

LINWOOD BOARD OF EDUCATION
Schiavo Auditorium, Belhaven Middle School
March 27, 2019
7:00 p.m.
BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this meeting has been provided. On January 7, 2019, written notice of this meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE the Minutes of the Regular Meeting held February 27, 2019.
6. MOTION TO APPROVE the Minutes of the Executive Session held February 27, 2019.
7. MOTION TO ACKNOWLEDGE the receipt and to file the Reports of the Secretary and Treasurer for the month of February 2019, which are in agreement.
8. Committee Reports
 - Policy 3.11.2019
 - Personnel 3.12.2019
 - Curriculum 3.12.2019
 - Negotiations 3.20.2019
 - Strategic Plan 3.27.2019
9. Comments from the Public
10. Superintendent's Report

*(FOR YOUR INFORMATION - Items #11 through #16)*11. ENROLLMENT INFORMATION:

	9/04/18	2/28/19
Seaview Elementary School	424	442
Belhaven Middle School	382	384
Total Enrollment	806	826

12. USE OF SCHOOL FACILITIES – 7/01/18-3/27/19

Organization	Fee	Seaview	Belhaven
Atlantic Coast Basketball Camp	Yes		4
City of Linwood Board of Recreation	No		1
LASAR Basketball	No		*
Linwood Education Foundation	No		2
Linwood Baseball Association	No		1
Linwood Men's Basketball (Tuesday p.m.)	Yes		24
Linwood Men's Basketball (Saturday a.m.)	Yes		26
Linwood Panther's	No		2
Linwood PTO	No	20	11
Linwood Public Schools/Troxell Communications	No		1
MRHS Soccer (Meade)	No		7
MUSA (Watts)	No	1	18
PLSea PD Conference (Pileiro)	No		1
Real Soccer/Futsal Clinic (Napoli)	No	13	
Student Support Parent Advisory Council (SSPAC)	No		2
TOTALS		34	100+
Notes:* LASAR approved for 9/11/18-11/15/18 (Mon/Tues); 11/12/18-3/30/19 (Weekdays and Saturday)			

13. SUSPENSIONS

- None

14. FIRE & SECURITY DRILLS

- Seaview: Fire: February 8, 2019 Security: February 7, 2019
- Belhaven: Fire: February 13, 2019 Security: February 8, 2019

15. CONGRATULATIONS

- Belhaven Lady Falcons Basketball Team
The Lady Falcons finished the season undefeated with 20 wins and 0 losses. They also achieved the following:
 - Atlantic-Cape Girls Junior High Basketball League Champs
 - Champions of the 43rd Annual Linwood Holiday Tournament
 - Champions of the 37th Annual Northfield Invitational Tournament
 Coach: Marilee Sobrinski Assistant Coach: Jessica Byrnes

- **Species on the Edge Winners**

For the fourth year in a row, Belhaven students are being recognized by the Conserve Wildlife Foundation for their essays in the 2019 Species on the Edge Art & Essay Contest. There were over 2,800 entries from across the State of New Jersey.

Fifth grade student, *Isabella Jordanov*, was chosen as the 1st place winner for Atlantic County. She was invited to join the other 1st place county winners at a special reception in Trenton later this year. *Reese Gurwicz* was chosen as Atlantic County's runner-up.

- **NJ State Police 2019 Missing Children's Poster Contest Winner**

On Friday, March 15th, the New Jersey State Police visited Belhaven Middle School to surprise and congratulate fifth grader, *Taylor Timbrook*, for winning a statewide "Missing Children's Day" poster contest. Each state hosts its own local poster competition, and the winning poster from each state is submitted to the Office of Juvenile Justice and Delinquency Prevention (OJJDP) for selection of a national winner. If selected in the next round, Taylor, her parents and teacher Bonnie Marino will be invited to Washington, D.C. to participate in the National Missing Children's Day ceremony later this year.

16. **REPORTS**

- Linwood Education Foundation
- Linwood Parent/Teacher Organization
- Linwood Educational Affairs Committee
- Student Support Parent Advisory Council (SSPAC)
- Seaview Principal – Dr. Georgette Meister
- Belhaven Principal – Mrs. Susan Speirs

17. **DATES TO REMEMBER**

APRIL			
5		Seaview/Belhaven	3 rd Marking Period Ends
9	7:00 p.m.	Belhaven/Library	PTO Meeting
11		Seaview/Belhaven	3 rd Marking Period Report Cards Issued
11	7:00 p.m.	Belhaven/Auditorium	"The Little Mermaid" Drama Production
12	7:00p.m.		
13	2:00 p.m. 7:00 p.m.		
16	6:30 p.m.	Belhaven/Auditorium	Parent Meeting for Band Trip
17	7:00 p.m.	Belhaven/Auditorium	Board of Education Meeting
18		Seaview/Belhaven	Early Dismissal
19-28		Seaview/Belhaven	SCHOOLS CLOSED – SPRING BREAK
29		Seaview/Belhaven	Schools Reopen

MOTIONS REQUIRING ACTION*(PERSONNEL: Items #18 through #22)*18. RECOMMENDED FOR EMPLOYMENT 2018-2019 SCHOOL YEAR

Code – (R) Replacement (TR) Temporary Replacement (N) New Position

Motion to approve the following new hire, upon the recommendation of the superintendent and pending criminal history clearance and pre-employment verification (S414), for the 2018-2019 school year; to be paid in accordance with the LEA Agreement

Name	Position/Assignment	Salary
Zachary West	(TR) LT Substitute Teacher Health and Physical Education Belhaven	B.A. Step 1 Extended for leave of absence from 3/01/19 to 6/30/19.

*Motion Required – Personnel*19. RECOMMENDED SUBSTITUTES - 2018-2019 SCHOOL YEAR

Motion to approve the following substitutes, upon the recommendation of the superintendent, to the 2018-2019 school year Substitute List; pending criminal history clearance and pre-employment verifications (S414) and *pending issuance of substitute teacher credential. Substitute teachers and substitute custodians are paid in accordance with the Substitute and Other Pay Policy.

Substitute Teachers		
*Ashley N. Arizini	Cleo McCabe	*Blake T. Rossell

Substitute Custodian
Charles L Andros

*Motion Required – Personnel*20. HOME INSTRUCTION

Motion to approve the following certificated staff, upon the recommendation of the superintendent, to provide home instruction services for the 2018-2019 school year, as needed. They will be paid at the rate of \$40 per hour per the LEA Agreement.

Angela Buckberg	Chris Meade
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*Motion Required – Personnel*21. VOLUNTEERS – 2018-2019 SCHOOL YEAR

Motion to approve, upon the recommendation of the superintendent, the following volunteers for the 2018-2019 school year, as listed below.

Seaview Playground	Drama Production
Kira Hernandez	Xander Matik

Motion Required – Personnel

22. BEFORE AND AFTER SCHOOL PROGRAM – 2018-2019 SCHOOL YEAR STIPENDS

Motion to approve the following individuals, upon the recommendation of the superintendent and pending criminal history clearance and pre-employment verification (S414), for the Before and After School Program for the 2018-2019 school year.

Stipend: As noted below		
STIPEND POSITION	NAME	STIPEND
Chess	Greg Cross	\$9 per student per session Spring 2019
Art	Cheryl Hazaveh	\$10.50 per student per session – Spring 2019. Price per student includes art materials.

Motion Required – Personnel

*(CURRICULUM: Items #23 through #26)*23. APPROVAL OF REVISED 2018-2019 SCHOOL YEAR CALENDAR

Motion to approve the revised 2018-2019 school year calendar, extended one day due to an emergency day in February. Last day for students and 10-month staff will be June 19, 2019.

Motion Required – Curriculum

24. SUMMER PROGRAM

Motion to approve the summer programs as listed below. The programs will run 4 hours per day, 4 days per week, with the exception of July 4, 2019 (which will be made up on June 28th).

Extended School Year	Summer School
June 24 th – July 25 th	July 1 st - July 25 th

Motion Required – Curriculum

25. FIELD TRIPS

Motion to approve the 2018-2019 school year field trip requests as listed below.

Destination	Grade	Person(s) in Charge
“The ClassH-Room” Game Show Philadelphia, PA	8	Dan Truax, Keith Grimley
Six Flags Great Adventure Jackson, NJ	7	Raquel Law, Chris Meade
SOS Rally Trenton, NJ	8	Susan Speirs, David Lamkin, Carmen Faia

Motion Required – Curriculum

26. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Jackie Baltozer	4/4/19	FEA Center Monroe, NJ	Writing Effective HIB Reports	*\$150	NTE \$60
Jackie Baltozer	6/3/19	FEA Center Monroe, NJ	HIB Law: Year in Review	*\$150	NTE \$60
Teri Weeks	6/5/19 6/6/19 6/7/19	Borgata Conf. Center Atlantic City, NJ	NJASBO Conference	*\$275	NTE \$50
Patrick Childs	2/27/19 3/27/19 4/17/19 5/29/19 6/26/19	Clancy's By the Bay Somers Point, NJ	CEFM Atlantic Chapter - Meeting 1:00 p.m.	No fee - included in membership dues	N/A
Jennifer Bernardini	4/9/19	Stockton SRI/ETTC Galloway, NJ	Using HyperDocs in the Classroom	7 ETTC credits	N/A
Frank Pileiro	6/23/19- 6/26/19	Philadelphia, PA	ISTE	*\$395	NTE \$35
Brain Pruitt Susan Speirs David Lamkin Carmen Faia	3/5/19	Trenton, NJ	SOS State Funding	No fee	N/A
Elizabeth Provenzano Susann Tahsin	5/2/19	Mays Landing, NJ	Atlantic County Education and Youth Svs. Committee Meetings	No fee	N/A
Christine Flanagan	3/13/19	Northfield Community School	Library Media Center Field Visit	No fee	N/A
Kim Petrella Robin Moore	3/20/19	Stockton SRI/ETTC Galloway, NJ	Landscape Art	5 ETTC credits each	N/A
Brian Pruitt	3/21/19	Seton Hall South Orange, NJ	NJSSC Meeting	No fee	NTE \$80
Marilee Sobrinski	5/2/19	Long Branch, NJ	NJSHA Convention	*\$250	N/A
Lori Care Susann Tahsin	4/9/19	Stockton SRI/ETTC Galloway, NJ	Corrective Action Roadmap Workshop	No fee	NTE \$10

Motion Required – Curriculum

*(FINANCE: Items #27 through #31)*27. REQUEST FOR PROPOSAL – ARCHITECT

Motion to approve an RFP for architectural services to include Long-Range Facility Plan update, Improvements to the facilities to include security and technology upgrades, and other facility improvements.

Motion Required - Operations

28. RISK MANAGEMENT CONSULTANT

Motion to approve the Risk Management Resolution and Agreement authorizing Glenn Insurance to represent the Linwood Board of Education as members of the Joint Insurance Fund.

Motion Required - Operations

29. FINANCIAL ADVISOR

Motion to approve the resolution appointing Phoenix Advisors as the financial advisor for the district. A request for proposal opened on February 14, 2018 was also received by Northwest and Acacia Group .

RESOLUTION FOR FINANCIAL ADVISOR

WHEREAS, the Local Public Contracts Law (N.J.S.A. 18A:18A-5) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the City of Linwood as follows:

The President and Secretary are hereby authorized and directed to execute an agreement with Phoenix Advisors for services to begin March 21, 2018 and to end June 30, 2019.

This contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because services performed by a person authorized by law to practice a recognized profession are exempt from competitive bid requirements.

A copy of this resolution shall be published in The Press of Atlantic City as required by law within 10 days of its passage.

The fee for services shall be per rate schedule for services included in the proposal packet.

Motion Required - Operations

30. 2019-2020 JOINT TRANSPORTATION AGREEMENT

Motion to approve the 2019-2020 Joint Transportation Agreement with Atlantic County Special Services School District.

Motion Required - Operations

31. USE OF SCHOOL FACILITIES

Motion to approve the following requests for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Mainland Youth Lacrosse – Girls Indoor practice Person in charge: Kelly Ford	Seaview Gym	March 5-30, 2019 Tuesday & Thursday 5:00-6:15 p.m.	No
8 th Grade Dance Committee Planning Meetings Person in charge: Jessica Della Fave	Belhaven Cafeteria	March 6, 2019 7:00-8:00 p.m. May 1, 22, 29, 2019 7:00-8:30 p.m.	No
PL-Sea Learning Conference Free professional learning conference Person in charge: Frank Pileiro	Belhaven Cafeteria, Library, and 6 th , 7 th , 8 th grade classrooms	August 16, 2019 7:00 a.m. to 1:00 p.m.	No

Motion Required – Finance

(POLICY: Items #32 through #34)

32. A UNIFORM STATE MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS – 2019 REVISIONS*

Motion to approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials - 2019 Revisions* .

Motion Required - Policy

33. MEMORANDUM OF UNDERSTANDING REGARDING LIVE STREAMING OF VIDEO SURVEILLANCE BETWEEN THE LINWOOD BOARD OF EDUCATION AND THE LINWOOD POLICE DEPARTMENT – MARCH 1, 2019

Motion to approve the Memorandum of Understanding Regarding Livestreaming of Video Surveillance Between the Linwood Board of Education and the Linwood Police Department – March 1, 2019.

Motion Required - Policy

34. BOARD POLICY

Motion to revise or adopt the following policies and regulations.

SECOND READING	
Policy # Regulation#	Title
Policy 2422	Health and Physical Education (M) (Revised)
Policy 2610	Educational Program Evaluation (M) (Revised)
Policy 5337	Service Animals
Policy 7440 Regulation 7440	School District Security (M) Revised
Policy 8860	Memorials (Revised)

BOARD POLICY (continued)

FIRST READING	
Policy # Regulation#	Title
Policy 8505	Wellness Policy/Nutrient Standards for Meals and Other Foods (M)
Policy 2415.06	Unsafe School Choice Option (M) (Revised)
Regulation 2460.8	Special Education – Free and Appropriate Public Education (M) (Revised)
Regulation 5330	Substance Abuse (M) (Revised)
Policy 5600 Regulation 5600	Student Discipline/Code of Conduct (M) (Revised)
Policy 5611 Regulation 5611	Removal of Students for Firearms Offenses (M) (Revised)
Policy 5612 Regulation 5612	Assaults on District Board of Education Members or Employees (M) (Revised)
Policy 5613 Regulation 5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)
Policy 8461 Regulation 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

Motion Required – Policy

35. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$444,918.72
Batch 55	General Fund	\$ 6,173.32
Batch 59	Before and After School	\$ 6,827.77

PAYROLLS:

Batch 70	March 1, 2019	\$418,497.27
Batch 71	March 15, 2019	\$440,967.59

TRANSFERS:

March			From		To
11-000-240-600	Supplies	\$	1,000	\$	
11-000-216-600	Supplies				1,000
Total General Fund		\$	1,000	\$	1,000
20-251-200-500	Preschool Services		12		
20-251-100-600	Preschool Supplies				12
Total Special Revenue Fund		\$	12	\$	12

36. Old Business

37. New Business

38. Comments from the Public

39. Comments from the Board

40. EXECUTIVE SESSION

Motion to enter into Executive Session,

RESOLVED: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the "Open Public Meetings Act", the following subjects to be discussed in a session of the Board closed to the public:

- *Attorney Client Privilege*
- *Student Confidentiality Matters –HIB*

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education. We anticipate no action will be taken.

41. REGULAR SESSION

Motion to return to regular session.

42. Adjournment