

LINWOOD, NEW JERSEY
March 18, 2015

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this regular meeting has been provided. On May 19, 2014 written notice of this re-scheduled regular meeting was posted in two schools, City Hall, and the Linwood City Library. On that same date written notice was faxed and mailed to The Press and The Current.

The meeting of the Linwood Board of Education was called to order by **Mrs. Gibson**, Board President, in the Schiavo Auditorium, Belhaven Middle School, Linwood, New Jersey, **Wednesday , March 18, 2015, 7:32 PM.**

Mrs. Gibson led all present in a flag salute.

MEMBERS PRESENT: Mrs. Gibson, Mrs. Scannell, Mr. Sless, Dr. Meyers, and Mrs. Ziereis

MEMBERS ABSENT Mrs. Rutala and Mr. Jacobs

OTHERS PRESENT: M. Gaffney, Superintendent, T. Weeks, Business Administrator, C. Bretones, Supervisor, S. Speirs, Principal, J. Yochim, Supervisor, F. Rudnesky, Principal C. Ruth, N. Robinson, C. Flanagan, S. Swan, A. Phillips, A. Winterbottom, J. Cunniff, K. Savino, T. Pizagno, S. Daley, K. Zaleskiewicz, J. Bernardini, L. Hindman, L. Greenberg, E. Scherbin, N. Guerrieri, S. Notos, C. Notos, E. Moss., G. Wenzel, MJ McAllister, J. Kelly, H. Derbyshire, K. Nazarok, S. Palombo, F. Pileiro, F. Rudnesky, M. Henry, D. Lamkin, K. Sandra, K. Jacobs, S. Grossman, T. Lhulier, M. Czalski, G. Traa, P. McConville, L. Bender, A. Waters, MB McKenna, E. D. Hieb, S. Grasso, H. Franks, B. Coyle, M. Hall, D. Lamkin, L. Hefferman, K. Grimley, J. Napoli, D. McCabe, S. Coyle, S. Evinski, C. Evinski.

MINUTES OF THE REGULAR MEETING - Motion made by Mrs. Ziereis, seconded by **February 25, 2015** Mr. Sless, to approve the minutes of the Regular meeting, held February 25, 2015.

Motion carried by roll call vote with all members present voting yes, except Mrs. Scannell who abstained.

Motion approved.

MINUTES OF THE EXECUTIVE SESSION - Motion made by Mrs. Ziereis, seconded by **February 25, 2015** Mr. Sless, to approve the minutes of the Executive Session, held February 25, 2015.

Motion carried by roll call vote with all members present voting yes, except Mrs. Scannell, who abstained.

Motion approved.

SECRETARY & TREASURER'S REPORT - Motion made by Mr. Sless, seconded Mrs. Ziereis, **February 2015** to acknowledge the receipt and to file the Reports of the Secretary and Treasurer for the month of February 2015, which are in agreement.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

COMMITTEE REPORTS

Instruction - Included

Operations – Included

Governance - None

Negotiations – None

COMMENTS FROM THE PUBLIC - Mr. Stephen Evinski discussed his concerns with the PARCC testing and his disappointment with the Department of Education's testing requirements. He wanted to know how much it cost the district to support the PARCC testing. He stated that technology costs are spiraling out of control and we are losing the human connection.

SUPERINTENDENT'S REPORT

FOR INFORMATION

1. Enrollment 866
2. Use of School Facilities – Seaview 31 Belhaven 94
3. Fire Drills Seaview – February 25, 2015 Belhaven – February 25, 2015
Security Drills Seaview – February 11, 2015 Belhaven – February 20, 2015
4. Linwood Education Foundation Gala is March 21, 2015.

ACTION REQUIRED

RECOMMENDATION FOR EMPLOYMENT - Motion made by Mrs. Ziereis, seconded by Mrs. Scannell, to approve, upon the recommendation of the Superintendent, the hiring of Mr. Patrick Childs as the Supervisor of Facilities and Security, pending criminal history clearance at a prorated salary of \$65,000 based on start date.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

LEAVES OF ABSENCES - Motion made by Mrs. Ziereis, seconded by Mrs. Scannell, to approve the following leaves of absences:

Name	Position	Term
Kristin Lamkin	Special Education Teacher Belhaven	NJFLA: 3/23/15 through 4/10/15 Request to extend NJFLA

Jacqueline Kelly	Part-time Special Education Teacher Seaview	Board approved leave beginning on or about 3/20/15 through 4/03/15. Not eligible for FMLA or NJFLA.
Tamara Pizagno	Grade 2 Teacher Seaview	FMLA/NJFLA/Unpaid Leave Beginning on or about 5/22/15 through June 2016. Return date will be September 2016. Request to use available sick/personal days through June 2015, under FMLA guidelines. NJFLA and Extended Leave will be unpaid for the 2015-2016 school year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

SEAVIEW PLAYGROUN AND SCHOOL VOLUNTEERS - Motion made by Mrs. Zieryeis, seconded by Mrs. Scannell, to approve Ms. Denise Stites to be added to the 2014-2015 Seaview School playground/school volunteer list.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

SUBSTITUTE LIST - Motion made by Mrs. Zieryeis, seconded by Mrs. Scannell, to approve, upon the recommendation of the Superintendent, Ms. Carol Abrams-Goldinher to be added to the 2014-2015 Substitute Instructional Aide list, Ms. Virginia Emery, Ms. Jillian Noon, Ms. Sarah Farng, and Ms. Colleen Slaughter to be added to the 2014-2015 Substitute Teacher list, and Ms. Jennifer Blankley to the 2014-2015 Substitute Occupational Therapy list.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

OCCUPATIONAL THERAPY, as amended - Motion made by Mrs. Zieryeis, seconded by Mrs. Scannell, to approve Ms. Jennifer Blankley to provide at a rate of \$40 per hour, to conduct occupational therapy assessments, provide occupational therapy services, consultations, and supervise a COTA if secured..

Motion carried by roll call vote, all members present voted yes.

Motion approved.

REVISED 2014-2015 SCHOOL CALENDAR - Motion made by Mrs. Zieryeis, seconded by Mrs. Scannell, to approve the revised 2014-2015 school calendar. The last day of school for students and teachers is June 24, 2015.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

FIELD TRIP APPROVAL - Motion made by Mrs. Ziereis, seconded by Mrs. Scannell, to approve field trips for the 2014-2015 school year.

- **Girls Basketball Tournament, Florida** Person in charge: Brian Coyle
- **PennJersey Renaissance Leadership Conference**, Burlington, NJ Person in charge: Amy Winterbottom
- **“Number the Stars”**, Ventnor, NJ, Grade 5 Person in charge: Christine Ruth

Motion carried by roll call vote, all members present voted yes.

Motion approved.

STAFF TRAVEL AND PROFESSIONAL DEVELOPMENT - Motion made by Mrs. Ziereis, seconded by Mrs. Scannell, to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Christine Spurlock	4/23/15	The Mansion of Main Street Voorhees, NJ	31 st Annual <i>Winners!</i> Workshop: A Closer Look at the Year's 100 Best Books for Children, Grades Pre-K-6	*199.00	N/A
Siobhan Grossman	4/30/15	Ocean Place Resort & Spa Long Branch, NJ	2105 New Jersey Speech-Language Hearing Association Convention	*250.00	N/A

Motion carried by roll call vote, all members present voted yes.

Motion approved.

RFP 2015-04 SEAVEW AND BELHAVEN CONCRETE WORK - Motion made by Mrs. Scannell, seconded by Mrs. Ziereis, to accept the proposal from West Bay Construction for concrete repairs at Belhaven and Seaview Schools as per RFP 2015-04 in the amount of \$9,850. Proposals were received as listed below.

Proposal Received From:
West Bay Construction, Absecon, NJ

Pricing
\$ 9,850.00

GWP Enterprises, Franklinville, NJ	\$ 11,022.50
Ocean Construction, Marmora, NJ	\$ 11,700.00
DDL Enterprises, Tuckerton, NJ	\$ 14,920.00
Deckers, Inc, Cherry Hill, NJ	\$ 15,218.00
Pro Construction & Design, Egg Harbor Township, NJ	\$ 15,800.00
Capri Construction, Vineland, NJ	\$ 16,262.00
Curbcon, Inc. Barnegat, NJ	\$ 18,930.00
Coastal Land, Pittsgrove, NJ	\$ 21,000.00
Silagy Contracting, Edison, NJ	\$ 21,965.00

Motion carried by roll call vote, all members present voted yes.

Motion approved.

TUITION CONTRACT - Motion made by Mrs. Scannell, seconded by Mrs. Ziείςis, to approve an Expanded Day tuition contract with student 6104134788 effective March 2, 2015 prorated tuition of \$3,500.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

SEAVIEW CAFETERIA DOOR REPLACEMENT PROJECT - Motion made by Mrs. Scannell, seconded by Mrs. Ziείςis, to accept the proposal from Central Glass for the Seaview Door Replacement project in the amount of \$29,989. One other proposal was received from Capri Construction in the amount of \$34,884.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

AMEND 403 b PLAN DOCUMENT- Motion made by Mrs. Scannell, seconded by Mrs. Ziείςis, to approve the 403b plan amendment to include Met Life as a 403b plan provider.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

MRESC AND ACT RESOLUTION FOR BROADBAND SERVICES - Motion made by Mrs. Scannell, seconded by Mrs. Ziείςis, to approve the resolution to join the joint purchasing cooperative through MRESC and ACT for the purchase of high speed broadband internet services. The total cost is \$998.58 for our one connection that serves the district.

RESOLUTION

Whereas the Middlesex Regional Educational Services Commission (MRESC) is acting as the lead agency for the Alliance for Competitive Telecommunications (ACT), and

Whereas the MRESC operates the State approved Cooperative Pricing System #65MCESCCPS for the provision of services to its members, and

Whereas the MRESC has developed RFP specifications, for the New Jersey Digital Readiness

Learning & Assessment Broadband Component, Wide Area Network & Internet Cooperative Purchasing Initiative (DRLAP) in accordance with E-Rate guidelines, and

Whereas the MRESC, used a competitive contracting format as approved by the Division of Local Government Services, and

Whereas the MRESC posted a 470 form listing all districts submitting a letter or intent to participate in DRLAP and those public school district members of the MRESC Cooperative Pricing System not submitting a letter of intent to participate, and

Whereas the MRESC advertised this bid in accordance with 18A:18A-21 and publicly opened and read the DRLAP bid on September 17, 2014,

So, therefore be it resolved that the Linwood Board of Education awards the DRLAP contract to Comcast Enterprises Services form.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

LOCAL GRANT - Motion made by Mrs. Scannell, seconded by Mrs. Zierys, to accept local grants from the PTO for the Steam Career Fair in the amount of \$276

Motion carried by roll call vote, all members present voted yes.

Motion approved.

USE OF SCHOOL FACILITIES - Motion made by Mrs. Scannell, seconded by Mrs. Zierys, to approve the use of school facilities as follows:

Friends of the Linwood Arboretum – the use of the Belhaven Middle School Cafetorium on March 22, 2015 from 3:00-5:00 p.m. for a guest speaker presentation.

Mainland United Soccer Association – Amend the use of the Belhaven Middle School gyms with bleachers from March 20 to March 27, 2015 from 5:00-9:00 p.m. for a dodgeball tournament. Person in charge is Mike Pellegrino.

The use of the Seaview Elementary School gym and one Belhaven Middle School gym from March 23, 2015 through June 23, 2015, if available, as listed below. The person in charge is Phyllis Watts.

Seaview: Monday, Wednesday, Friday from 7:15-9:00 p.m.

Belhaven: Monday, Wednesday, Thursday, Friday from 5:45-7:15 p.m.

Mainland Regional Girl's Lacrosse – requests the use of the Belhaven Middle School gym (old) on March 12, 13, 16, 19, 24, 26 and 30, if available, from 3:15-6:00 p.m. for lacrosse practice.

Student Support Parent Advisory Council (SPAN) – requests the use of the Seaview Faculty Lounge on March 25, 2015 from 6:00-9:00 p.m. for a Parent Workshop.

PTO Health and Wellness Committee – requests the use the Belhaven Library/Media Center on March 31, 2015 from 7:00-8:00 p.m. for a committee meeting.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

Communication – Included in the packet

BOARD SECRETARY MONTHLY CERTIFICATION - Motion made by Mr. Sless, seconded by Mrs. Ziereis, to accept the Board Secretary monthly certification, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BOARD OF EDUCATION MONTHLY CERTIFICATION - Motion made by Mr. Sless, seconded by Mrs. Ziereis, to approve the monthly Board of Education certification that after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BILLS:

Batch 50	General Fund	\$532,525.78
Batch 51	General Fund	\$3,876.00
Batch 55	General Fund	\$14,414.12
Batch 59	Before and After School	\$3,856.31

PAYROLLS:

Batch 71	February 20, 2015	\$409,340.51
Batch 70	March 6, 2015	\$409,244.88

TRANSFERS	<u>March</u>	From	To
11-000-291-249	Other Retirement Contributions		\$ 1,500
11-000-230-530	Communications		6,000
11-000-240-500	Purchased Services	\$ 6,000	
11-000-291-260	Workers Comp Insurance	1,500	
Total General Fund		<u>\$ 7,500</u>	<u>\$ 7,500</u>

OLD BUSINESS – None

NEW BUSINESS – Mrs. Ziereis thanked all involved with the Winter Carnival. She stated it was the best one yet.

COMMENTS FROM THE PUBLIC – Sandy Palombo, Teacher inquired about the impact of the budget changes to the Basic Skills program.

Paige Vacarro, Parent, stated that she has concerns over the value of the teachers. She stated she is valuable to the Board.

COMMENTS FROM THE BOARD - None

EXECUTIVE SESSION - Motion made by Dr. Meyers, seconded by Mrs. Ziereis, to enter into Executive Session, 8:40 PM:

Resolved: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of the Board closed to the public:

PERSONNEL – The terms and conditions of a collective bargaining agreement – Principal and Supervisor Association Contract 2015-2018

PERSONNEL – Mid Year Superintendent’s progress and goal setting

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

ADJOURNMENT - Motion made by Mrs. Ziereis, seconded by Dr. Meyers, to adjourn (9:51 PM). Motion carried by roll call vote, all members present voted yes.

Respectfully submitted,

Teri J. Weeks, Business Administrator,
Board Secretary