendance, not to exceed 5.5 hours per day.

Nancy Jones	Linda Hagel	Patti Heinzer
Christine Hickey	Michele Hoffman	Heather Moran
Brenda Mucciarone	Trish Skovron (& Bus)	Deborah Ward
Lisa Hindman		

Motion Required - Instruction

32. SUMMER RELATED SERVICES

Motion to approve the following staff members to serve as Related Services Specialists in the Summer Program at the rate of \$40 per hour?

Carrie Gargione	Siobhan Grossman	Marilee Sobrinski
Lauri Greenberg	Jennifer Rodriguez	

Motion Required – Instruction

33. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Travel Expense
Frank Pileiro	6/07/16	NJSBA Headquarters Trenton, NJ	"Are You Future Ready" Working Session	No charge	Not to exceed \$65.00
Teri Weeks	6/07/16 6/08/16 6/09/16 6/10/16	The Borgata Atlantic City	NJASBO Annual Conference	N/A	N/A
Jill Yochim	6/07/16	Rowan University Glassboro, NJ	Professional Learning Community (PLC) Workshop	No charge	Not to exceed \$50.00
Frank Pileiro	6/22/16	Cumberland Regional High School Bridgeton, NJ	Microsoft Innovative Educator (MIE) Teacher Academy	No charge	Not to exceed \$35.00
Mary Kate Pellegrino					N/A
Teri Weeks	<u>2016</u> 8/03 & 8/10 9/7 & 9/16 10/12 & 10/21 11/9 & 11/18 12/7 & 12/16 <u>2017</u> 1/11 & 1/20 2/8 & 2/24 3/8 & 3/17 4/19 & 4/28 5/10 & 5/19 6/15 & 6/23	NJASBO Offices Robbinsville, NJ	NJASBO Executive Committee and Trustee Meetings	N/A	N/A
Teri Weeks	9/22/16 9/23/16 9/24/16 9/25/16 9/26/16 9/27/16	Phoenix, AZ	ASBO International Meeting And Convention	N/A	N/A

Teri Weeks	2/15/17 2/16/17 2/18/17 2/19/17	Miami, FL	NJASBO Leadership Conference	N/A	N/A
Teri Weeks	6/07/17 6/08/17 6/09/17	Atlantic City, NJ	NJASBO Annual Conference	N/A	N/A

Motion Required – Instruction

(OPERATIONS: Items #34 through #48)

34. SUMMER TRANSPORTATION

Motion to approve a contract with Mainland Regional High School Board of Education and Atlantic County Special Services for the summer program transportation of special education students.

ACSS	\$350 per week per child
Mainland	\$3,500, subject to change

Motion Required - Operations

35. 2016-2017 TECHNOLOGY INTERN

Motion to approve A.J. Fortunato upon the recommendation of the Superintendent, as a paid Technology Intern and to receive \$13.26 per hour for the 2016-2017 school year.

Motion Required – Operations

36. SCHOOL PHYSICIAN

Motion to approve Dr. Jeffrey Gong as School Physician for the 2016-2017 School year for an annual fee of \$5,000 plus \$25 per each additional on-site physical. Proposals were also received from Dr. Hutchinson, Dr. Budnick and Dr. Mather. Dr. Gong's proposal was economical, provided on site services, and he has a long career in serving school districts.

Motion Required – Operations

37. 2016-2017 INSURANCE RENEWAL

Motion to approve the 2016-2017 insurance renewal with School Alliance Insurance Fund for Workers' Compensation, Supplemental Workers Compensation, Property, General Liability, Crime, Automobile, Umbrella, Equipment, School Boards Errors and Omissions, with Selective Insurance for Bonds, and Markel for Volunteer Accident in the amount of \$208,774 per the premium summary. This is the final year of a three year commitment to this joint insurance pool.

Motion Required – Operations

38. STRATEGIC PLAN

Motion to approve New Jersey School Boards as the Strategic Planning consultant for a fee of \$6,500 for the Standard Program. Proposals were also received from EIRC and ETTC.

Motion Required - Operations

39. PREMIUM ONLY PLAN (POP)

Motion to approve the following resolution authorizing the district 125 plan for Premium only as updated effective the July 1, 2016.

RESOLUTION

RESOLVED, that Premium Only Plan, (POP), as part of the district’s cafeteria plan, section 125, effective July 1, 2008, and updated annually, is amended effective June 22, 2016, is hereby approved and adopted and that the proper officers of the Corporation are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Corporation shall act as soon as possible to notify the employees of the Corporation of the adoption of the Cafeteria Plan component Premium Only Plan, by providing a copy of the summary description of the Plan in the form of the Summary Plan Description, which form is hereby approved.

The undersigned further certifies that attached hereto as exhibits are true copies of Premium Only Plan approved and adopted in the foregoing resolutions.

Motion Required - Operations

40. RENEWAL APPLICATION FOR TEMPORARY INSTRUCTIONAL SPACE 2016-2017 SCHOOL YEAR

Motion to approve the use of a temporary instructional space in the Belhaven Library to be used for our 7th & 8th grade Spanish programs.

Motion Required – Operations

41. LOCAL GRANT

Motion to accept a local grant from *AtlantiCare’s Turn Your School Wellness into Wealth Program* for the 2015-2016 school year in the amount of \$300.00.

Motion Required - Operations

42. BEFORE AND AFTER SCHOOL BUDGET AMENDMENT

Motion to amend the 2016-2017 Before and After School Budget to include additional programs including Art and Karate Camps which will increase revenue by \$6,500 and Expenses by \$5,590. The recap of the budget amendment is as follows:

Revenue	\$ 6,500
Expenses	
Instructor Stipends	\$ 4,500
Program Supplies	450
Rent	1,000
	5,950
Increase to Fund Balance	\$ 550

Motion Required – Operations

43. BID THRESHHOLD

Motion to approve the resolution authorizing the increase in the district’s bid threshold to \$40,000 as per N.J.S.A, 40A:11-3(c)

RESOLUTION FOR INCREASING BID THRESHOLD
AND
APPOINTING A QUALIFIED PURCHASING AGENT

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Teri J. Weeks possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et. seq.; and

WHEREAS, The Linwood Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Linwood Board of Education, in the County of Atlantic, in the State of New Jersey hereby increases its bid threshold to \$40,000 (Forty thousand dollars); and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Teri J. Weeks as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Teri J. Weeks’ certification to the Director of the Division of Local Government Services.

Motion Required – Operations

44. HVAC SERVICES and REPAIRS UNDER TIME AND MATERIAL

Motion to accept the bid from Falasca Mechancial for the HVAC Services and Repairs under Time and Material basis with a base bid of \$13,177, Material mark up of 22%, and the following hourly rates:

Regular			Overtime			Holiday/Double time		
<u>Apprentice</u>	<u>Journeyman</u>	<u>Foremen</u>	<u>Apprentice</u>	<u>Journeyman</u>	<u>Foremen</u>	<u>Apprentice</u>	<u>Journeyman</u>	<u>Foremen</u>
		\$			\$			\$
\$ 47.93	\$ 79.39	127.42	\$ 70.11	\$ 116.28	167.48	\$ 92.28	\$ 153.17	220.01

Bids were opened June 16, 2016. Bids were also received from AA Duckett, CM3, Core Mechanical, Marlee Contractors, and Tristate.

Motion Required – Operations

45. COMPLIANCE WITH PL 2015 – CHAPTER 47

Motion to acknowledge the 2016-2017 Anticipated contracts to be renewed, awarded, or to expire during the school year- PL 2015 -Chapter 47

Pursuant to PL 2015, Chapter 47 the Linwood Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq., N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. Compliance with new contracts, not listed here, will be addressed prior to board action.

This is a list of contracts that the Board has awarded and memorialized in their board minutes during the past 12 months, ending June 30 that were in excess of the quote threshold or the board plans to approve in the ensuing school year that we anticipate will be in excess of the quote threshold.

<i>Advertising – Newspapers</i>	<i>Insurance – i.e. Health, Property and Casualty, Workers Compensation</i>
<i>Architect</i>	<i>Itinerant Services</i>
<i>Attendance and Substitute Software</i>	<i>Labor Counsel</i>
<i>Attorney</i>	<i>Library Online Services</i>
<i>Boiler Repairs and Maintenance</i>	<i>Network and IT Support</i>
<i>Broad Band Services, including Internet</i>	<i>Plumbing Services and Repairs under Time and Material Basis</i>
<i>Community Notification Systems</i>	<i>Policy Consultant</i>
<i>Copier – cost per copy</i>	<i>School Boards Association</i>
<i>Educational Services</i>	<i>School Physician</i>
<i>Electric – Repairs under Time and Material</i>	<i>Security and Fire Alarm Monitoring</i>
<i>Energy</i>	<i>Special Education Compliance Software</i>
<i>Engineer</i>	<i>Special Education Services – Consultants</i>
<i>E-Rate Consultant</i>	<i>Staff Development and Training</i>
<i>Financial Accounting Software</i>	<i>Student Information System</i>
<i>Food Services</i>	<i>Technology Services including Website</i>
<i>HVAC Controls</i>	<i>Telecommunications</i>
<i>HVAC Services and Repairs under Time and Material Basis</i>	<i>Transportation Services</i>
<i>Insurance Agent – Benefits</i>	<i>Tuition</i>
<i>Insurance Agent – General</i>	

Motion Required - Operations

46. TRANSFER TO CAPITAL RESERVE

Motion to deposit to capital reserve in the amount \$75,000 from unexpended line item appropriations pursuant to NJSA 18A:7F-41.

RESOLUTION

Transfer of Current Year Surplus to Reserve

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a board of education to deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Linwood Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end; and

WHEREAS, the Linwood Board of Education has determined that \$75,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Linwood Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion Required – Operations

47. TRANSFER TO MAINTENANCE RESERVE

Motion to deposit to maintenance reserve in the amount \$75,000 from unexpended line item appropriations pursuant to N.J.S.A. 18A:7F.

RESOLUTION

Transfer of Current Year Surplus to Reserve

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a board of education to deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Linwood Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end; and

WHEREAS, the Linwood Board of Education has determined that \$75,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Linwood Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion Required – Operations

48. USE OF SCHOOL FACILITIES

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Linwood Men's Basketball Basketball	Belhaven Gym	5/7, 5/14 and 5/21/16 (Saturday mornings) 7:00-9:00 a.m.	Yes
Linwood Panthers Coaches meeting	Belhaven Library/Media Center	6/06/16 – 6:00-7:00 p.m.	No
Linwood Panthers Gene DeMorat/Patrick Childs	Belhaven Cafeteria	6/13/16 (changed from 6/14/16) 5:00-8:00 p.m.	NO

Motion Required – Operations

(GOVERNANCE: Item #49)49. H.I.B. CASE

Motion to affirm the recommendation from the superintendent on the case, as listed below.

H.I.B. Case #003-15-16 (BH)	Confirmed HIB
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Motion Required – Governance

(NEGOTIATIONS: Item #50)50. APPROVAL FOR SCHOOL BUSINESS ADMINISTRATOR CONTRACT

Motion to approve the one-year contract, as included in your Board packet for Mrs. Teri Weeks, School Business Administrator/Board Secretary for the 2016-2017 school year. The Interim County Executive Superintendent has approved the contract.

Motion Required – Negotiations

51. Communications

52. **BOARD SECRETARY MONTHLY CERTIFICATION** - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$328,374.49
Batch 59	Before and After School	\$ 6,411.95

PAYROLLS:

Batch 70	June 10, 2016	\$432,616.92
Batch 71	June 20, 2016	\$363,625.25

	<u>JUNE</u>	<u>From</u>	<u>To</u>
11-000-100-565	County Special Services Tuition	\$	9,500
11-000-230-590	Purchased Services	300	
11-000-230-610	Supply		300
11-000-262-420	Purchased Contracted Services	4,300	
11-000-262-490	Purchased Property Services		4,300
11-000-262-590	Food Services	25,000	
11-000-291-270	Health Benefits	125,000	
11-000-291-280	Tuition	9,500	
11-120-100-101	Salary Teachers		15,000
11-130-100-101	Salary Teachers		10,000
11-230-100-101	Salary Teachers	15,000	
11-213-100-101	Salary Teachers	10,000	
12-000-400-932	Capital Reserve		75,000
12-000-400-932	Maintenance Reserve		75,000
 Total General Fund		 \$	 189,100
		\$	189,100

- 53. Old Business
- 54. New Business
- 55. Comments from the Public
- 56. Comments from the Board
- 57. Adjournment