

BOARD OF EDUCATION

Schiavo Auditorium, Belhaven Middle School

January 21, 2016

7:00 p.m.

BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this Regular meeting has been provided. On May 21, 2015, written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE the Minutes of the Regular meeting held on December 22, 2015.
6. MOTION TO APPROVE the Minutes of the Executive session held on December 22, 2015.
7. MOTION TO ACKNOWLEDGE the receipt of the Treasurer's Report and the Secretary's Report for December 2015, which *are in agreement*.
8. Committee Reports
 - Negotiations - 1/12/16
 - Instruction - 1/13/16
 - Governance - 1/13/16
 - Operations - 1/13/16
9. Comments from the Public
10. Superintendent's Report

(FOR YOUR INFORMATION - Items #11 through #19)

11. ENROLLMENT INFORMATION

	9/08/15	1/21/16	1/21/15
Seaview Elementary School	428	432	448
Belhaven Middle School	404	401	416
Total Enrollment	832	833	864

12. USE OF SCHOOL FACILITIES – 7/01/15-1/21/16:

	<u>Seaview</u>	<u>Belhaven</u>
Atlantic City Area Macintosh Users Group		5
Chrome Camp		1
City of Linwood – Men’s Basketball		**
Hoop Haven Basketball		13
LASAR Basketball		*
Linwood Educational Affairs Committee (EAC)		1
Linwood Education Foundation (LEF)		3
Linwood PTO	7	
Linwood Panthers Football		2
Mainland United Soccer Assn.	***	***
Men’s Basketball (Saturday a.m.)		13
Mustang Soccer Clinic		9
Sharp Shooters Basketball, Inc.		8
Student Support Parent Advisory Council (SSPAC)		1
<u>Winslow Township Basketball Assn.</u>	<u>2</u>	
TOTALS:	8	56+

Note: *Approved to use Belhaven gyms (M/Tu/W/Th) from 6/24/15 to 8/31/15;
 9/22/15 to 12/31/15 (Belhaven) (Tu/W/Th); 9/29/15 to 12/31/15 (Seaview) (Tu/W/Th)
 ** Approved to use Belhaven gym (1) Tuesday nights 9/8/15 to 6/28/16
 *** Approved from 11/9/15 through May 2016 (Monday nights)

13. FIRE & SECURITY DRILLS

Seaview: Fire: December 9, 2015 Security: December 11, 2015
 Belhaven: Fire: December 16, 2015 Security: December 21, 2015

14. SCHOOL BOARD RECOGNITION MONTH15. SCHOOL DISTRICT AND SCHOOL GRADES REPORT (HIB) for 2014-2015 SCHOOL YEAR

In accordance with the requirements of the Anti-Bullying Bill of Rights Act (P.L. 2012, c 122), we are reporting the results of the School District and School Grades Report for the 2014-2015 school year: Belhaven Middle School – 76 (MAX = 78) and Seaview Elementary School – 76 (MAX = 78).

16. IT PRESENTATION – Frank Pileiro17. PARCC PRESENTATION – Jill Yochim18. CONGRATULATIONS

2015-2016 Governor’s Teacher and Educator of the Year

Seaview:

- Teacher of the Year - Kristy Grimley - Grade 4
- Educational Services Professional of the Year – Frank Pileiro – District Technology Coordinator

Belhaven

- Teacher of the Year – Cindy O’Kane – Gifted and Talented
- Educational Services Professional of the Year – Frank Pileiro – District Technology Coordinator

19. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council

20. DATES TO REMEMBERJanuary

- | | | |
|----|-------------------------|---|
| 28 | Seaview/Belhaven | End of 2 nd Marking Period |
| 28 | Gregory's, Somers Point | PTO 4 th Thursday Family Dinners |

February

- | | | |
|----|--|---|
| 3 | Gregory's Restaurant
7:30-9:30 p.m. | LEF Mom's Night Out |
| 4 | Belhaven/Cafeteria
6:30-7:30 p.m. | PTO Parent Seminar
Renaissance/Leadership – Dr. Rudnesky |
| 5 | Seaview
9:00 a.m. | Grade 1 Show |
| 5 | Seaview/Belhaven | 2 nd Marking Period Report Cards Issued |
| 9 | Seaview
8:45 a.m. | PTO Meeting |
| 16 | Belhaven/Auditorium
7:00 p.m. | Board of School Estimates Meeting |
| 18 | Belhaven/Auditorium
7:00-9:00 p.m. | SSPAC Parent Presentation
Speaker: Dr. Nina Stolzenberg |
| 15 | Seaview/Belhaven | SCHOOLS CLOSED – President's Day |
| 24 | Seaview/Belhaven | Early Dismissal – Staff In-Service |
| 24 | Belhaven/Auditorium
7:00 p.m. | Board of Education Meeting |
| 25 | Belhaven/Auditorium
6:00 p.m. | Renaissance Lip Sync |

MOTIONS REQUIRING ACTION

(INSTRUCTION: Items #21 through 31)

21. RESIGNATION

Motion to approve the resignation of the staff, as listed below.

Name	Position	Effective
Linda Dirkes	Part-time Basic Skills Teacher Belhaven	Last day in district will be 2/19/16. Will release sooner, if possible.

Motion Required – Instruction

22. LEAVE OF ABSENCE

Motion to approve the leave of absence request for the staff listed below.

Name	Position	Term
Christina Riley	Grade 4 - Teacher	Request for extended leave from 1/04/16, on an interim, as needed basis through the end of the school year; unpaid. Not eligible for FMLA/NJFLA.

Motion Required – Instruction

23. RECOMMENDED FOR EMPLOYMENT - AMENDED

Code – (R) Replacement (TR) Temporary Replacement

Motion to approve the following new hires, upon the recommendation of the superintendent, for the 2015-2016 school year; emergent hire where indicated.

Name/Position	Term	Salary
Tanya Arlington-Narvaez Long-term substitute teacher Belhaven <i>Approved Linwood Substitute</i>	(TR) Start Date: Retroactive to 1/04/16 through 2/29/16 Replacing J. Cunniff's leave of absence	Amended to B.A., Step 1, pro-rated – retroactive to 1/04/16.

Motion Required – Instruction

24. RECOMMENDED FOR THE 2015-2016 SCHOOL YEAR SUBSTITUTE LIST

Motion to approve the following substitutes, upon the recommendation of the superintendent, to the 2015-16 School Year Substitute List; **pending criminal history* and/or issuance of Substitute Teacher's Credential where *indicated. They will be paid in accordance with the Substitute and Other Pay Policy.

- **SUBSTITUTE TEACHERS**

Amanda L. Bye	Karen L. Cavacini	Jessica L. Garman
* Candace Kellner	Amy K. Vogel	

Motion Required – Instruction

25. INSTRUCTIONAL AIDE AS EMERGENCY SUBSTITUTE TEACHER

Approval for the following instructional aide, on staff, to be used as a substitute teacher during the 2015-2016 school year in the event of an emergency, to be paid at their regular hourly rate.

Belhaven
Christina Hall

Motion Required – Instruction

26. APPROVAL FOR BEFORE/AFTER SCHOOL TUTORING

Motion to approve the following teachers to provide before/after school supplemental services for basic skills students in the REACH Program for the 2015-2016 school year. Teachers will be paid through funding provided by the FY2015-2016 NCLB Grant at the rate of \$40 per hour.

Karen Prendergast	Christine Flanagan	March Schnepf
Marissa Hieb	Kristy Grimley	Jennifer Bernardini
Tanya Arlington-Narvaez	Gina Wenzel	Chris Meade
Debbie Levine	Keith Grimley	Jessica Byrnes
Christina Lonergan	Allison Phillips	

Motion Required – Instruction

27. 2015-2016 G.R.E.A.T. PROGRAM VOLUNTEER

Motion to approve the following volunteers for the Generations Reading Enthusiastically Aloud Together (G.R.E.A.T.) program in the Seaview Elementary School for the 2015-2016 school year.

Wendy Kern

Motion Required – Instruction

28. SEAVIEW PLAYGROUND/SCHOOL VOLUNTEERS – 2015-2016 SCHOOL YEAR

Motion to approve the following playground/school volunteers for the Seaview Elementary School for the 2015-2016 school year.

Christina Albert	Arnold Lucchessi
Dana Petti	Ross Rodgers

Motion Required – Instruction

29. INTERNSHIP PLACEMENT REQUEST

Motion to approve a request from *Atlantic Cape Community College* for a non-paid internship in the Information Technology department from February 29 through April 8, 2016; for a total of 125 hours on the job training in the Linwood School District for *Samantha Ricco*. Mr. Frank Pileiro, District Technology Coordinator and/or Mr. Paul Van Langen, Computer Technician, will supervise this intern.

Motion Required – Instruction

30. FIELD TRIPS

Motion to approve the following field trips.

Location	Event	Person in Charge
<i>Galloway Middle School</i> Galloway, NJ	<i>Renaissance Leadership Exchange</i>	Dr. Frank Rudnesky
<i>The Palestra</i> Philadelphia, PA	Belhaven Girls/Boys Basketball Teams	Chris Meade
<i>Stockton University</i> Galloway, NJ	Boys Basketball Game (Regional)	Chris Meade
<i>St. Joseph's University</i> Philadelphia, VA	Belhaven Girls/Boys Basketball Teams (Regional)	Chris Meade

Motion Required – Instruction

31. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Bernadette Getzler	1/12/16	Stockton University Galloway, NJ	AtlantiCare Healthy Schools <i>Schoolyard Garden Training</i>	No Charge	N/A
Jill Yochim	1/15/16 2/05/16	ACIT Mays Landing, NJ	Atlantic County Superintendent's Roundtable	No Charge	Not to exceed \$15/day
Jill Yochim	1/22/16	SRI/ETTC Galloway, NJ	Monthly CSI Meeting	No Charge	Not to exceed \$15
Frank Pileiro	1/27/16	Stockton University Galloway, NJ	Atlantic County Technology Coordinators	N/A	Not to exceed \$10
Raquel Law Ned Eissler Carmen Faia	2/04/16	Forsgate Country Club Monroe Twp., NJ	NJASCD-Discovery Education <i>Next Generation Science Standards Academy: Deeper Learning for all Students</i>	*\$375 for a team of 3	N/A
Beth Bagocious Elise Scherbin	2/22/16	Atlantic City, NJ	2016 Pre-Kindergarten Teachers Conference	*\$242 each Both will be paid from IDEIA funds	N/A
Meagan Lee Brooke Szeker Tara Lhulier Jennifer Mansueto	2/22/16 2/23/16	Atlantic City, NJ	2016 Kindergarten Teachers Conference	*242 each One will be paid from IDEIA funds	N/A

Motion Required – Instruction

(OPERATIONS: Items #32 through #37)

32. ACCEPT DONATION OF SERVICES

Motion to accept the donation of services valued at \$2,500 from Garrett Pro Contracting Services Inc. for the removal and disposal of approximately 40 feet of asphalt runway and shot put area.

Motion Required – Operations

33. LOCAL GRANTS

Motion to accept the following local grants.

AtlantiCare	Healthy School and Healthy Garden Award	\$800
PTO	Seaview Playground Equipment	\$600

Motion Required – Operations

34. SEMI PROGRAM WAIVER

Motion to approve a resolution authorizing the district to waive participation in the SEMI program for the 2016-2017 school year.

RESOLUTION

Waiver of Requirements

Special Education Medicaid Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-2017; and

Whereas, the Linwood Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

Now Therefore Be It Resolved that the Linwood Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Atlantic an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2016-17 school year.

Motion Required – Operations

35. REQUEST FOR PROPOSALS

Motion to submit requests for proposals for the following services effective the 2016-2017 school year.

Banking	Architect of Record	School Photography
---------	---------------------	--------------------

Motion Required – Operations

36. ACCEPT BID – ROOM 103 RENOVATIONS

Motion to accept the bid from MB Markland Contracting Co. in the amount of \$28,293, the lowest responsive bid, for the Belhaven Room 103 Renovations Project. This project is funded from capital outlay funds. A Bid was also received from AllTech Building Systems Corp.

Motion Required - Operations

37. USE OF SCHOOL FACILITIES

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Health & Wellness Committee Parent & Admin Meetings	Seaview Cafeteria	1/07/16 – Parent Meeting 9:00-10:00 a.m. 1/12/16 – Admin Meeting Following PTO Meeting	No
LASAR Basketball	Seaview Belhaven Gyms	1/10/16 and 1/17/16 (Sundays) 11:30 a.m. to 3:30 p.m.	Custodial Fees @ \$60/hour
S.S.P.A.C. Parent Presentation	Belhaven Cafeteria	2/18/16 - 7:00-9:00 p.m. Speaker – Dr. Nina Stolzenberg	No

Motion Required – Operations

(GOVERNANCE: Items #38 through #40)

38. H.I.B. CASE

Motion to affirm the recommendation from the superintendent on the case, as listed below.

H.I.B. Case #001-15-16 (BH)	Confirmed Non-HIB
-----------------------------	-------------------

Motion Required – Governance

39. QSAC EQUIVALENCY APPLICATION N.J.A.C. 6A:5

Motion to submit The QSAC Equivalency Application to the Atlantic County Executive Superintendent for review to extend the district’s certification as a high performing district for an additional three years.

Motion Required – Governance

40. BOARD BYLAW, POLICY, PROCEDURE AND REGULATIONS

Motion to approve the first reading of the Policy and Regulations, as listed below.

FIRST READING	
Policy 1240 Regulation 1240	Evaluation of Superintendent (M) (Revised)
Policy 3221 Regulation 3221	Evaluation of Teachers (M) (Revised)
Policy 3223 Regulation 3223	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Policy 3224 Regulation 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) Revised
Policy 3431.1	Family Leave (M) (Revised)
Policy 4431.1	Family Leave (M) (Revised)
Policy 5337	Service Animals (New)
Policy 5516	Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)

Motion Required – Governance

41. Communications

42. **BOARD SECRETARY MONTHLY CERTIFICATION** - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$719,754.48
Batch 55	General Fund	\$15,014.12
Batch 59	Before and After School	\$5,252.46

PAYROLLS:

Batch 71	December 23, 2015	\$385,311.20
Batch 70	January 8, 2016	\$429,592.70

	<u>January</u>	<u>From</u>	<u>To</u>
11-000-218-104	Salary - Guidance	\$ 23,074	\$
11-000-219-600	CST Supplies		1,000
11-000-221-600	Prof. Dev Supplies		500
11-000-230-331	Legal		25,000
11-000-230-530	Communications		10,000
11-000-240-500	School Administration Services		10,000
11-000-252-500	Technology Services		10,000
11-000-291-241	Retirement Liability PERS		2,374
11-110-100-101	Salary - Teachers	5,000	
11-120-100-101	Salary - Teachers	9,000	
11-120-100-101	Salary - Teachers	31,000	
11-212-100-101	Salary - Teachers		25,000
11-212-100-610	Supplies, Self Contained		400
11-213-100-101	Salary - Teachers	25,500	
11-215-100-610	Supplies - Preschool		300
12-000-262-731	Facility Equipment		9,000
11-000-230-590-0T	Travel	2,000	
11-000-262-590-0T	Travel		2,000
Total General Fund		<u>\$ 95,574</u>	<u>\$ 95,574</u>

43. Old Business

44. New Business

45. Comments from the Public

46. Comments from the Board

47. EXECUTIVE SESSION

Motion to move into Executive Session, pursuant to the "Open Public Meetings Act", the following subject will be discussed in a session of the Board closed to the public.

- Attorney Client Privilege –
Belhaven Land Project and Previously Removed Underground Storage Tank Correspondence

It is presently anticipated that the items mentioned may be disclosed to the public upon final determination of the subject by the Board of Education.

48. REGULAR SESSION

Motion to return to Regular Session.

49. Adjournment