

BOARD OF EDUCATION

Schiavo Auditorium, Belhaven Middle School

April 27, 2016

7:30 p.m.

BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this Regular meeting has been provided. On March 24, 2016, written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.
4. Roll Call
5. MOTION TO APPROVE THE Minutes of the Public Hearing held March 22, 2016.
6. MOTION TO APPROVE THE Minutes of the Regular Session held March 23, 2016.
7. MOTION TO APPROVE THE Minutes of the Executive Meeting held March 23, 2016.
8. MOTION TO ACKNOWLEDGE the receipt of the Treasurer's Report and the Secretary's Report for March 2016, *which are in agreement.*
9. Committee Reports
 - Governance - 4/13/16
 - Operations - 4/19/16
 - Negotiations - 4/19/16
 - Instruction - 4/25/16
10. Comments from the Public
11. Superintendent's Report

(FOR YOUR INFORMATION – Items #12 through #17)12. ENROLLMENT INFORMATION

	9/08/15	4/27/16	4/22/15
Seaview Elementary School	428	440	447
Belhaven Middle School	404	405	420
Total Enrollment	832	845	867

13. USE OF SCHOOL FACILITIES – 7/01/15-4/27/16:

	<u>Seaview</u>	<u>Belhaven</u>
Atlantic City Area Macintosh Users Group		8
Chrome Camp		1
City of Linwood – Men’s Basketball		**
Friends of the Linwood Arboretum		1
Hoop Haven Basketball		17
LASAR Basketball		*
Linwood Educational Affairs Committee (EAC)		2
Linwood Education Foundation (LEF)		3
Linwood Panthers Football		2
Linwood PTO	14	
Mainland United Soccer Assn.	***	***
Mainland Youth Lacrosse	2	
Men’s Basketball (Saturday a.m.)		25
Mustang Soccer Clinic		9
New Jersey School Boards Association		1
Sharp Shooters Basketball, Inc.		8
Student Support Parent Advisory Council (SSPAC)		1
Winslow Township Basketball Assn.	2	2
TOTALS:	18	80+

Note: *Approved to use Belhaven gyms (M/Tu/W/Th) from 6/24/15 to 8/31/15;
 9/22/15 to 12/31/15 (Belhaven) (Tu/W/Th); 9/29/15 to 12/31/15 (Seaview) (Tu/W/Th);
 Sundays: 1/31/16, 2/7/16, 2/14/16
 ** Approved to use Belhaven gym (1) Tuesday nights 9/8/15 to 6/28/16
 *** Approved from 11/9/15 through May 2016 (Monday nights); 1/6/16 through 2/24/16
 (Weds)

14. FIRE & SECURITY DRILLS

Seaview: Fire: March 1, 2016 Security: March 18, 2016
 Belhaven: Fire: March 9, 2016 Security: March 18, 2016

15. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council

16. DRAFT OF 2016-2017 BOARD MEETINGS17. SPRING MUSICAL – BELHAVEN MIDDLE SCHOOL

A special thank you to Drama Director, Mrs. Becky Sannino, and to Assistant Drama Directors Ms. Jessica Byrnes, Mr. Pete Davis and Ms. Debra Roland, and all the students and volunteers who worked so tirelessly to bring their outstanding performance of *Anything Goes* on April 15th and April 16th, 2016.

18. CONGRATULATIONS

- Jersey Shore Mathletes

On April 16, 2016, six 4th grade students from Seaview and six 5th grades students from Belhaven participated in the 5th Annual Egg Harbor Township Tournament for Jersey Shore Mathletes, under the direction of Mrs. Kristy Grimley and Mr. Kevin Jacobs.

Seaview Elementary School 4th grade represented by:

Arya Patel, Michael Liang, Elizabeth Ong, Abram Post, Ethan Mitnick, Mackenzie Miller.

Belhaven Middle School 5th grade represented by:

Julianna Lubeck, Farley O’Brien, Emma Savov, AJ Chew, Alex Wise, Krishna Bansal.

- 3rd Place Overall – Krishna Bansal Belhaven – Grade 5
- Fourth Place and Honorable Mention Medals Seaview – Grade 4
- Fourth Place and Honorable Mention Medals Belhaven – Grade 5

- First Place Winner Sydney Thayer – The Golden Key and Crescent Competitions – Mrs. Nancy Robinson

Sydney Thayer, 8th grade student, and member of the Belhaven Middle School Band, recently competed in her age group at two piano competitions: The Golden Key and Crescent Competitions and won First Place. She will be performing at Carnegie Hall on April 30th.

19. DATES TO REMEMBERApril

28	Belhaven	PARCC Testing – Math, Grades 5-8
28	Belhaven – 4:00 p.m. New Gym	Renaissance Almost Anything Goes
29	Seaview	PARCC Testing – Math, Grade 5

May

5	Belhaven – 7:00 p.m. Library	LEF Meeting
6	Belhaven – 9 a.m. Auditorium	Annual Senior Citizen Concert
10	Seaview – 8:45 a.m. Cafeteria	PTO Meeting
11	Belhaven	4 th Marking Period Interims Issued
12	Belhaven – 6:30 p.m. Auditorium	Belhaven Spring Choir Concert
13	Belhaven – 7:30 p.m. Auditorium	Belhaven Spring Band Concert
16	Belhaven – 7:00 p.m. Auditorium	Board of Education Organization Meeting
17-21	Belhaven	Band Trip
25	Belhaven – 7:00 p.m.	Board of Education Meeting
26	Seaview/Belhaven	PTO 3 rd Thursday Family Dinners

MOTIONS REQUIRING ACTION***(INSTRUCTION: Items #20 through #29)*****20. RECOMMENDED FOR THE 2016-2017 SCHOOL YEAR SUBSTITUTE LIST**

Motion to approve the following individuals as substitutes, upon the recommendation of the superintendent, for the 2016-17 School Year Substitute Teacher List. They will be paid in accordance with the Substitute and Other Pay Policy.

- **SUBSTITUTE TEACHERS**

Elizabeth Moss Effective 12/01/16	Aud Suckiel Effective 12/01/16
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Motion Required – Instruction

21. INTENTION TO RETIRE

Motion to approve the retirements of the following staff members, as listed below.

Name	Position/School	Effective
Aud Suckiel	Grade 1 Teacher Seaview	June 30, 2016
Elizabeth Moss	Grade 6 Social Studies Teacher Belhaven Middle School	June 30, 2016

Motion Required – Instruction

22. INTERIM SUPERINTENDENT CONTRACT RENEWAL FOR 2016-2017 SCHOOL YEAR

Motion to approve a contract renewal with Dr. Michelle Cappelluti as Interim Superintendent at a rate of \$557.69 per diem and other contractual considerations, for the term of July 1, 2016 through June 30, 2017, pending approved by the Executive County Superintendent.

Motion Required - Instruction

23. RECOMMENDATIONS OF TENURED AND NON-TENURED STAFF

Motion to approve the tenured and non-tenured staff members listed in your Board packet for employment for the 2016-2017 school year. Salaries will be based on the negotiated contracts.

Motion Required – Instruction

24. VOLUNTEERS – 2015-2016 SCHOOL YEAR

Motion to approve the following volunteers for the 2015-2016 school year.

Bobbie Jo DiPierro	Seaview Playground Volunteer
Eric Pushman	Seaview Camp

Motion Required – Instruction

25. APPROVAL OF REVISED 2015-2016 SCHOOL CALENDAR

Motion to approve the revised 2015-2016 school year calendar.

Motion Required – Instruction

26. APPROVAL OF PROPOSED 2016-2017 SCHOOL CALENDAR

Motion to approve the proposed 2016-2017 school year calendar.

Motion Required – Instruction

27. ESEA ACCOUNTABILITY ACTION PLAN – 2015 PARTICIPATION RATE

Motion to approve the submission of the ESEA Accountability Action Plan – 2015 Participation Rate, due to the Atlantic County Office of Education.

Motion Required - Instruction

28. FIELD TRIPS

Motion to approve the field trips as listed below.

Field Trip	Location	Person in Charge
PennJersey Renaissance Leadership Conference	Life Center Academy Field House Burlington, NJ	Dr. Frank Rudnesky
3 rd Grade	Ocean Life Center-Aquarium Atlantic City, NJ	Tracey Meister Karen Prendergast
8 th Grade	Longport Beach Longport, NJ	John Napoli
6 th Grade	Six Flags Great Adventure Jackson, NJ	Amy Winterbottom Kim Savino

Motion Required - Instruction

29. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Travel Expense
Marilee Sobrinski	4/29/16	Bally's Atlantic City, NJ	AC Basketball Clinic	No Charge	N/A
Elizabeth Provenzano (amended from 2/24/16 approval)	5/01/16 5/02/16	Borgata Atlantic City, NJ	Annual Conference for School Social Workers	*\$290.00	N/A
Bernadette Getzler	5/05/16 5/06/16	Fairfax, VA	A Behavioral Approach to Language Assessment and Intervention for Children with Autism	*255.00	N/A
Jean Matro Christine Spurlock	5/06/16	Rutgers University News Brunswick	Basic Electronics for grades K-12	\$50.00 each	N/A
Jacqueline Baltozer Shari Frolove	5/25/16	Stockton University Galloway, NJ	Anti-Bullying Conference 2016 – Safe and Supportive Schools for All Our Students	6 ETTC hours Each	N/A
Jean Matro Christine Spurlock	6/02/16	Rutgers University New Brunswick, NJ	Computer Aided Design (CAD) for K-12	\$50.00 each	N/A
Bernadette Getzler	5/24/16	NJEA Trenton, NJ	Conserve Wildlife Foundation of New Jersey and the New Jersey Education Association -- 2016 <i>Species on the Edge</i> Art & Essay Contest Award Ceremony	N/A	N/A
Frank Pileiro	5/26/16	Stockton University Galloway, NJ	Atlantic County Technology Coordinators Roundtable	N/A	Not to exceed \$10.00
Frank Pileiro	6/06/16	Conference Center at Mercer West Windsor, NJ	NJSBA School Security and Student Safety Conference	\$99.00	N/A
Frank Pileiro	6/08/16	The Borgata Atlantic City, NJ	NJASBO Conference	No charge Presenter	Not to exceed \$65.00
Teri Weeks	6/12/16 6/13/16 6/14/16	Saratoga Springs, New York	ASBO Leadership Conference	N/A	N/A
Patrick Childs	7-17-16 to 7-21/16	Columbine H.S. Littleton, Colorado	"I love u you guys" Foundation National School Safety Symposium	*\$300.00 to \$450.00	Not to exceed \$2,500

Motion Required – Instruction

(OPERATIONS: Items #30 through #37)30. BANKING PROPOSALS

Motion to accept the proposal from Cape Bank for banking services beginning July 1, 2016. A proposal was received from Ocean City Home Bank. The operations Committee reviewed the proposals and it is recommended that we continue with Cape Bank.

Motion Required - Operations

31. CONCESSION

Motion to approve Life Touch School Portraits as the concessionaire for the annual school portrait photography services pursuant to N.J.S.A. 5:34-9.4. Requests for proposals were due March 22, 2016 and Life Touch was the only respondent.

Motion Required - Operations

32. 2016-2017 SRI & ETTC

Motion to accept the 2016-2017 SRI&ETTC Consortium Fee of \$3.25 per student for a total of \$2,704.

Motion Required – Operations

33. APPROVAL FOR RFP

Motion to approve to submit requests for proposals for school physician.

Motion Required - Operations

34. APPROVAL TO BID

Motion to approve the bids, as listed below.

Request	Category
Seaview Cafeteria Floor Replacement	Capital Project - Other
Belhaven HVAC Replacement	Capital Project - Other

Motion Required - Operations

35. USE OF SCHOOL FACILITIES

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Linwood Panthers Football Meeting	Belhaven Library	2/25/16 and 3/23/16 7:30-8:30 p.m.	No
LASAR Basketball	Belhaven Old Gym	4/01/16 through 6/30/16 Tuesday and Thursday 5:45-8:45 p.m.	No
LASAR Basketball	Belhaven New Gym	4/01/16 through 6/30/16 Monday, Wednesday, Thursday, and Friday, 5:45 -8:45 p.m. Saturdays 9 am – 12 noon	No
PTO Mother/Son Activity	Seaview Cafeteria, gym, hallways, atrium	5/04/16 5:00-7:30 p.m.	No
Student Support Parent Advisory Council (SSPAC) Parent only meeting	Belhaven Library	5/09/16 7:30-9:30 p.m.	No
Atlantic Coast Basketball Camp	Belhaven New Gym	7/11/16 through 7/18/16 8:30 a.m.-1:00 p.m.	Yes
Hoop Haven Basketball Camp	Belhaven New Gym	7/18/16 through 7/21/16 7:00 a.m.-12:30 p.m.	Yes

Motion Required – Operations

36. BEFORE AND AFTER SCHOOL ENTERPRISE FUND BUDGET 2016-2017

Motion to approve the 2016-2017 enterprise fund budget for the Before and After School program. as included in your board packet.

Motion Required - Operations

37. BEFORE AND AFTER SCHOOL PROGRAM RATES 2016-2017

Motion to approve the program rates for the Before and After School programs, as included in your board packet. Rates indicated with * changed from the prior year. All other remained the same.

Motion Required - Operations

(GOVERNANCE: Item #38)38. BOARD POLICY AND REGULATIONS

Motion to approve the second reading of the Policy and Regulation, as listed below.

SECOND READING	
Policy 3222 Regulation 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)

Motion to approve the first reading of the Policy and Regulations, as listed below.

FIRST READING	
Policy 0167	Public Participation in Board Meetings (Revised)
Policy 0168	Recording Board Meetings (Revised)
Policy 2422	Health and Physical Education (Revised)
Policy 2425	Physical Education (Abolished)
Policy 2431	Athletic Competition (M) (Revised)
Regulation 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
Policy 5111 Regulation 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
Policy 5310 Regulation 5310	Health Services (M) (Revised)
Policy 5330.01 Regulation 5330.01	Administration of Medical Marijuana (M) (New)
Policy 8462 Regulation 8462	Reporting Potentially Missing or Abused Children (M) (Revised)

Motion Required – Governance

(NEGOTIATIONS: Items #39 through 41)**39. BEFORE AND AFTERSCHOOL CAMP POSITIONS**

Motion to approve the Before and After School Camp Positions for the 2016-2017 school year.

Camp Clerk	\$13.50 per hour starting rate \$13.89 per hour (2% increase over 15-16)
Afternoon Aide	\$13.00 per hour starting rate \$13.28 per hour returning aides (2%)
Morning Aide	\$14.00 per hour starting rate \$14.28 per hour returning aides (2%)
Program Director	\$22.00 per hour
Lead Teacher	\$18.00 per hour first year \$18.36 per hour second year \$18.73 per hour third year \$19.10 per hour fourth year \$19.48 per hour fifth year
Stipend – Program Administrator	\$1,500 annual
Substitutes will be paid at the first year rate.	

Motion Required – Negotiations

40. BEFORE AND AFTER SCHOOL SUMMER CAMP POSITIONS

Motion made to approve the Before and After School summer camp positions for the 2016-2017 school year.

Camp Clerk	\$13.89 per hour
Nurse	\$30 per hour Camp only/\$40 per hour shared
Stipend Program Director	\$1,100 Stipend
Summer Instructor	\$20.00 per hour
Stipend – Program Administrator	\$1,000
Stipend – Band Director (2)	\$1,500
Stipend – Wrestling	\$1,200
Stipend – STEAM	\$1,500
Stipend – STEAM Planning	\$500

Motion Required - Negotiations

41. ANNUAL EMPLOYMENT CONTRACTS FOR BEFORE AND AFTER SCHOOL STAFF

Motion to approve the annual employment contracts for the following two staff members, upon the recommendation of the superintendent, as included in your board packet for the 2016-2017 school year.

Carole Snowden	Part Time Before and After School Camp Clerk
Linda Arch	Part Time Before and After School Program Director Supervising Child Care Provider

Motion Required – Negotiations

42. Communications
43. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$345,428.63
Batch 51	General Fund	\$23,676.22
Batch 55	General Fund	\$15,014.12
Batch 59	Before and After School	\$7,882.62

PAYROLLS:

Batch 70	April 1, 2016	\$399,669.81
Batch 71	April 15, 2016	\$401,140.04

44. Old Business
45. New Business
46. Comments from the Public
47. Comments from the Board
48. EXECUTIVE SESSION
- Motion to move into Executive Session, pursuant to the "Open Public Meetings Act", the following subject will be discussed in a session of the Board closed to the public.

- *Negotiations*

It is presently anticipated that the items mentioned may be disclosed to the public upon final determination of the subject by the Board of Education.

49. REGULAR SESSION
- Motion to return to Regular Session.
50. Adjournment