

BOARD OF EDUCATION

Schiavo Auditorium, Belhaven Middle School

March 23, 2016

7:00 p.m.

BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this Regular meeting has been provided. On May 21, 2015, written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE THE Minutes of the Special Meeting held February 24, 2016.
6. MOTION TO APPROVE THE Minutes of the Executive Session held February 24, 2016.
7. MOTION TO APPROVE THE Minutes of the Regular Meeting held February 24, 2016.
8. MOTION TO APPROVE THE Minutes of the Special Meeting held March 2, 2016.
9. MOTION TO ACKNOWLEDGE the receipt of the Treasurer's Report and the Secretary's Report for February 2016, *which are in agreement.*
10. Committee Reports
 - Instruction - 3/02/16
 - Operations - 3/02/16
 - Negotiations - 3/07/16
11. Comments from the Public
12. Superintendent's Report

(FOR YOUR INFORMATION – Items #13 through #17)

13. ENROLLMENT INFORMATION

	9/08/15	3/23/16	3/18/15
Seaview Elementary School	428	439	447
Belhaven Middle School	404	405	419
Total Enrollment	832	844	866

14. USE OF SCHOOL FACILITIES – 7/01/15-3/23/16:

	<u>Seaview</u>	<u>Belhaven</u>
Atlantic City Area Macintosh Users Group		7
Chrome Camp		1
City of Linwood – Men’s Basketball		**
Hoop Haven Basketball		17
LASAR Basketball		*
Linwood Educational Affairs Committee (EAC)		2
Linwood Education Foundation (LEF)		3
Linwood Panthers Football		2
Linwood PTO	11	
Mainland United Soccer Assn.	***	***
Mainland Youth Lacrosse		
Men’s Basketball (Saturday a.m.)	2	22
Mustang Soccer Clinic		9
New Jersey School Boards Association		1
Sharp Shooters Basketball, Inc.		8
Student Support Parent Advisory Council (SSPAC)		1
Winslow Township Basketball Assn.	2	2
TOTALS:	15	75+

Note: *Approved to use Belhaven gyms (M/Tu/W/Th) from 6/24/15 to 8/31/15;
 9/22/15 to 12/31/15 (Belhaven) (Tu/W/Th); 9/29/15 to 12/31/15 (Seaview) (Tu/W/Th);
 Sundays: 1/31/16, 2/7/16, 2/14/16
 ** Approved to use Belhaven gym (1) Tuesday nights 9/8/15 to 6/28/16
 *** Approved from 11/9/15 through May 2016 (Monday nights); 1/6/16 through 2/24/16
 (Weds)

15. FIRE & SECURITY DRILLS

Seaview:	Fire: February 3 2016	Security: February 6, 2016
Belhaven:	Fire: February 22, 2016	Security: February 25, 2016

16. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council

17. DATES TO REMEMBERMarch

24	Seaview/Belhaven	Early Dismissal
24	Belhaven – 7:00 p.m. Belhaven – 7:30 p.m.	Public Hearing on the 2016-2017 Budget Board of School Estimates Meeting
25	Seaview/Belhaven	SCHOOLS CLOSED – Good Friday
28-31	Seaview/Belhaven	SCHOOLS CLOSED – Spring Break (through April 1)

April

3	Belhaven/Library 7:00 p.m.	LEF Meeting
4	Seaview/Belhaven	SCHOOLS OPEN
8	Seaview/Belhaven	Early Dismissal – Staff In-Service Day
11	Seaview/Belhaven	End of 3 rd Marking Period
12	Seaview/Cafeteria 8:45 a.m.	PTO Meeting
13	Belhaven	Board Committee Meetings
15	Belhaven/Auditorium 7:00 p.m.	Drama Club Production – Anything Goes
16	Belhaven/Auditorium	Drama Club Production – Anything Goes
19	Seaview/Belhaven	3 rd Marking Period Report Cards Issued
20	Belhaven/Cafeteria 6:00 p.m.	Band Trip Meeting
21	Seaview/Belhaven	PTO 3 rd Thursday Family Dinner

MOTIONS REQUIRING ACTION*(INSTRUCTION: Items #18 through #26)*18. RESIGNATION

Motion to approve the resignation of the staff, as listed below.

Name	Position	Effective
Mary Hodgens	Part-time Instructional Aide Belhaven	Last day in district will be May 12, 2016. Will release earlier if possible.

Motion Required – Instruction

19. RECOMMENDED FOR EMPLOYMENT

Code – (R) Replacement (TR) Temporary Replacement

Motion to approve the following new hires, upon the recommendation of the superintendent, for the 2015-2016 school year; emergent hire where indicated.

Name/Position	Term	Salary
Tanya Arlington-Narvaez Long-term substitute teacher Special Education - Belhaven <i>Approved Linwood Substitute</i>	(TR) Start Date: Retroactive to 3/02/16 through June 2016. Replacing: J. Hiltwine's leave of absence	B.A., Step 1; Pro-rated
Stephanie Stanger Long-term substitute teacher Grade 1 - Seaview <i>Approved Linwood Substitute</i>	(TR) Start Date: On or about 5/11/16 through June 2016 Replacing: R. Law's leave of absence	Regular rate of substitute pay
Faith Aller Long-term substitute teacher Special Education - Seaview	(TR) State Date: On or about 4/18/16 through June 2016. Replacing: C. Kilroy's leave of absence	Regular rate of substitute pay

Motion Required – Instruction

20. CHANGE IN POSITION FOR 2016-2017 SCHOOL YEAR

Motion to approve a change in position for the 2016-2017 school year for the following staff member, as listed below.

- SEAVIEW

Name	From	To
Casey Kilroy	FT Special Education Teacher	PT Special Education Teacher

Motion Required – Instruction

21. APPROVAL FOR MENTORING

Motion to approve the following mentors, as listed below. The mentor will be paid by the new staff member for a full year of mentoring, in accordance with the fees set by the NJDOE.

Mentor	New Staff Member	Fee
Christine Swan	Angela Iannello PT Special Ed Teacher	\$1000 (pro-rated)
Tiffany Graziotto	Tanya Arlington-Narvaez LT FT Special Ed Substitute	\$1000 (pro-rated)

Motion Required – Instruction

22. 2015-2016 G.R.E.A.T. PROGRAM VOLUNTEER

Motion to approve the following volunteer for the Generations Reading Enthusiastically Aloud Together (G.R.E.A.T.) program in the Seaview Elementary School for the 2015-2016 school year.

Brenda Maurer

Motion Required – Instruction

23. VOLUNTEERS

Motion to approve the following parent volunteers, as noted below, who will be assisting with the 2015-2016 Belhaven Drama Production.

Chris Sannino (lighting)	Megan Brestle	Lori Childs
Christine D'Alessandro	Michelle DeMorat	Lisa Erdman
Catherine Evinski	Christine Flanagan	Carrie Gregory
Jennifer Hernandez	Heather Hieb	Rebecca Kaes
Pamela Karol	Brett Matik	Deepa McCabe
Barry Pisetzner	Ann Roberts	Shannon Rothman
Tara Santoro	Jen Slotoroff	Stephanie Timbrook
Vicky Waxman		

Motion Required – Instruction

24. REVISED JOB TITLE

Motion to approve a revision from Director of Curriculum & Instruction to Supervisor of Curriculum & Instruction, effective immediately.

Motion Required – Instruction

25. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Bernadette Getzler Kristi McLaughlin	03/02/16	AtlantiCare Life Center Egg Harbor Twp., NJ	Steering Committee Meeting	N/A	N/A
Patrick Childs	3/14/16 3/15/16	Harrah's Resort Atlantic City, NJ	20 th Annual EXPO/Conference NJSBGA	No Charge	Not to exceed \$10/day
Pete Davis	3/21/16	SRI/ETTC Galloway, NJ	Chromebook Forum	No Charge presenter	N/A
Kim Cellini	3/18/16	Stockton Seaview Resort Galloway, NJ	Faces 4 Autism Workshop	No charge	N/A
Jill Yochim ----- Karen Farside	3/24/16	Mt. Laurel, NJ	NJ ASK DTC Training	N/A N/A	Not to exceed \$40 NA
Lauri Greenberg Marilee Sobrinski Siobhan Grossman Carrie Gargione	4/15/16	Ocean Place Resort & Spa Long Branch, NJ	2016 NJSHA Convention	*150 each	N/A
Frank Rudnesky	4/15/16	Pocahontas Middle School Henrico, VA	Renaissance PLC – JR –MAC Collaborative Conference	No Charge	Mileage and tolls not exceed \$200
Raquel Law	4/20/16 and 5/18/16	Stockton University Hammonton, NJ	<i>Translating Earth and Space Model Framework</i>	No Charge	N/A
Chris Meade	4/29/16	Bally's Atlantic City, NJ	AC Basketball Clinic	No Charge	N/A
Mary Beth Atwood Lisa Davis	5/06/16	Holiday Inn East Windsor, NJ	NJASP Spring Conference 2016	\$100 (member) *\$175 (non-member)	N/A
Haeyun Rha	5/17/16	Voorhees, NJ	<i>Making Best Use of Cutting- Edge Technology to Enhance Your Students' Proficiency in the Target Language</i>	*\$239	N/A
Elizabeth Provenzano	5/24/16	SRI & ETTC Galloway, NJ	Dyslexia II Workshop	4 ETTC hours	N/A
Frank Pileiro	6/24/16 To 6/29/16	Colorado Convention Center Denver, CO	<i>School CIO Summit</i> and ISTE 2016 Conference	*\$369 Reg. *\$685 Hotel	N/A

Motion Required – Instruction

26. FIELD TRIPS

Motion to approve the field trips as listed below.

Field Trip	Location	Person in Charge
Cape May County Zoo Grade 2	Cape May Court House, NJ	Christine Silverberg
Adventure Aquarium Grade 1	Camden, NJ	Aud Suckiel
Franklin Institute STEAM Club (Grades 5-8)	Philadelphia, PA	Gina Wenzel
<i>Number the Stars</i> Grade 5	Beth Judah Synagogue Ventnor, NJ	Jackie Baltozer
Belhaven Choir	Cape May Convention Hall Cape May, NJ	Kimberley Peschi
Adventure Island Water Park and Golf Grades 6 & 7	Ocean City, NJ	Gina Wenzel Amy Winterbottom

Motion Required - Instruction

(OPERATIONS: Item #27 through 34)27. ATLANTIC COUNTY AUDIO VISUAL AIDS COMMISSION

Motion to approve the fee for media services in the amount of \$3,331.20 from the Atlantic County Audio Visual Aids Commission for the 2015-2016 School Year.

Motion Required – Operations

28. LOCAL GRANTS

Motion to accept the local grants as listed below.

Allstate's WE Volunteer Now	Linwood students for a community volunteer project during National Volunteer Week April 10-16, 2016	\$250
PTO	Seaview Nurse's Supplies	\$200

Motion Required – Operations

29. IDEA GRANT AMENDMENT

Motion to approve the IDEA grant amendment to include \$11,189 of carry-over from the 2015 grant and \$1,043 of Non Public funds carried forward for a total revised grant in the amount of \$202,376. Budget Summary of the amended grant is provided.

Motion Required- Operations

30. REQUEST FOR PROPOSALS

Motion to submit requests for proposals for Licensed Site Remediation Professional for four underground storage tanks. The City of Linwood is included in this service request.

Motion Required - Operations

31. SHARED SERVICES AGREEMENT

Motion to approve a Shared Services Agreement with the City of Linwood for the removal of Underground Storage Tanks.

Motion Required - Operations

32. PROJECTION APPLICATION – BELHAVEN PLAYGROUND

Motion to approve to file the Belhaven Playground Renovation project as amended. The project was funded through Capital Projects Funds.

Motion Required - Operations

33. SEAVIEW HVAC CONTROLS PROJECT BID

Motion to accept the bid from A. M. E. Inc. from Fairfield, NJ for the Seaview HVAC Controls project in the amount of \$99,877.33 for the base bid, unit price 1 \$720 and unit 2 price \$240. This pricing includes an allowance of \$8,000. One other bid was received from Tozour Trane in the amount of \$151,200, unit price 1 \$1,620 and unit price 2 \$292.

Motion Required - Operations

34. USE OF SCHOOL FACILITIES

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Health & Wellness Committee Parent & Admin Meetings	Seaview Cafeteria	3/01/16 – Parent Meeting 9:00-10:00 a.m.	No
Linwood PTO Seaview Book Fair	Seaview Lobby	3/16/16 5:30-8:30 p.m.	No
Mega Sports/D M Panthers AAU Basketball Tournament	Belhaven Gyms	4/09/16 (Saturday) 9:00 a.m. to 9:00 p.m.	Yes and overtime custodial fees
Friends of Linwood Arboretum Educational Speaker	Belhaven Cafeteria	5/01/16 (Sunday) 2:00-3:00 p.m.	No

Motion Required – Operations

(GOVERNANCE: Items #35 through #36)

35. COMPREHENSIVE EQUITY PLAN FOR SCHOOL YEARS 2016-17 THROUGH 2018-19

Motion to approve the submission of the proposed Comprehensive Equity Plan for School Years 2016-17 through 2018-10, due to the County Office for approval by April 1, 2016.

Motion Required – Governance

36. H.I.B. CASE

Motion to affirm the recommendation from the superintendent on the case, as listed below.

H.I.B. Case #002-15-16 (BH)	Confirmed Non-HIB
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Motion Required – Governance

37. Communications

38. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$368,190.05
Batch 51	General Fund	\$23,676.22
Batch 55	General Fund	\$15,014.12
Batch 59	Before and After School	\$4,552.28

PAYROLLS:

Batch 70	March 4, 2016	\$396,124.41
Batch 71	March 18, 2016	\$411,778.70

	<u>March</u>	<u>From</u>	<u>To</u>
11-000-211-100	Salary - Attendance	\$	\$ 9,610
11-000-217-600	Extraordinary Supplies		500
11-000-221-102	Salary - Curriculum & Instruction		6,600
11-000-221-104	Salary - Curriculum & Instruction	15,000	
11-000-230-100	Salary - Superintendent		9,000
11-000-230-331	Legal		10,000
11-000-230-820	Judgements Against the Board		25,000
11-000-240-105	Salary - School Administration	12,400	
11-000-251-339	Misc Purchase Services	8,000	
11-000-252-500	Purchase Technical Services	25,000	
11-000-262-610	Custodial Supplies	8,000	
11-000-263-420	Grounds services		8,000
11-000-263-610	Grounds Supplies		8,000
11-000-266-100	Salary - Security		190
11-000-291-249	Other Benefits	8,000	
11-120-100-101	Salary - Gr 1-5		16,000
11-130-100-101	Salary - Gr 6-8		3,500
11-212-100-101	Salary - Multiply Disabled		5,000
11-213-100-101	Salary - LRC	25,000	
Total General Fund		\$ 101,400	\$ 101,400
20-250-100-100	IDEA B Salaries	12,533	
20-250-100-600	IDEA B Supplies		4,999
20-250-200-100	IDEA B Salaries - Support	1,575	
20-250-200-200	IDEA B Benefits	1,080	
20-250-200-300	IDEA B Purchased Educ Services		9,189
20-250-200-600	IDEA B Supplies - Support		1,000
20-231-100-600	TITLE I Supplies		5,000
20-231-100-100	TITLE I Salaries	4,645	
20-231-200-200	TITLE I Benefits	355	
Total Special Revenue Fund		\$ 20,188	\$ 20,188

39. Old Business

40. New Business

41. Comments from the Public

42. Comments from the Board

43. EXECUTIVE SESSION

Motion to move into Executive Session, pursuant to the “Open Public Meetings Act”, the following subject will be discussed in a session of the Board closed to the public.

- *Attorney Client Privilege*

It is presently anticipated that the items mentioned may be disclosed to the public upon final determination of the subject by the Board of Education.

44. REGULAR SESSION

Motion to return to Regular Session.

45. Adjournment