

LINWOOD, NEW JERSEY
February 27, 2019

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this regular meeting has been provided. On January 7, 2019 written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library. On that same date written notice was faxed and mailed to The Press and The Current.

The meeting of the Linwood Board of Education was called to order by Mrs. Zierys, Board President, in the Schiavo Auditorium, Belhaven Middle School, Linwood, New Jersey, Wednesday, February 27, 2019, 7:05 PM.

Mrs. Zierys led all present in a flag salute.

MEMBERS PRESENT: Mr. McLaughlin, Mrs. Scannell, Mr. Evinski, Mrs. Barrera, Mr. Goldstein, Mr. Kahn, Mrs. Lowry, Mrs. DeMorat and Mrs. Zierys

MEMBERS ABSENT: None

OTHERS PRESENT: B. Pruitt, Superintendent, T. Weeks, School Business Administrator, S. Speirs & G. Meister, Principal, F. Pileiro, S. Tahsin, P. Childs, & L. Care, Supervisors, W. Donio, Solicitor, Smith, H. DiLeo, M. Mostecky, J. Byrnes, C. Flanagan, P. Hennely, C. Evinski, A. & J. Franchini

MINUTES OF THE REGULAR MEETING - Motion made by Mrs. DeMorat, seconded by **January 23, 2019** Mr. Goldstein, to approve the minutes of the regular meeting held January 23, 2019.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

MINUTES OF THE EXECUTIVE SESSION- Motion made by Mrs. Barrera, seconded by **January 23, 2019** Mrs. DeMorat, to approve the minutes of the Executive Session held January 23, 2019.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

MINUTES OF THE SPECIAL MEETING - Motion made by Mrs. Lowry, seconded by **January 28, 2019**, Mr. Goldstein to approve the minutes of the Special Meeting held January 28, 2019.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

SECRETARY & TREASURER'S REPORT - Motion made by Mrs. Scannell, seconded by **January 2019** Mrs. Barrera, to acknowledge the receipt and to file the Reports of the Secretary and Treasurer for the month of January 2019, which are in agreement.

Motion carried by roll call vote with all members present voting yes.

Motion approved

COMMITTEE REPORTS

Policy – None

Personnel – None

Curriculum – Excited about Art goes to school, Professional Development has been phenomenal

Negotiations – Collaborative work continues as we come to an agreement

Finance – Audit Report to be reviewed this evening, Student Information System change will increase services, thanks you to Frank Pileiro, and Joint Transportation contract savings.

Strategic Plan – Incredible work to date, looking forward to results, will be released March 1 with an end date of March 15, this survey will be sent out using social media.

COMMENTS FROM THE PUBLIC – Congratulations to Casey Lowry, Educational Services Personnel of the year at the Miller School! Welcome Back to Mrs. Lori Care!

SUPERINTENDENT'S REPORT

FOR INFORMATION

1.	Enrollment	Seaview	434	Belhaven	379
2.	Use of School Facilities	Seaview	24	Belhaven	80
3.	Suspensions	None			
4.	Fire Drills	Seaview	1/4	Belhaven	1/23
5.	Security Drills	Seaview	1/10	Belhaven	1/29

2017-2018 Audit Presentation-Ford Scott & Associates, LLC Mr. Garcia and Ms. Grant were present to review the district Comprehensive Annual Financial Report and Auditors Management Report. This is the 21st clean report from Mrs. Weeks and her staff, congratulations. Mr. Garcia highlighted revenues: Tax levy below the maximum, State reduced state aid, State aid will continue to be reduced. Instructional expenses flat, total expenditures increased in capital, facilities, and benefits. He further reviewed Fund Balance from C-1 final page. Current fund balance funding the 18/19 school year over 1 million. Discussed adjustment aid. 2% is \$417,594 less the final payment of \$144,219

REPORTS

- Linwood Education Foundation – LEF Gala March 23, Junetta Dix Community Honoree and Marissa Hieb, School Honoree.
- Seaview Principal – Dr. Georgette Meister

- Belhaven Principal – Mrs. Susan Speirs
- School Advocacy - Mr. Pruitt updated the Board on the joint committee for fair school funding. On March 5, a rally will be held and the district will be attending with staff and eight grade students. Thank you to PTO for sponsoring the t-shirts for the rally!

ACTION REQUIRED

PERSONNEL AGENDA ITEMS - Motions made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve the following Personnel action items 19 – 26 on the agenda.

LEAVE OF ABSENCE - Motion to approve the leave of absence requests, upon the recommendation of the superintendent, for the staff listed below pending receipt of the required certifications.

Staff Member	Assignment	Term
Kim Cellini	PT Paraprofessional Seaview	LOA from 2/28/19 for approximately two to four weeks; using available sick/personal days, then unpaid.
Shirlie Calabrese	School Secretary Seaview	Intermittent FMLA effective 3/01/19 to 6/30/19; if needed.

Motion carried by roll call vote, all members present voted yes, except Mrs. Barrera who abstained.

Motion approved

RECOMMENDED SUBSTITUTES - 2018-2019 SCHOOL YEAR- Motion to approve the following substitutes, upon the recommendation of the superintendent, to the 2018-2019 school year Substitute List; pending criminal history clearance and pre-employment verifications (S414) and *pending issuance of substitute teacher credential. Substitute teachers are paid in accordance with the Substitute and Other Pay Policy.

Constantinos Arhontoulis	Austin T. Dean	Margaret Fulton
Julie M. George	Noemi R. Quinto	Dipali Thakkar
	Eileen Duffey (renewal)	

Motion carried by roll call vote, all members present voted yes.

Motion approved

AFTER SCHOOL SUPPORT - Motion to approve the following staff, upon the recommendation of the superintendent, to provide after school support in after school clubs for the 2018-2019 school year, as needed. They will be paid at their hourly rate of pay.

Marie Cottrill	Christine Hickey	Heather Moran	Brenda Mucciarone
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Motion carried by roll call vote, all members present voted yes.

Motion approved

MENTOR – PROVISIONAL TEACHER PROGRAM 2018-2019-Motion to approve the following mentor, upon the recommendation of the superintendent, as listed below.

Mentor	Mentee	Amount
Tamara Pizagno	Jaimie Vecere-Collins	\$550 (Pro-rated paid by mentor)

Motion carried by roll call vote, all members present voted yes.

Motion approved

WELLNESS, NJSLA PREP AND/ OR REACH TUTORING-Motion to approve the following certificated staff, upon the recommendation of the superintendent, to provide support as either a wellness instructor, NJSLA Prep and/or REACH tutor for the 2018-2019 school year. They will be paid \$40 per hour per the LEA Agreement through funding from the ESSA.

Grant. REACH/NJSLA Prep			
Jessica Byrnes	Tina Gatta	Christina Riley	Kaitlin Kirkpatrick
Heidi Derbyshire	Chris Meade	Christina Lonergan	Lori Dooner
Marilee Sobrinski	Christine Johnston	Jennifer Parmelee	Karen Zaleskiewicz
Wellness			
Jackie Baltozer	Shari Frolove		

Motion carried by roll call vote, all members present voted yes.

Motion approved

VOLUNTEERS – 2018-2019 SCHOOL YEAR-Motion to approve, as amended for spelling corrections, upon the recommendation of the superintendent, the following volunteers for the 2018-2019 school year, as listed below.

SEAVIEW PLAYGROUND		
Jill Levine-Moore	Briceida Lauriano	Barbara Farrell

BEFORE AND AFTER SCHOOL PROGRAM
Savrina Salartash

BELHAVEN DRAMA PRODUCTION PARENT VOLUNTEERS			
Priya Wagle	Theresa Bean	Susan Lockhart	Marylou Corson
Margo Ferrin	Melanie Lorenz	Richard Lorenz	Kim Ryon
Catherine Wilson	Jill Hemphill	Joe Hemphill	William Berger
Monica Acosta	Steve Sylvester	Heather Hieb	David Hieb
Chris Padula	Michelle DeMorat	Tammy Welsey	Maria Clauhs
Karen Miller	Michele Richards	Toni Lubeck	Mandanna Salartash
Rachael Meserole	Mary Surkin	Jill Tiemann	Michele Bodkin
Monica Batohie	Chris Meade	Chrissy Meade	Casey Lowry
Lisa Gebhard	Sharon Streno	Kim Kernan	Jamie McGowan
Vickie Levy	Seth Levy	Catherine Evinski	Steven Evinski
Meng Guo	Aixell Mercedes	Monique Korte	Julie Yeager
Leo Yeager	Lori Datti	Jessica Goldstein	Jason Goldstein
Lori Childs	Ezinne Nwotite		

Motion carried by roll call vote, all members present voted yes, except Mr. Evinski, Mrs. Lowry, Mrs. DeMorat, Mr. Goldstein, who abstained in part due to their conflict.

Motion approved

BEFORE AND AFTER SCHOOL POSITION-Motion to approve a new position, Student Safety Coordinator, in the Before and After School program with a starting rate of \$14.00 per hour effective March 1, 2019.

Motion carried by roll call vote, all members present voted yes.

Motion approved

BEFORE AND AFTER SCHOOL PROGRAM STAFF APPROVALS 2018-2019-Motion to approve the following individuals, upon the recommendation of the superintendent, for the Before and After School Program for the 2018-2019 school year as listed below; pending criminal history clearance and pre-employment verifications (S414).

Name	Position
Kathleen Canesi	Substitute Aide – AM/PM Year 1 Aide: AM @ \$14/hour, PM @ \$13/hour
Brenda Mucciarone	Student Safety Coordinator Starting rate: \$14/hour, effective 3/01/19

Motion carried by roll call vote, all members present voted yes.

Motion approved

CURRICULUM - Motions made by Mrs. Lowry, seconded by Mrs. Scannell, to approve the following Curriculum action items 27 & 28 on the agenda.

FIELD TRIP -Motion to approve the 2018-2019 school year field trip request as listed below.

Destination	Grade	Person in Charge
Bright Stars, Northfield La Pizzatega, Linwood	Belhaven Special Ed Students and Mentors	Angela Buckberg Marilee Sobrinski
Mainland Regional High School Linwood	Belhaven Think Team	Keith Grimley

Motion carried by roll call vote, all members present voted yes.

Motion approved

STAFF TRAVEL, PROFESSIONAL DEVELOPMENT, AND WORK RELATED

EXPENSES -Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*)

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Susann Tahsin Jackie Baltozer	3/1/19	Blue Heron Pines	Identifying and Managing Anxiety in	Free	N/A

Trish Levinson		Egg Harbor Township, NJ	Schools and the Link to School Refusal		
Bonnie Marino	4/12/19	St. Louis, MO	National Science Teachers Association Convention	N/A	N/A
Raquel Law	2/18/19	Stockton Galloway, NJ	The Human Body by the Franklin Institute	Free	N/A
David Lamkin	2/11/19	Messiah College	Music Education visit and recording session	N/A	N/A
Lori Care Susann Tahsin	3/15/19	Cherry Hill, NJ	Booksource: Literacy Workshop	Free	NTE \$30
Jackie Baltozer Kristy McLaughlin	2/27/19	AtlantiCare Life Center Egg Harbor Township	Healthy Schools Steering Committee: Preventative Resources: Vaping	Free	N/A
Elizabeth Provenzano	2/25/19	Camden County College - Blackwood, NJ	NJDOE McKinney-Vento Roundtable	Free	N/A
Susann Tahsin	3/4/19	FEA Monroe, NJ	CAR Model Curriculum Update through NJDOE	Free	NTE
Susan Speirs	3/8/19	Brick, NJ	Cyberbullying	Waived	NTE \$40
Jill Cunniff Mark Haviland Jamie Hiltwine	3/14/19	Stockton SRI/ETTC Galloway, NJ	Middle/High School Social Studies Conference	7 ETTC credits each	N/A
Jen Bernardini	4/16/19	Stockton SRI/ETTC Galloway, NJ	Using Memes to Connect Curriculum	7 ETTC credits each	N/A
Cindy O'Kane	5/6/19	Stockton SRI/ETTC Galloway, NJ	Programmable Robots	4 ETTC Credits	N/A
Frank Pileiro Ron Lyons	2/26/19	Delsea Regional High School	OnCourse NJ User Group Meeting	Free	NTE \$30
Susann Tahsin	4/5/19	Somerset, NJ	NJABA Conference	\$250	NTE \$70
Brian Pruitt Frank Pileiro	4/5/19	Cherry Hill, NJ	Social Media, Schools, & the Law	\$75 each	NTE \$30

Motion carried by roll call vote, all members present voted yes.

Motion approved

FINANCE - Motions made by Mr. McLaughlin, seconded by Mr. Goldstein, to approve the following Operation action items 29 – 34 on the agenda.

2017-2018 AUDIT ACCEPTANCE-Motion to accept the 2017-2018 Comprehensive Annual Financial Report and Auditor’s Management Report. There were no comments or recommendations.

Motion carried by roll call vote, all members present voted yes.

Motion approved

STUDENT INFORMATION SYSTEM PURCHASE-Motion to approve the purchase of OnCourse Student Information System for an annual cost of \$10,000.

Motion carried by roll call vote, all members present voted yes.

Motion approved

COPIER LEASE-Motion to approve a copier lease with Copiers Plus for one 40 copy per minute machine, replacing an expiring contract, for \$141 per month and \$.0039 overage charges, plus staple finisher.

Motion carried by roll call vote, all members present voted yes.

Motion approved

NON-PUBLIC SECURITY AID-Motion to approve the revised Non-Public Security Aid for Creative Learning Preschool. The new total allotment is \$2,850.

Motion carried by roll call vote, all members present voted yes.

Motion approved

REVISED JOINT TRANSPORTATION CONTRACTS-Motion to approve the revised transportation contracts with Mainland Regional High School for the routes as listed below; routes were combined to reduce the shared cost.

SJHS Non-Public \$2,652

CSTL Private Schools \$8,100

Motion carried by roll call vote, all members present voted yes.

Motion approved

2019-2020 RESIDENT PROGRAM TUITION RATES-Motion to approve the recommended tuition rates for resident parent paid programs. These programs are offered only to residents and are free to families who qualify for free or reduced meals. A \$250 discount is offered if paid in full by September 1.

Expanded Day Kindergarten \$3,750

Preschool Inclusion \$2,750

Motion carried by roll call vote, all members present voted yes.

Motion approved

2019-2020 NON-RESIDENT PARENT PAID PROGRAM TUITION RATES - Motion to approve the recommended tuition rates for non-resident parent paid programs to be 50% of the 2017-2018 certified cost per pupil for the various programs. Kindergarten and Preschool programs are not available for non-resident students.

Discussion: Mrs. Scannell commented the rates are a bargain.

Motion carried by roll call vote, all members present voted yes.

Motion approved

FINANCE - Motions made by Mr. McLaughlin, seconded by Mrs. Scannell, to approve the following Operation action items 35 – 38 on the agenda.

SEMI PROGRAM WAIVER-Motion to approve a resolution authorizing the district to waive participation in the SEMI program for the 2019-2020 fiscal year budget.

RESOLUTION

Waiver of Requirements

Special Education Medicaid Initiative (SEMI) Program

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020; and

WHEREAS, the Linwood Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, the Linwood Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Atlantic an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2019-2020 school year.

Motion carried by roll call vote, all members present voted yes.

Motion approved

CASH MANAGEMENT PLAN-Motion to approve the amended cash management plan to include Republic Bank and Fulton Bank.

Motion carried by roll call vote, all members present voted yes.

Motion approved

USE OF SCHOOL FACILITIES- Motion to approve the following requests for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Linwood Baseball Association	Belhaven	3/09/19	No
Pre-season drills	Both gyms		

Person in charge: Anthony Caucci		9:00 a.m.-2:00 p.m.	
Linwood PTO Scholastic Book Fair Person in charge: Mariealena D'Agostino	Seaview Gym	3/14/19 to 3/22/19 8:30 a.m.-3:00 p.m. 6:00-8:00 p.m. on 3/20/19	No
Linwood Public Schools/ Troxell Communications STEM – educational resources Person in charge: Frank Pileiro	Belhaven Blue gym, some classrooms, cafeteria,	3/27/19 7:00 a.m.-6:30 p.m.	No

Motion carried by roll call vote, all members present voted yes.

Motion approved

H.I.B. CASES-Motion to affirm the recommendation of the superintendent on the reported HIB case as listed below.

Belhaven Middle School	H.I.B. Case #07-18-19 (BH)	Affirmed HIB
Belhaven Middle School	H.I.B. Case #08-18-19 (BH)	Affirmed Non-HIB

Motion carried by roll call vote, all members present voted yes.

Motion approved

BOARD POLICY - Motion to revise or adopt the following policies and regulations.

SECOND READING	
Policy #	Title
Policy 2415.04	Title I - District-wide Parental Involvement (M)
Policy 2468	Independent Educational Evaluations
FIRST READING	
Policy # Regulation#	Title
Policy 2422	Health and Physical Education (M) (Revised)
Policy 2610	Educational Program Evaluation (M) (Revised)
Policy 5337	Service Animals
Policy 7440 Regulation 7440	School District Security (M) Revised
Policy 8860	Memorials (Revised)

Motion carried by roll call vote, all members present voted yes.

Motion approved

ADDENDUM-Motion made by Mrs. Lowry, seconded by Mrs. DeMorat to approve the following new hire, upon recommendation of the superintendent and pending criminal history clearance and pre-employment verifications(S414) for the 2018-2019 school year (through 6/30/19) to be paid in accordance with the LEA Agreement.

Name	Assignment/Position	Salary
Nancy Fetter	PT Paraprofessional +60 Seaview	\$14 per hour 25 hours per week Start date on or about March 8, 2019

Motion carried by roll call vote, all members present voted yes.

Motion approved

BOARD SECRETARY MONTHLY CERTIFICATION – Motion to accept the Board Secretary monthly certification, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

Motion carried by roll call vote, all members present voted yes.

Motion approved

BOARD OF EDUCATION MONTHLY CERTIFICATION – Motion to approve the monthly Board of Education certification that after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion carried by roll call vote, all members present voted yes.

Motion approved

BILLS:

Batch 50	General Fund	\$ 612,345.16
Batch 55	General Fund	\$ 6,173.32
Batch 59	Before and After School	\$ 943.16

PAYROLLS:

Batch 70	February 1, 2019	\$431,637.38
Batch 71	February 15, 2019	\$424,840.50

TRANSFERS:

	February		From		To
		\$		\$	
11-000-217-100	Extraordinary Salary				39,000

11-000-219-104	Child Study Team Salary				5,000
11-000-240-105	School Admin Salary				500
11-000-240-500	School Admin Services		500		
11-212-100-101	Special Education Salary		5,000		
11-212-100-106	Special Education Salary		7,500		
11-213-100-106	Learning Resource Salary		18,000		
11-215-100-106	Preschool Handicapped Salary PT				6,000
11-216-100-106	Preschool Handicapped Salary FT		6,000		
11-230-100-101	Basic Skills Salary		17,078		
12-000-230-730					3,578
Total General Fund		\$	54,078	\$	54,078
60-900-300-320	Educational Services	\$	1,000	\$	
60-900-300-100	Salaries		2,000		
60-900-300-500	Purchased Services				8,000
60-900-300-600	Supplies		5,000		
Total Before and After School Program		\$	8,000	\$	8,000

Motion carried by roll call vote, all members present voted yes.

Motion approved

Old Business - None

New Business- None

Comments from the Public- None

Comments from the Board- None

EXECUTIVE SESSION-Motion made by Mr. Goldstein, seconded by Mr. McLaughlin to enter into Executive Session at 8:12 PM,

RESOLVED: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of the Board closed to the public:

Attorney Client Privilege

Personnel Matters

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action will be taken.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

REGULAR SESSION-Motion made by Mr. Goldstein, seconded by Mr. McLaughlin, to return to regular session, 9:52 PM.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

ADJOURNMENT - Motion made by Mr. McLaughlin, seconded by Mrs. Barrera, to adjourn. (9:53 PM).

Motion carried by roll call vote, all members present voted yes.

Motion approved.

Respectfully submitted,

Teri J. Weeks, Business Administrator, Board Secretary