

BOARD OF EDUCATION

Schiavo Auditorium, Belhaven Middle School

May 25, 2016

7:00 p.m.

BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this Regular meeting has been provided. On May 21, 2015, written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.
4. Roll Call
5. MOTION TO APPROVE THE Minutes of the Special Meeting held May 13, 2016.
6. MOTION TO APPROVE THE Minutes of the Organization Meeting held May 16, 2016.
7. MOTION TO ACKNOWLEDGE the receipt of the Treasurer's Report and the Secretary's Report for April 2016, *which are in agreement*.
8. Committee Reports
 - Instruction - 5/09/16, 5/10/16
 - Operations - No meeting required
 - Negotiations - No meeting required
 - Governance - No meeting required
9. Comments from the Public
10. Superintendent's Report

(FOR YOUR INFORMATION – Items #11 through #19)11. ENROLLMENT INFORMATION

	9/08/15	5/25/16	5/27/15
Seaview Elementary School	428	443	449
Belhaven Middle School	404	406	420
Total Enrollment	832	849	869

12. USE OF SCHOOL FACILITIES – 7/01/15-5/25/16:

	<u>Seaview</u>	<u>Belhaven</u>
Atlantic City Area Macintosh Users Group		9
Chrome Camp		1
City of Linwood – Men’s Basketball		**
Friends of the Linwood Arboretum		1
Hoop Haven Basketball		17
LASAR Basketball		*
Linwood Educational Affairs Committee (EAC)		2
Linwood Education Foundation (LEF)		3
Linwood Panthers Football		4
Linwood PTO	16	
Mainland United Soccer Assn.	***	***
Mainland Youth Lacrosse	2	
Men’s Basketball (Saturday a.m.)		26
Mustang Soccer Clinic		9
New Jersey School Boards Association		1
Sharp Shooters Basketball, Inc.		8
Student Support Parent Advisory Council (SSPAC)		2
Winslow Township Basketball Assn.	2	2
TOTALS:	20	85+

Note: *Approved to use Belhaven gyms (M/Tu/W/Th) from 6/24/15 to 8/31/15;
 9/22/15 to 12/31/15 (Belhaven) (Tu/W/Th); 9/29/15 to 12/31/15 (Seaview) (Tu/W/Th);
 Sundays: 1/31/16, 2/7/16, 2/14/16
 ** Approved to use Belhaven gym (1) Tuesday nights 9/8/15 to 6/28/16
 *** Approved from 11/9/15 through May 2016 (Monday nights); 1/6/16 through 2/24/16
 (Weds)

13. FIRE & SECURITY DRILLS

Seaview: Fire: April 8, 2016 Security: April 18, 2016
 Belhaven: Fire: April 18, 2016 Security: April 29, 2016

14. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council

15. RECOGNITION

- 2016 TEACHER OF THE YEAR/EDUCATIONAL SERVICE PROFESSIONALS

Seaview Teacher of the Year	Kristi Grimley, Grade 4
Belhaven Teacher of the Year	Cindy O’Kane, Gifted and Talented
Seaview & Belhaven Education Services Professional	Frank Pileiro, District Technology Coordinator

- BELHAVEN GIRLS BASKETBALL – Undefeated 23-0

Coaches: Marilee Sobrinski, Jessica Byrnes
 Captains: Madi Hafetz, Meghan Pellegrino and Kylee Watson

The Lady Falcons were the champions of the 40th Annual Linwood Holiday Tournament, the Atlantic-Cape Junior High League, and the 34th Annual Northfield Invitational Tournament. 8th grader, Kylee Watson, became the first player in Belhaven Basketball history to accomplish scoring 1000 career point on January 25th.

Grade 8: Madi Hafetz, Meghan Pellegrino, Kylee Watson
 Grade 7: Megan Erdmam, Nikki Faragher, Meghan Kryjer, Jahira Page, Lila Schoen, Carly Strang, Shannon Walsh
 Grade 6: Hannan Carson, Camryn Dirkes, Kendall Fuetterer, Julia Kaes, Sydney Kaes, Paige Timbrook, Charlotte Walcoff, Tati Waxman

16. CONGRATULATIONS

- Winner - 2016 My Fit Family Photo Contest

Ethan Malcom, 3rd grade student in the Seaview Elementary School, was selected as a winner for his submitted photo for the AtlantiCare Healthy Schools, Healthy Children’s **2016 My Fit Family Photo Contest**.

- 1ST Place winners of the 2016 Species on the Edge Art & Essay Contest

Monica Iordanov, 5th grade student in the Belhaven Middle School, was chosen as the Atlantic County winner in the Conserve Wildlife Foundation of New Jersey’s 2016, **Species on the Edge of Art & Essay Contest**. Over 2,000 entries were received from across the state of New Jersey. She was honored as a 1st place winner on May 24th at the New Jersey Education Association in Trenton, NJ.

17. BELHAVEN RELATED ARTS STEAM PRESENTATION18. THANK YOU

- Spring Choir Concert

A special thank you to Choir Director, Ms. Kim Peschi and all the students in the Belhaven Choir for their outstanding performance on May 12, 2016.

- Belhaven Band

A special thank you to Mrs. Nancy Robinson, Mr. David Lamkin and all of the students in the Belhaven Band for the following performances:

4/29/16 – Seaview students
 5/06/16 – Senior citizen concert
 5/05/16 – Spring band concert

19. DATES TO REMEMBER**May**

30	Seaview/Belhaven	SCHOOLS CLOSED - Memorial Day
----	------------------	-------------------------------

June

6-7	Seaview/Belhaven	NJ ASK Make-ups – Grades 4 & 8 Science
8	Seaview/Belhaven	Early Dismissal/Staff In-Service
8	Belhaven Supt. Conf. Room	Instruction Committee Meeting – 5:00 p.m. Governance Committee Meeting – 6:00 p.m. Operations Committee Meeting – 7:00 p.m.
15-16	Seaview/Belhaven	Early Dismissal
16	Belhaven/Auditorium 5:30 p.m.	8 th Grade Promotional Exercises
17	Seaview/Belhaven	Early Dismissal – Last Day for Students
17	Seaview/Belhaven	4 th Marking Period Report Cards Mailed
20	Seaview/Belhaven	Last day for 10 month employees
22	Belhaven/Auditorium 7:00 p.m.	Linwood Board of Education Meeting

MOTIONS REQUIRING ACTION***(INSTRUCTION: Items #20 through #26)***20. **INTERIM SUPERINTENDENT CONTRACT RENEWAL FOR 2016-2017 SCHOOL YEAR**

Motion to approve the revised contract renewal with Dr. Michelle Cappelluti as Interim Superintendent at a rate of \$557.69 per diem and other contractual considerations, for the term of July 1, 2016 through June 30, 2017, as approved by the Atlantic County Executive Superintendent on May 11, 2016.

*Motion Required - Instruction*21. **RESIGNATION**

Motion to approve the resignation of the staff, as listed below.

Name	Position	Effective
Donna Strunk	School Nurse Seaview	Effective June 30, 2016 Last day in district is June 20, 2016.

*Motion Required – Instruction*22. **LEAVE OF ABSENCE**

Motion to approve the leave of absence request for the staff listed below.

Name	Position	Term
Diane Del Rossi	Executive Secretary to the Superintendent	Leave of absence beginning July 7, 2016 for up to 12 weeks. She is requesting to use her available sick, personal and/or vacation days. This leave will qualify under FMLA guidelines.

*Motion Required – Instruction*23. **STUDENT TEACHING PLACEMENT REQUEST FOR FALL 2016 SEMESTER**

Motion to approve a request from Stockton University for a Student Teaching Placement for the Fall 2016 Semester from September 1, 2016 through December 15, 2016 in the Seaview Elementary School for the following student.

Student Teacher	Grade	Cooperating Teacher
Rebecca Rocks	2	Lori Shannon

Motion Required – Instruction

24. INTERMEDIATE FIELDWORK (80 HOURS) PLACEMENT REQUEST FOR FALL 2016 SEMESTER

Motion to approve a request from Stockton University for an Intermediate Fieldwork (80 hours) Placement for the Fall 2016 Semester from September 6, 2016 through December 15 2016 in the Seaview Elementary School for the following students.

Student	Grade	Cooperating Teacher
Maddison Halliday	3	Marisa Hieb
Samantha Stratton	4	Christina Riley

Motion Required – Instruction

25. RECOMMENDED FOR THE 2015-2016 SCHOOL YEAR SUBSTITUTE LIST

Motion to approve the following substitute, upon the recommendation of the superintendent, to the 2015-16 School Year Substitute List, to be paid in accordance with the Substitute and Other Pay Policy.

▪ SUBSTITUTE TEACHER

Beth A. Levy <i>Previously board approved as substitute instructional aide</i>

Motion Required – Instruction

26. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Travel Expense
Jennifer Rodriguez	5/03/16	Thomas Jefferson University, Philadelphia, PA	PD Seminar	No Charge	N/A
Shari Frolove	7/9-12/16	New Orleans, Marriott New Orleans, LA	ASCA Annual Conference	*419.00 + \$10 P.O. Fee	Not to exceed \$725.00

Motion Required – Instruction

(OPERATIONS: Items #27 through #31)27. COMMISSION FOR THE BLIND

Motion to approve the 2015-2016 Commission for the Blind and Visually Impaired fee in the amount of \$1,900.

Motion Required - Operations

28. COOPERATIVE PRICING SYSTEM RESOLUTION

Motion to approve the resolution to enter into the cooperative pricing agreement with Hunterdon County Educational Services Commission.

Motion Required - Operations

29. HVAC SERVICES – TIME AND MATERIALS

Motion to approve to bid HVAC Services and Repairs under Time and Material Basis.

Motion Required – Operations

30. LOCAL GRANTS

Motion to accept Parent Teacher Organization grants totaling \$1,270 as follows:

Choir T-Shirts	\$195
Academic Awards	\$515
Seaview Communication Folders	\$560

Motion Required - Operations

31. USE OF SCHOOL FACILITIES

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Linwood Panthers Football Meeting	Belhaven Library	5/02/16 - 7:00-9:00 p.m.	No
Linwood Panthers Football Sign-ups	Belhaven Cafetorium Gym Foyer	5/24/16 – 5:30-7:30 p.m. (new gym foyer) 6/14/16 – 5:00-8:0 p.m. (cafetorium)	No
Mainland Youth Lacrosse Board Meeting	Belhaven Cafetorium	5/17/16 7:00-9:00 p.m.	No
ChromeCamp South Jersey EdCamp Unconference	Belhaven Cafeteria, Library, and 6 th , 7 th & 8 th grade classrooms	7/22/16 7:30 a.m.-4:00 p.m.	No

Motion Required – Operations

(GOVERNANCE: Item #32)

32. BOARD BYLAWS, POLICIES AND REGULATIONS

Motion to approve the second reading of the ByLaws, Policies and Regulations, as listed below.

SECOND READING	
ByLaw 0167	Public Participation in Board Meetings (Revised)
ByLaw 0168	Recording Board Meetings (Revised)
Policy 2422	Health and Physical Education (Revised)
Policy 2425	Physical Education (Abolished)
Policy 2431	Athletic Competition (M) (Revised)
Regulation 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
Policy 5111 Regulation 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
Policy 5310 Regulation 5310	Health Services (M) (Revised)
Policy 5330.01 Regulation 5330.01	Administration of Medical Marijuana (M) (New)
Policy 8462 Regulation 8462	Reporting Potentially Missing or Abused Children (M) (Revised)

Motion Required – Governance

33. Communications

34. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$347,832.36
Batch 55	General Fund- April	\$ 15,014.12
Batch 55	General Fund – May	\$ 16,914.04
Batch 59	Before and After School	\$ 5,963.74

PAYROLLS:

Batch 72	April 29, 2016	\$395,231.18
Batch 70	May 13, 2016	\$407,271.99

<u>TRANSFERS</u>	<u>MAY</u>	<u>From</u>	<u>To</u>
11-000-219-104	Salary - Supervisor	\$ 1,500	\$
11-000-219-320	Purchased Professional		2,000
11-000-221-102	Salary - Supervisor		6,000
11-000-221-600	Supplies		3,250
11-000-230-331	Legal		2,000
11-000-230-339	Other Services	1,200	
11-000-230-340	Purchased Technical	4,000	
11-000-230-530	Communications		1,500
11-000-230-590	Other Purchased Services	6,500	
11-000-230-820	Judgements	1,300	
11-000-230-890	Miscellaneous	1,000	
11-000-251-600	Supplies		750
11-000-262-420	Custodial and Maint. Services	1,800	
11-000-266-610	Security Supplies		1,800
11-212-100-106	Salary - Aides	6,000	
11-120-100-101	Salary Teachers		2,000
11-130-100-101	Salary Teachers		4,000
12-000-400-334	Engineering Services		1,200
12-000-400-450	Construction Services	1,200	
Total General Fund		\$ 24,500	\$ 24,500

35. Old Business

36. New Business

37. Comments from the Public

38. Comments from the Board

39. EXECUTIVE SESSION

Motion to move into Executive Session, pursuant to the "Open Public Meetings Act", the following subject will be discussed in a session of the Board closed to the public.

- *Student Confidentiality Matter - HIB*

It is presently anticipated that the items mentioned may be disclosed to the public upon final determination of the subject by the Board of Education.

40. REGULAR SESSION

Motion to return to Regular Session.

41. Adjournment