

BOARD OF EDUCATION

Schiavo Auditorium, Belhaven Middle School

January 25, 2017

7:00 p.m.

BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this Regular meeting has been provided. On January 12, 2017, written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE the Minutes of the Regular Meeting held December 19, 2016.
6. MOTION TO APPROVE the Minutes of the Executive Session held December 19, 2016
7. MOTION TO APPROVE the Minutes of the Organization Meeting held January 10, 2017.
8. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of December 2016, which are in agreement.
9. Committee Reports
 - Instruction - 1/18/17
 - Governance - 1/18/17
 - Operations - 1/18/17
10. Comments from the Public
11. Superintendent's Report

(FOR YOUR INFORMATION - Items #12 through # 22)

12. ENROLLMENT INFORMATION

	9/06/16	1/25/17	1/21/16
Seaview Elementary School	439	441	432
Belhaven Middle School	397	395	401
Total Enrollment	836	836	833

13. USE OF SCHOOL FACILITIES – 7/01/16-1/25/17:

Organization	Fee	Seaview	Belhaven
Atlantic City Area Mac Users Group	Yes		5
Atlantic Coast Basketball Camp (<i>corrected</i>)	Yes		4
Chrome Camp	No		1
Hoop Haven Basketball	Yes		4
**LASAR Basketball	No		**
Linwood Education Foundation (LEF)	No		3
Linwood Men's Basketball (Saturday mornings)	Yes		13
*Linwood Men's Basketball (Tuesday nights)	Yes		*
Linwood Panthers	No		2
Linwood PTO (<i>corrected</i>)	No	8	7
Mainland/Mustang Boys Soccer	No		9
Mainland United Soccer Association	No		1
Student Support Parent Advisory Council (SPPAC)	No		2
TOTALS		8	51+
<p>Note: * Approved to use one Belhaven gym on Tuesday nights during the 2016-2017 SY. ** Approved to use the Belhaven gyms from 9/29/16 through 11/30/16 –Mon/Fri; one gym Tues.</p>			

14. FIRE & SECURITY DRILLS

Seaview: Fire: December 2, 2016 Security: December 14, 2016
Belhaven: Fire: December 7, 2016 Security: December 12, 2016

15. SUSPENSIONS - None16. NEW JERSEY SCHOOL BOARD RECOGNITION MONTH17. SCHOOL DISTRICT AND SCHOOL GRADES REPORT (HIB) for 2015-2016 SCHOOL YEAR

In accordance with the requirements of the Anti-Bullying Bill of Rights Act (P.L. 2012, c 122), we are reporting the results of the School District and School Grades Report for the 2015-2016 school year: Belhaven Middle School – 76 (MAX = 78) and Seaview Elementary School – 76 (MAX = 78).

18. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council (SSPAC)

19. CONGRATULATIONS

2016-2017 Governor's Teacher and Educator Services Professional of the Year

Seaview:

Teacher	Marisa Hieb, Grade 3
Educational Services Professional	Brenda Mucciarone, Paraprofessional

Belhaven

Teacher	Jennifer Bernardini – Grade 5 L.A/Social Studies
Educational Services Professional	Marilee Sobrinski, Speech Language Specialist

20. SEAVIEW SNAPSHOTS – Dr. Georgette Meister21. BELHAVEN STUDENT OF THE MONTH PRESENTATION – Mrs. Susan Speirs22. DATES TO REMEMBERJanuary

27	Seaview/Belhaven	End of 2 nd Marking Period
27	Seaview 5:30-7:30 p.m.	PTO Winter Carnival

February

2	Belhaven – 3:00 p.m. Library/Media Center	DEAC Committee (committee members only)
2	Belhaven – 3:45 p.m. Library/Media Center	Linwood Superintendent's Roundtable Meeting (open to the public)
3	Seaview/Belhaven	2 nd Marking Period Report Cards
8	Belhaven/Auditorium 7:00 p.m.	Special Linwood Board of Education Meeting
14	Seaview/Cafeteria 8:45 a.m.	PTO Meeting
17-20	Seaview/Belhaven	SCHOOLS CLOSED – President's Weekend
22	Belhaven/Auditorium 7:00 p.m.	Linwood Board of Education Meeting

MOTIONS REQUIRING ACTION

(INSTRUCTION: Items #23 through #33)

23. MENTOR – STOCKTON UNIVERSITY'S TEACHER EDUCATION PROGRAM.

Motion to approve **Susan Speirs** to mentor students(s) from Stockton University's Teacher Education Program who have current fieldwork placements in the Linwood School District. This work will not interfere with Mrs. Speirs' daily responsibilities as building Principal.

Motion Required – Instruction

24. MENTOR – PROVISIONAL TEACHER PROGRAM

Motion to approve the following mentor, as listed below.

Mentor	New Staff Member	Fee
Bonnie Marino	Ashley Popa PT Math, Grades 6, 7, 8	\$550.00 – to be pro-rated based on six (6) months; January-June 2017

Motion Required – Instruction

25. LEAVE OF ABSENCE

Motion to approve the request for a leave of absence, as listed below.

Name	Position	Effective
David Lamkin	Music Teacher – Seaview	FMLA/NJFLA -Intermittent Unpaid Leave of Absence beginning on or about 1/03/17; not to exceed a 12 month period.

Motion Required – Instruction

26. RECOMMENDED FOR EMPLOYMENT

Code – (R) Replacement (TR) Temporary Replacement

Motion to approve the following new hires, upon the recommendation of the superintendent, for the 2016-2017 school year; emergent hire where indicated.

Name/Position	Term	Salary
Rebecca E. Bent PT Basic Skills Teacher Belhaven	New position: Title I funds Start date: TBD to 6/30/17 Pending criminal history clearance.	B.A., Step 1; pro-rated based on PT status and official start date; to paid through 2015-16 Title I Carryover funds
Devon Biglin PT Paraprofessional (25 hrs/wk) Seaview	(R) Start Date: 1/26/17 to 6/30/17 Vacant position.	+60 credit - \$14/hour

Motion Required – Instruction

27. BELHAVEN LIBRARY VOLUNTEERS

Motion to approve the following volunteers for shelving books in the Belhaven Middle School Library for the 2016-2017 School Year.

Marialena D'Agostino	Jessica Della Fave
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Motion Required – Instruction

28. RECOMMENDED FOR THE 2016-2017 SCHOOL YEAR SUBSTITUTE LIST

Motion to approve the following substitutes, upon the recommendation of the superintendent, to the 2016-17 School Year Substitute List; pending criminal history, or issuance of a State of New Jersey Substitute Teacher Credential, where *indicated. They will be paid in accordance with the Substitute and Other Pay Policy.

SUBSTITUTE TEACHERS:
*Melissa Merlino
SEAVIEW CAMP SUBSTITUTE AIDE:
Wendy Friel – AM or PM (on staff)

Motion Required – Instruction

29. 2016-2017 SCHOOL YEAR CORRECTED STIPENDS

Motion to approve the following *corrected* stipend for the 2016-2017 school year.

COACHES AND DIRECTORS (Per the LEA Agreement and pending criminal history clearance)			
Activity	Name	Table/Step	Stipend
Assistant Drama Production Director	Debra Roland	III 1.3	\$1,899

Motion Required – Instruction

30. BEFORE/AFTER SCHOOL TUTORING

Motion to approve the following certificated staff to provide before/after school supplemental services for academically at-risk students in the REACH program for the 2016-2017 school year; to be paid through funding provided by the FY2016-2017 NCLB Grant at the rate of \$40 per hour.

Christine Silverberg	Kim Savino
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Motion Required – Instruction

31. APPROVAL FOR AFTER SCHOOL HOMEWORK CLUB

Motion to approve the following teachers to provide before/after school supplemental services for academically at-risk students in the After School Homework Club program for the 2016-2017 school year. Teachers will be paid through funding provided by the FY2016-2017 NCLB Grant at the rate of \$40 per hour.

Christine Flanagan	Karen Nazarok	Michele Tighe
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Motion Required – Instruction

32. APPROVAL FOR COMMON CORE PREP CLASS

Motion to approve the following certificated staff to provide after school supplemental services for academically at-risk students in the Common Core Prep Class program for the 2016-2017 school year. Teachers will be paid through funding provided by the FY2016-2017 NCLB Grant at the rate of \$40 per hour.

Jennifer Bernardini	Debbie Levine	Christine Swan
Amy Winterbottom	Karen Zaleskiewicz	Keith Grimley

Motion Required – Instruction

33. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Cindy Pritchett	11/17/16 12/15/16 1/10/17 2/14/17 3/14/17 4/11/17 5/23/17	SRI/ETTC Galloway, NJ	County Special Education Supervisor 2016-17 Monthly Meetings	N/A	Not to exceed \$10/meeting
Kristy McLaughlin	1/12/17	Stockton University Lodge at Lakeside	School Wellness Training	No charge	N/A
Erika Himstedt (after school hours)	1/18/17 2/15/17 3/15/17	Auletto Caterers Deptford, NJ	<i>Asthma and Allergy Disability Awareness Legal Issues Update</i>	\$45 for all 3 programs	N/A
Patrick Childs	2/08/17	SRI/ETTC Galloway, NJ	<i>NJDOE Bomb Threat Assessment, Awareness and Response</i>	N/A	Not to exceed \$10
Erika Himstedt	2/15/17	Michael T. Lake PAC Neptune, NJ	2017 Statewide Preschool Nurses' Meeting	No charge	N/A
Michelle Cappelluti Georgette Meister Susan Speirs	2/16/17	SRI/ETTC Galloway, NJ	<i>Interactive Situational Leadership Decision Making Seminar</i>	No charge	Not to exceed \$10 each
Jennifer Laning Cindy Pritchett Frank Pileiro	2/16/17	The Hotel ML Mt. Laurel, NJ	Mandatory PARCC Training	No charge	Not to exceed \$50.00 each
Mary Kate Pellegrino	2/16/17	The Hotel ML Mt. Laurel, NJ	Mandatory PARCC Training	No charge	N/A

Motion Required – Instruction

(OPERATIONS: Items #34 through #36)34. LOCAL GRANTS

Motion to accept the following grant as listed below.

AtlantiCare School Wellness Grant	\$800.00
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Motion Required - Operations

35. USE OF SCHOOL FACILITIES

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Atlantic County School Boards Association 8 th Grade Dialogue	Belhaven Cafetorium	March 6, 2017 5:00-8:00 p.m.	No

Motion Required – Operations

36. APPROVE RESOLUTION

Motion to approve resolution for withdrawal of capital reserve funds for other capital projects.

Motion Required - Operations

(GOVERNANCE: Items #37 through #39)37. H.I.B. CASE

Motion to affirm the recommendation from the superintendent on the case, as listed below, as a Non-HIB incident.

H.I.B. Case #004-16-17 (BH)

Motion Required – Governance

38. ABOLISH JOB DESCRIPTIONS

Motion to abolish the job descriptions, as listed below.

Supervisor of Special Programs	Director of Special Programs
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Motion Required – Governance

39. BOARD POLICY & REGULATIONS

Motion to approve the first reading of the Policies and Regulations, as listed below.

FIRST READING	
Policy 1510 Regulations 1510	Americans With Disabilities Act (M)
Policy 2415.30	Title I – Educational Stability for Children in Foster Care (M)
Policy 2418 Regulation 2418	Section 504 of the Rehabilitation Act of 1973 – Students (M)
Policy 5116 Regulation 5116	Education of Homeless Children
Policy 8330 Regulation 8330	Student Records (M)
Regulation 5600	Student Discipline/Code of Conduct (M)

Motion Required – Governance

40. Communications

41. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$381,956.25
Batch 51	General Fund	\$ 11,092.27
Batch 55	Tuition and Assessments	\$ 12,047.22
Batch 59	Before and After School	\$ 1,218.84

PAYROLLS:

Batch 72	December 23, 216	\$389,145.17
Batch 70	January 06, 2017	\$392,647.48

	January Transfers		<u>From</u>		<u>To</u>
11-000-213-600	Nursing - Supplies	\$	500	\$	
11-000-211-100	Attendance services Salaries				500
11-000-216-320	Related Services – Purch. Prof. Services				2,000
11-000-219-104	Child Study Team - Salaries		1,500		
11-000-219-110	Child Study Team - Other Salaries				1,000
11-000-219-600	Child Study Team - Supplies				1,500
11-000-219-800	Child Study Team – Misc. Services		500		
11-000-221-104	Curriculum Development – Other Salaries				500
11-000-240-500	School Administration Services				25,000
11-000-240-600	School Administration Supplies				15,000
11-000-251-600	Central Administration Services				10,000
11-000-252-600	Administrative Technology Supplies				10,000
11-000-270-515	Transportation - Joint		5,000		
12-000-252-731	Technology Equipment				6,000
12-000-400-450	Construction Services				30,000
11-000-262-621	Energy - Gas		30,000		
11-000-262-622	Energy - Electric		64,000		
Total General Fund		\$	101,500	\$	101,500
20-231-100-600	Title I Supplies	\$		\$	241
20-231-100-100	Title I Salaries		224		
20-231-200-200	Title I Benefits		17		
Total Special Revenue Fund		\$	241	\$	241

42. Old Business
43. New Business
44. Comments from the Public
45. Comments from the Board
46. Adjournment