

BOARD OF EDUCATION

Schiavo Auditorium, Belhaven Middle School

February 22, 2017

7:00 p.m.

BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this Regular meeting has been provided. On January 12, 2017, written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE the Minutes of the Regular Meeting held January 25, 2017.
6. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of January 2017, which are in agreement.
7. Committee Reports
 - Instruction - 2/08/17, 2/15/17
 - Governance - 2/08/17
 - Operations - 2/08/17
8. Comments from the Public
9. Superintendent's Report

(FOR YOUR INFORMATION - Items #10 through #18)

10. ENROLLMENT INFORMATION

	9/06/16	2/22/17	2/24/16
Seaview Elementary School	439	450	435
Belhaven Middle School	397	395	403
Total Enrollment	836	845	838

11. USE OF SCHOOL FACILITIES – 7/01/16-2/22/17:

Organization	Fee	Seaview	Belhaven
Atlantic City Area Mac Users Group	Yes		6
Atlantic Coast Basketball Camp	Yes		4
Chrome Camp	No		1
Hoop Haven Basketball	Yes		4
**LASAR Basketball	No		**
Linwood Education Foundation (LEF)	No		3
Linwood Men's Basketball (Saturday mornings)	Yes		16
*Linwood Men's Basketball (Tuesday nights)	Yes		*
Linwood Panthers	No		2
Linwood PTO	No	10	7
Mainland/Mustang Boys Soccer	No		15
Mainland United Soccer Association	No		1
Student Support Parent Advisory Council (SPPAC)	No		2
TOTALS		10	61+
<p>Note: * Approved to use one Belhaven gym on Tuesday nights during the 2016-2017 SY. ** Approved to use the Belhaven gyms from 9/19/16 through 11/30/16 –Mon/Fri; one gym Tues. and 12/01/16 through 3/31/17; Seaview gym 12/01/16 through 3/31/17 on Monday through Friday. Seaview entranceway on 10/18 and 10/25/16.</p>			

12. FIRE & SECURITY DRILLS

Seaview: Fire: January 4, 2017 Security: January 17, 2017
Belhaven: Fire: January 4, 2017 Security: January 11, 2017

13. SUSPENSIONS - None14. REPORTS

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council (SSPAC)

15. SEAVIEW SNAPSHOTS – Dr. Georgette Meister16. BELHAVEN STUDENT OF THE MONTH PRESENTATION – Mrs. Susan Speirs17. STRATEGIC ACTION PLAN PRESENTATION – Ms. Mary Ann Friedman

18. DATES TO REMEMBERMarch

3	Belhaven	Interims Issued
3	Seaview 5:45 p.m.	Bingo Night
6-8	Seaview	Kindergarten Registration
14	Seaview/Cafeteria 8:45 a.m.	PTO Meeting
15	Seaview/Belhaven	Early Dismissal – Staff In-Service
16	Belhaven/Auditorium 7:00 p.m.	Board of Education Meeting – Adopt Tentative 2017-2018 Budget
20	Belhaven/CST Office	PreSchool Application Pickup
22	Belhaven/Auditorium 7:00 p.m.	Board of Education Meeting
25	Linwood Country Club 7:00 p.m. - midnight	LEF Gala
31	Belhaven/Auditorium	Belhaven Drama Production - “Annie”

MOTIONS REQUIRING ACTION***(INSTRUCTION: Items #19 through #27)***19. **MENTOR – PROVISIONAL TEACHER PROGRAM**

Motion to approve the following mentor, as listed below.

Mentor	New Staff Member	Fee
Raquel Law	Rebecca Bent PT BSI Teacher (Title I funds)	\$550.00 – to be pro-rated based on five (5) months; February-June 2017

*Motion Required – Instruction*20. **RECOMMENDED FOR THE 2016-2017 SCHOOL YEAR SUBSTITUTE LIST**

Motion to approve the following substitutes, upon the recommendation of the superintendent, to the 2016-17 School Year Substitute List; pending criminal history, or issuance of a State of New Jersey Substitute Teacher Credential, where *indicated. They will be paid in accordance with the Substitute and Other Pay Policy.

SUBSTITUTE SCHOOL NURSE:
Theresa M. Albani

*Motion Required – Instruction*21. **VOLUNTEERS**

Motion to approve the following volunteer, under the supervision of Patrick Childs, for assistance in emergency management planning for the 2016-2017 school year.

Joel Caplan

Motion to approve the following playground volunteers for the Seaview Elementary School for the 2016-2017 school year.

Dr. Samar Burshel	Claudia Goldberg
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*Motion Required – Instruction*22. **HOME INSTRUCTION TEACHER FOR 2016-2017 SCHOOL YEAR**

Motion to approve, upon the recommendation of the superintendent, the following certificated staff to provide home instruction services for the 2016-2017 school year at the rate of \$40.00/hour.

Samantha Filangieri	Mary Hodgens
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Motion Required – Instruction

23. BEFORE/AFTER SCHOOL TUTORING 2016-2017 SCHOOL YEAR

Motion to approve the following certificated staff to provide before/after school supplemental services for academically at-risk students in the REACH program for the 2016-2017 school year; to be paid through funding provided by the FY2016-2017 NCLB Grant at the rate of \$40 per hour.

Jennifer Bernardini	Mary Hodgens
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Motion Required – Instruction

24. AFTER SCHOOL HOMEWORK CLUB 2016-2017 SCHOOL YEAR

Motion to approve the following teachers to provide before/after school supplemental services for academically at-risk students in the After School Homework Club program for the 2016-2017 school year. Teachers will be paid through funding provided by the FY2016-2017 NCLB Grant at the rate of \$40 per hour.

Christine Silverberg

Motion Required – Instruction

25. ESEA ACCOUNTABILITY ACTION PLAN ASSURANCES – PARTICIPATION RATE

Motion to approve the EEA Accountability Action Plan – 2016 Participation Rate, as included in your board packet, to be submitted to the Interim Executive County Superintendent, Atlantic County Office of Education.

Motion Required – Instruction

26. 2016-2017 SCHOOL YEAR STIPENDS

Motion to approve the following stipends for the 2016-2017 school year.

COACHES AND DIRECTORS			
(Per the LEA Agreement and pending criminal history clearance)			
Activity	Name	Table/Step	Stipend
Assistant Boys Basketball Coach	Carmen Faia	II 1.0	\$2,179
Assistant Girls Basketball Coach	Meagan Lee	II 1.0	\$2,179
<i>Stipends to be paid through PTO Grant approved on 12/19/16.</i>			

Motion Required – Instruction

27. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Jennifer Laning	2/14/17	SRI/ETTC Galloway, NJ	Atlantic/Cape May County Joint Meeting Dyslexia Workshop	No charge	No to exceed \$10
Michelle Cappelluti Georgette Meister Susan Speirs	2/16/17	SRI/ETTC Galloway, NJ	Situational Leadership Decision Making Seminar	No charge	Not to exceed \$10 each
Frank Pileiro	2/24/17	SRI/ETTC Galloway, NJ	County Technology Coordinators Meeting	N/A	No to exceed \$10
Beth Bagocius Elise Scherbin	2/27/17	Atlantic City, NJ	2017 Conference for NJ Pre-K Teachers	*\$259 each	N/A
Mary Beth Atwood Elizabeth Provenzano Lisa Davis	3/03/17	Harbor Pines Golf Club Egg Harbor Twp., NJ	<i>Understanding PTSD, Aggression, Depression and Bipolar Disorder in Children Adolescents</i>	No charge	N/A
Jamie Hiltwine	3/08/17	Holiday Inn Cherry Hill, NJ	<i>Effectively Dealing with Disruptive Students</i>	*\$245	N/A
Robin Moore Kim Petrella	3/14/17	Noyes Museum of Art, Stockton University Hammonton, NJ	A New Teacher's Workshop – <i>The Therapeutic Power of Art: Motivation, Pride, Success</i>	4 ETTC Hours each	N/A
Cindy Pritchett	3/15/17	EIRC/LRC – South Camden County College Blackwood, NJ	Effective IEP Development: LRI Decision-Making Part 1	N/A	Not to exceed \$35
Jennifer Laning Cindy Pritchett	3/16/17	ML Hotel Mt. Laurel, NJ	NJ ASK District Coordinator Training	No charge	Not to exceed \$50 each
Mary Kate Pellegrino	3/16/17	ML Hotel Mt. Laurel, NJ	NJ ASK Training	No charge	N/A
David Lamkin	3/20/17 3/21/17	Messiah College Grantham, PA	Individualized Professional Development Plan (IPDP) shadowing with the head of music education.	N/A	N/A
Frank Pileiro	6/23/17 through 6/28/17	The St. Anthony Hotel San Antonio, TX	2017 School CIO Summit/ ISTE 2017	*\$295	\$616.44

(OPERATIONS: Items #28 through #33)28. LOCAL GRANTS

Motion to accept the following grant as listed below.

LEF	Belhaven Middle School Drama set rental costs	\$700.00
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Motion Required – Operations

29. SEMI PROGRAM WAIVER

Motion to approve a resolution authorizing the district to waive participation in the SEMI program for the 2017-2018 fiscal year budget.

**Resolution
Waiver of Requirements
Special Education Medicaid Initiative (SEMI) Program**

Whereas, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018; and

Whereas, the Linwood Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

Now Therefore Be It Resolved, that the Linwood Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Atlantic an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2017-18 school year.

Motion Required - Operations

30. COASTAL LEARNING CENTER CONTRACT

Motion to approve a contract with Coastal Learning Center for one student attending their program effective February 2, 2017 for a per diem rate of \$266.30. We expect this student to return to district during the 2016-2017 school year.

Motion Required - Operations

31. CO-OP PRICING

Motion to approve to join Atlantic County Board of Elections co-op pricing for election printing costs awarded by the county to Royal Printing.

Motion Required - Operations

32. GRADE 6-8 REGULAR TUITION CONTRACT

Motion to approve a grade 6-8 tuition contract with the parents of a 7th grade student effective January 1, 2017. Tuition will be prorated.

Motion Required – Operations

33. USE OF SCHOOL FACILITIES

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Mainland United Soccer Soccer practice If needed, and if gym is available, in the event of inclement weather	Seaview Gym	9/01/16 to 6/30/17 Wednesday – 5:45-7:15 p.m. Friday – 5:45-8:45 p.m. Saturday – 9 a.m. – 3 p.m.	No
	Belhaven Gym	9/01/16 to 6/30/17 Tuesday – 7:15-8:45 p.m. Friday – 5:15-7:15 p.m. Saturday – 9 a.m. – 3 p.m.	No
S.S.P.A.C. Parent Meeting	Belhaven Cafetorium	2/15/17 7:00-9:00 p.m.	No
Mainland Girls Volleyball Volleyball clinics	Belhaven Gym	3/01/17 to 04/1/17 Tuesdays and Thursdays 3:00-5:00 p.m.	No
Mega Sports & D&M Panthers AAU Basketball	Belhaven Gyms	4/8/17, 6/3/17 and 6/4/17 Saturday: 9 a.m. to 9 p.m. Sunday: 9 a.m. to 5 p.m.	Yes & Custodial fees
Mainland Soccer & MUSA Futsal Training	Belhaven Both gyms When available	7/10/17 to 8/09/17 Monday, Tuesday, Wednesday 5:00-8:00 p.m.	No

Motion Required – Operations

(GOVERNANCE: Item #34)**34. BOARD POLICY & REGULATIONS**

Motion to approve the first and second reading of the Policies and Regulations, as listed below.

FIRST READING	
Regulation 2340	Field Trips
Policy 2412 Regulation 2412	Home Instruction Due to Health Conditions (M)

SECOND READING	
Policy 1510 Regulations 1510	Americans With Disabilities Act (M)
Policy 2415.30	Title I – Educational Stability for Children in Foster Care (M)
Policy 2418 Regulation 2418	Section 504 of the Rehabilitation Act of 1973 – Students (M)
Policy 5116 Regulation 5116	Education of Homeless Children
Policy 8330 Regulation 8330	Student Records (M)
Regulation 5600	Student Discipline/Code of Conduct (M)

*Motion Required – Governance***35. Communications**

36. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

37. BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$333,058.95
Batch 55	Tuition and Assessments	\$ 12,047.22
Batch 59	Before and After School	\$ 20,592.22

PAYROLLS:

Batch 71	January 20, 2017	\$392,089.06
Batch 70	February 3, 2017	\$396,798.96
Batch 71	February 17, 2017	\$401,219.63

	February Transfers		<u>From</u>		<u>To</u>
11-000-216-100	Salaries - Related Services	\$		\$	1,000
11-000-217-100	Salaries - Extraordinary Services				6,000
11-000-217-600	Extraordinary Services -Supplies				2,100
11-000-218-104	Salaries - Guidance				3,000
11-000-222-100	Salary - Library Media		16,000		
11-000-261-421	Lead Testing				2,000
11-000-263-420	Grounds Services				6,000
11-000-266-610	Security Supplies				10,000
11-000-291-270	Benefits		92,500		
11-130-100-101	Salary - Grades 6-8		27,000		
11-150-100-320	Bedside Regular - Educational Services				2,500
11-190-100-610	Instructional Supplies				40,000
11-212-100-101	Salaries - Self Contained				33,000
11-212-100-106	Self Contained Salaries				4,000
11-213-100-101	Salaries - Learning Resource				19,000
11-213-100-106	Salary - Learning Resource				4,000
11-213-100-610	LRC Instructional Supplies				5,700
11-219-100-320	Bedside Special - Educational Services				2,700
11-230-100-106	Salary - Basic Skills		7,000		
11-230-100-610	Basic Skills Instructional supplies				4,500
11-230-100-640	Basic Skills Textbooks		3,000		
Total General Fund		\$	145,500	\$	145,500
		\$		\$	
20-251-200-300	IDEA Preschool Services		300		
20-251-100-100	IDEA Preschool Salaries		601		
20-251-200-200	IDEA Preschool Benefits		46		
20-251-100-600	IDEA Preschool Supplies				947
Total Special Revenue Fund		\$	947	\$	947

38. Old Business
39. New Business
40. Comments from the Public
41. Comments from the Board

42. EXECUTIVE SESSION

Motion to enter into Executive Session,

RESOLVED: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of the Board closed to the public:

- *Personnel Matter*

It is presently anticipated that the item mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action will be taken.

43. REGULAR SESSION

Motion to return to regular session.

44. Adjournment